



THE CITY OF KEY WEST

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MEMORANDUM

TO: Bob Vitas, City Manager

FROM: Greg Veliz, Community Services Director

VIA: David Fernandez, Assistant City Manager- Operations

DATE: September 9, 2013

SUBJECT: Approval of a Month to Month Contract for Smathers and Rest Beach Cleaning Services

ACTION STATEMENT: Approving a Month to Month Contract for Smathers and Rest Beach Cleaning Services to Evans Environmental & Geological Science & Management, LLC as per original contract based on Resolution 05-248 for period not to exceed December 31, 2013.

BACKGROUND:

The current Smathers and Rest Beach Cleaning Services contract will expire on September 30, 2013. A formal solicitation for beach cleaning services is scheduled for bid opening on October 9, 2013.

PURPOSE AND JUSTIFICATION: Evans Environmental & Geological Science & Management, LLC has agreed to extend the current contract on a month to month basis until the bid process and award of contract is complete. In accordance with the current contract, the contract requests that the City give the contractor 30 day termination notice as needed and the Consumer Price Index increase of 2%.

OPTIONS:

1. Approve a Month to Month Contract for Smathers and Rest Beach Cleaning Services to Evans Environmental & Geological Science & Management, LLC. This option allows for staff to obtain the best service possible through a formal solicitation process without a decrease in a level of service.
2. Disapprove a Month to Month Contract for Smathers and Rest Beach Cleaning Services to Evans Environmental & Geological Science & Management, LLC. A potential degradation in Smathers and Rest Beach cleanliness could ensue.

FINANCIAL IMPACT:

Key to the Caribbean – Average yearly temperature 77° F.

The Smathers and Rest Beach Cleaning Services Contract is funded under the General Fund, Account No. 001-1905-519.34 and through grant funding from the Tourist Development Council (TDC) in Monroe County, Florida. The requested budgeted amount for this contract is in FY 2013-2014 is \$673,200. The TDC maximum funding is \$380,000.

RECOMMENDATION:

Staff recommends approval Option 1; approve the, Month to Month Contract for Smathers and Rest Beach Cleaning Services to Evans Environmental & Geological Science & Management, LLC, not to exceed December 31, 2013.