



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

MEMORANDUM

EXECUTIVE SUMMARY

TO: Patti McLauchlin, City Manager
Todd Stoughton, Assistant City Manager

CC: Mark Finigan, Chief Financial Officer

FROM: Carolyn Sheldon, Senior Grants Administrator

DATE: August 31, 2021

RE: Approving the attached Local Agency Program (LAP) Agreement (FM 446126-1-58-01) with the Florida Department of Transportation (FDOT) in the amount of \$510,000.00 for the Final Mile project for the purchase and installation of bicycle, pedestrian and bus rider amenities at high use bus stops and public areas along the Lower Keys Shuttle bus route; Authorizing the City Manager to execute all required documents; Authorizing any necessary budget amendments or transfers to accept the grant funding.

ACTION STATEMENT:

This resolution will approve the attached Local Agency Program (LAP) Agreement (FM 446126-1-58-01) with the Florida Department of Transportation (FDOT) in the amount of \$510,000.00 for the Final Mile project for the purchase and installation of bicycle, pedestrian and bus rider amenities at high use bus stops and public areas along the Lower Keys Shuttle bus route and authorize the City Manager to execute all required documents. The resolution will also approve any necessary budget amendments or transfers to accept the grant funding.

BACKGROUND:

In 2019, the City applied for Transportation Alternatives Program (TAP) funding through FDOT for the Final Mile project in February and was awarded \$510,000.00 in September. TAP funds are ultimately granted through the Federal Highway Administration (FHWA) but are administered at the state level through the FDOT Local Agency Program (LAP).

PURPOSE AND JUSTIFICATION:

The Final Mile project includes 26 sites in Key West, 34 sites in Monroe County, and 14 sites in Marathon. Each of the 74 sites will involve bus information and trash and recycle cans. In addition, some sites will include the purchase and installation of one or more bike amenities such as bike racks, bike lockers, and/or fix-it stations.

Key to the Caribbean – Average yearly temperature 77° F.

FINANCIAL IMPACT:

The expenses for the Final Mile project will be budgeted in FY 2022 Account 1114903 5496300 (Transportation Alternative / Multimodal Transportation / Infrastructure). Grant revenue will be budgeted in FY 2022 Account 1110000 3314901 (Transportation Alternative / Revenue / FDOT (LAP) Grant). The funding is provided on a reimbursement basis up to a total of \$510,000.00.

RECOMMENDATION:

Staff recommends the City Commission approve the LAP agreement with the Florida Department of Transportation for the Final Mile project.