



Florida Boating Improvement Program Grant Application for Economic Development Initiatives and Other Local Boating-related Projects

FOR OFFICE USE ONLY	
Grant Application Number :	Date Received:

Fill in all sections that apply – Leave all other sections blank

I – APPLICANT INFORMATION		
a. Applicant: City of Key West City Marina at Garrison Bight (Municipality)		
b. Federal Employer Id. No.: 59-6000-346		
c. Project Manager Name: David Hawthorne	Project Manager Title: Marina Supervisor	
d. Mailing Address: P.O Box 1409	City: Key West Florida	Zip Code: 33040
e. Shipping Address: 1801 N Roosevelt Blvd	City: Key West Florida	Zip Code: 33040
f. Telephone: 305-809-3982	Fax: 305-293-6477	Email: Dhawthor@keywestcity.com
g. District Numbers:	State House:	State Senate:

II – PROJECT SUMMARY		
a. Project Title: Wahoo Pier Re –decking and structural repairs replacement		
b. Type of Application:	<input checked="" type="checkbox"/> New (never considered before)	<input type="checkbox"/> Reconsideration <input type="checkbox"/> Phased Continuation–Phase No.: _____
c. Project Category:	TIER-I	TIER-II
	<input type="checkbox"/> Other Local Boating Related Activity	<input checked="" type="checkbox"/> Economic Development Initiative
d. Project Cost:	Total Cost: \$ <u>\$270,000.00</u>	Amount Requested: \$ <u>270,000.00</u>
e. Project Summary:		
<p>City Marina at Garrison Bight is a centrally located transient boater facility with a combination of fixed and floating docks catering to trailer boaters and vessels up to 60 feet in length. The 600 foot Wahoo pier which is a fixed wooden dock supports three adjacent floating docks that slip transient boaters visiting Key West. The Wahoo pier dock, which was installed approximately 40 years ago has sustained substantial wear and tear over the years and is in need of restoration. A survey of the Wahoo Pier indicated that 100 percent of wood decking was in need of replacement due to dry rot and overall wear to material from high foot traffic. Along with repairs to the Wahoo pier fixed dock, substantial repairs are needed to the adjacent three floating docks which include steel framing supports and gunnel support boards to keep it safe for public use. The Primary goal is to restore the pier to its original structural integrity and provide a smooth safe dock surface using materials with longer life expectancy but maintaining a natural appearance. The domestic waterline servicing transient tenants on Wahoo is at the end of its useful life. The semi rigid waterline has become brittle and weak and often breaks under usage. The materials used for the domestic water has become obsolete which has made it very difficult to obtain special fittings necessary to do repairs. The waterline is approximately 40 years old and needs to be totally replaced.</p>		

III – PROJECT NEED

a. List Primary Need for Project:

Safety

High Demand by Users

Age-end of Useful Life

Recommended by FWC Staff

Environmental Needs of the Area

Lack of In-house Capability

Other:

b. Need Statement:

The Wahoo pier decking is at the end of its useful life and has become unsafe due to splintering and dry rot. The adjacent attached three floating piers are in need of structural refurbishment, needing to replace fasteners metal framing and all gunnel protector boards. Steel framing on the floating piers are badly rusted and have become weak over the years of use, the frame supports attach finger piers to main pier and are becoming unsafe due to structural integrity loss of the framing. The gunnel framing boards of the floating docks protect users from sharp edges and vessels from being damaged while they are tethered to the dock. **The domestic waterline on the dock is at the end of its useful life, Water valves are corroded and malfunctioning and the waterline is brittle and constantly breaking.** The city government staffed facility does not have enough staff members to make necessary repairs to such a large project. The Wahoo pier is highly trafficked by the general public as a recreational facility for transient boater use. The dock is also home to Key West Pump out service which is the only known marine sewer sanitation mobile service known to be in the Key West area.

IV - PERMITS

a. Does the project require a permit?

Yes

No

b. If Yes, what type:

Local

State

Other, explain:

c. Status of Permit Application:

Not yet applied for

Applied for, pending

Approved

V – BUDGET

a. Has a detailed cost estimate been developed for this project? If yes, attach a copy to application.

