



THE CITY OF KEY WEST
201 William Street Key West, FL 33040 (305) 809-3790

EXECUTIVE SUMMARY

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TO: Jim Scholl, City Manager

CC: Sarah Spurlock, Assistant City Manager
Greg Veliz, Assistant City Manager

FROM: Key West Bight Board
Doug Bradshaw, Port and Marine Services Director

DATE: February 23, 2015

SUBJECT: Modification of Key West Bight Ordinance to follow City Purchasing Code Ordinance

ACTION STATEMENT

Recommend modification of a portion of the City's Code of Ordinance's dealing with purchases at the Key West Bight in order to follow the City's purchasing code.

PROJECT ISSUE

Section 2-554 of the City's Code of Ordinances, which pertains to the Key West Bight, requires that expenditure of funds in excess of \$7,500.00 or the transfer of funds from one budget category to another be reviewed by the Key West Bight Board who then in turn shall submit to the city commission for final approval.

Sec. 2-771 and 2-772 of the code, outside of the Key West Bight, authorizes the City Manager to approve these purchases and budget transfers for anything \$20,000 or less. Above this amount, City Commission must approve.

Staff's opinion is that the two provisions in Section 2-554, makes small purchases of commodities and contractual services within the Bight burdensome and can unnecessarily delay small projects.

Proposed changes to the ordinance are attached.

RECOMMENDATION

Staff recommends modification of a portion of the City's Code of Ordinance's dealing with purchases at the Key West Bight in order to follow the City's purchasing code for items \$20,000 or less.