Yes, Preliminary Yes, Final

b. PROJECT COST: NON-CASH MATCH

Cost Item	Applicant Share	Other Share (List below in Section VI)	Do Not Use This Column	TOTAL
Administration	\$ 5,000	\$		\$ 5,000
In-Kind Engineering/ Construction Management	\$ 16,000	\$		\$ 16,000
In-Kind Labor	\$ 6,000	\$		\$ 6,000
In-Kind Materials	\$	\$		\$
In-Kind Equipment	\$	\$		\$
Total Non-Cash Match	\$ 27,000	\$		\$ 27,000

c. PROJECT COST: CASH FUNDS

Cost Item	Applicant Share	Other Share (List below in Section VI)	FBIP Grant Share	TOTAL
Planning / Engineering / Design	\$	\$	\$	\$
Implementing	\$	\$	\$ 270,000	\$ 270,000

d. Approval Status: Approved Pending Intend to Apply,

	\$	\$	\$	\$
Total Cash Funds	\$	\$	\$ 270,000	\$
TOTAL COST (Non-cash match + Cash funds)	\$	\$	\$ 270,000	\$

OTHER SOURCE OF FUNDS (Partnerships)

Source / Agency: Dept of Environmental Protection Clean Vessel Act

Funding: Federal grant State/Local grant Loan

Name: Wahoo Pier Marine Sewer sanitation system CVA Amount \$ 93,040.18

Approval Status: Approved Pending Intend to Apply, Date: 11/2011

Source / Agency: Dept of Environmental Protection Boating Infrastructure

Funding: Federal grant State/Local grant Loan

c. Grant Name: Electrical re-wiring Wahoo Pier Amount \$ 100,000.00

Date: 4/2012

a. Funding source / Agency: _____

b. Type of funding: Federal grant State/Local grant

c. Grant Name: _____ Amount \$ _____

d. Approval Status: Approved Pending Intend to Apply, Date: _____

VII – ENVIRONMENTAL ASSESSMENT

	YES	NO
a. Will the project significantly or adversely affect the environment?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

b. If Yes, please explain key issues and describe any mitigation actions proposed.

VIII – BOATER SAFETY

a. Explain how the project may affect boater safety whether positively or negatively.

The project will restore the piers original safe traffic surface and structural deficiencies making the pier as safe as possible for public use. Transient boaters will benefit from having a facility that is safe and user friendly.

IX – APPLICATION ATTACHMENTS CHECKLIST	
	Submit one (1) signed original plus two (2) photocopies of the application with attachments and an electronic copy on CD.
Inc.	- - - Required Attachments - - -
<input type="checkbox"/>	a. Cover Letter: application transmittal cover letter (Identify priority rank with multiple applications).
<input type="checkbox"/>	b. Application: One (1) application with original signature from authorized individual.
<input type="checkbox"/>	c. Project Proposal: a detailed description of project as outlined in the application instructions.
<input type="checkbox"/>	d. Resolution: An adopted resolution, by the Governing Body, authorizing that the Project Manager has the authority to apply for and administer the grant on behalf of the applicant. If the Applicant is applying on behalf of another public entity, then a Memorandum of Understanding between the Applicant and the public entity must also be submitted.
<input type="checkbox"/>	e. Detailed Cost Estimate: Cost estimate in the form of a formal bid, written quote from proposed vendor or an engineer’s cost estimate.
- - - Optional Attachments - - -	
<input type="checkbox"/>	f. Permits: Photocopies of necessary project permit(s) or permit application(s). If exempt, provide notification of exemption from permitting agency.
<input type="checkbox"/>	g. Plans: preliminary design/engineering plans (if completed).
<input type="checkbox"/>	h. Support/Opposition: Attach letters of known public support or known public opposition.

APPLICANT SIGNATURE

Application is hereby made for the activities described herein. I certify that I am familiar with the information contained in the application, and, to the best of my knowledge and belief, this information is true, complete, and accurate. I further certify that I possess the authority including the necessary requisite property interests to undertake the proposed activities.

I also certify that the Applicant’s governing body is aware of and has authorized the Project Manager as the official representative of the Applicant to act in connection with this application and subsequent project as well as to provide additional information as may be required. By signature below, the Applicant agrees to comply with all applicable federal, state, and local laws in conjunction with this proposal and resulting project so approved.

Print/Type Name

Title

Applicant Signature

Date

WARNING: “Whoever knowingly makes a false statement in writing with the intent to mislead a public servant in the performance of his or her official duty shall be guilty of a misdemeanor of the second degree, punishable as provided in s. 775.082 or s. 775.083.” § 837.06, Florida Statutes.

NOTE: Instruction and further information regarding this application and the Florida Boating Improvement Program can be found in the Florida Boating Improvement Program Guidelines or you may contact the Program Administrator at: Florida Fish and Wildlife Conservation Commission, Florida Boating Improvement Program, 620 South Meridian Street, Tallahassee, FL 32399-1600; or call (850) 488-5600; or send an email to fbip@MyFWC.com.

**FLORIDA FISH AND WILDLIFE CONSERVATION COMMISSION
FLORIDA BOATING IMPROVEMENT PROGRAM**

**Instructions for Completing the Grant Application for Economic
Development Initiatives and Other Local Boating-Related Projects**

General Instructions:

- Submit one (1) original and two (2) copies.
- Submit an electronic copy of application on CD or floppy disk.
- Staple application in upper left-hand corner, or clip with one binder clip. **DO NOT SPIRAL BIND OR PLACE IN A THREE-RING BINDER OR REPORT COVER.**
- Please place a tabbed divider between each attachment.
- Please make all photocopies of attachments on paper no larger than 11” x 17”.

I – APPLICANT INFORMATION	
a. Applicant:	Enter the name of the county, municipality, or other governmental entity applying for the grant.
b. Federal Employer Id. No.:	Enter the applicant’s Federal Employer Identification (FEID) Number. Payment will be sent to the address associated with this FEID number.
c. Project Manager Name: Title:	Enter the name and title of the person in charge of the project. All correspondence will be sent to this person.
d. Mailing Address:	Enter the mailing address for the Project Manager. All correspondence will be sent to this address.
e. Shipping Address: Zip Code:	Enter the physical address for the Project Manager (no post office boxes) for delivery of overnight packages.
f. Telephone No.: Fax No.: E-mail:	Enter the telephone number, fax number, and email address where the Project Manager may be contacted during regular business hours.
g. District Numbers:	Enter the numbers for the State House district and State Senate district where the project is located.

II – PROJECT SUMMARY	
a. Project Title:	Provide a brief title for the project.
b. Type of Application:	Check “New” if you have never applied for FBIP funding for this project. Check “Reconsideration” if you have applied before but did not receive funding. Check “Phased Continuation” if the project has previously received FBIP funding.
c. Project Category:	Check only one project category. Refer to the guidelines for project category descriptions. Application will be ranked only against other applications within the same project category. The Commission reserves the right to re-assign an application to another project category to maximize funding.
d. Project Cost:	Enter total amount of project cost, including only the eligible project elements where grant funds will be used. Enter the amount of funds requested from FBIP.
e. Project Summary:	Provide a brief description of the goal of the project, the work to be done and the expected outcome or final product.

III - PROJECT NEED	
a. List Primary Need for Project:	Check the category that is most applicable.
b. Need Statement:	Briefly describe why this project is needed. Explain any existing problems and how this project will correct the problem, or describe how this project will enhance recreational boating in the local community.

IV – PERMITS
Check status of all permit applications. If project type does not require permits, or project is exempt from permitting requirements, check “No”. If available, attach a photocopy of all permits or permit applications. If project is exempt, attach a copy of exemption notification.

V – BUDGET	
a. Has a detailed cost estimate been developed for this project?	Indicate whether a preliminary or final cost estimate has been developed. If yes, attach a copy of the estimate to the application.
b. PROJECT COST - NON-CASH MATCH*	Enter amount of in-kind match for each cost item. Amounts in “Other” column should include in-kind match from any third-party agreements (provided by someone other than the applicant). *Please note: All applications must include some form of non-cash match.
c. PROJECT COST - CASH FUNDS	Enter amount of funding to be provided by the applicant and other sources. Enter the amount of funding requested in the column labeled “FBIP Grant Share.”
d. TOTAL COST	Sum of non-cash match and cash funds for each column.

VI - OTHER SOURCE OF FUNDS (STATUS)	
Include information on funding from sources other than FBIP or applicant. Enter information for each funding source.	
a. Funding Source:	Check source of funds: Federal grant, State/Local grant, or loan.
b. Grant Name:	Enter name of grant program.
c. Approval Status:	Enter status of grant/loan application. If “Intending to Apply”, enter date of application deadline.

VII - ENVIRONMENTAL ASSESSMENT	
a. Will the project significantly or adversely affect the environment?	Explain how the project will have a significant or adverse affect on the environment and include information on the impacts to water quality, wetlands, seagrasses, imperiled species, etc.
b. If Yes, please explain key issues and describe any mitigation actions proposed.	

VIII – BOATER SAFETY	
a. Explain how the project may affect boater safety whether positively or negatively.	Provide explanation of how the project may improve boater safety (i.e. increased education, increased law enforcement, etc.) or, explain any potential boater safety hazards and how they will be corrected. Also, please indicate if the project will have no effect on boater safety.

IX – APPLICATION ATTACHMENTS CHECKLIST

Indicate which attachments have been included with the application. Required attachments must be included or application will be deemed incomplete. Optional attachments may be omitted.

Please place a tabbed divider between each attachment. Submit one (1) original (with original signature) and two (2) photocopies of the entire application with attachments.

Completed applications should be in the following order: cover letter, application form, project proposal, resolution, detailed cost estimate, permits/permit applications (if included), plans (if included), letters of support/opposition (if included).

PROJECT PROPOSAL

The Project Proposal should be a detailed description of the project and should include the following elements:

Project Description	A detailed description of the project including what the project will produce or accomplish and how the project will serve the needs of recreational boaters and boating-related activities in your area.
Specific Tasks	Describe the work that will be done in order to complete the project. (For example: Task 1 – Conduct Boater Survey, Task 2 – Feasibility Study, Task 3 – Develop Economic Impact Statement)
Timetable	Include a proposed schedule for when tasks are to begin and when they will be completed by quarter.