



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

MEMORANDUM

EXECUTIVE SUMMARY

TO: Greg Veliz, City Manager
Patti McLaughlin, Assistant City Manager

CC: John Paul Castro, Utilities Director
Mark Finigan, Finance Director

FROM: Carolyn Sheldon, Senior Grants Administrator

DATE: November 14, 2019

RE: **Approving the attached “Federally-Funded Subaward and Grant Agreement” for FEMA Phase I Hazard Mitigation Grant Program (HMGP) funds for Project Number 4337-231-R / Agreement Number H0300 Tide Valves on Stormwater Outfalls Project in the amount of \$504,372.91 Federal / \$440,627.09 City Match (FAIN: FEMA-DR-4337-FL). Authorizing the City Manager to approve and execute the subaward and grant agreement and related documents; Authorizing the City Manager to approve and execute subsequent amendments to this grant agreement which may adjust to increase grant funding allocations to the City or modify the project scope; and authorizing necessary budget amendments and transfers to accept the funding.**

ACTION STATEMENT:

This resolution will approve the attached “Federally-Funded Subaward and Grant Agreement” for FEMA Phase I Hazard Mitigation Grant Program (HMGP) funds in the amount of \$504,372.91 Federal / \$440,627.09 City Match, Total Project Cost of \$945,000.00 for Project Number 4337-231-R / Agreement Number H0300 Tide Valves on Stormwater Outfalls Project (FAIN: FEMA-DR-4337-FL) pass-through administered by the State of Florida Division of Emergency Management (FDEM). The City Manager will be authorized to approve and execute the subaward and grant agreement and related documents; approve and execute subsequent amendments to this grant agreement which may adjust to increase grant funding allocations to the City or modify the project scope; and authorize necessary budget amendments and transfers to accept the funding.

BACKGROUND:

Hurricane Irma made landfall in Key West and Monroe County, Florida on September 10, 2017. By February 2, 2018, FDEM announced the availability of HMGP funds as a result of the Presidential Disaster Declaration for Hurricane Irma (FEMA 4337-DR-FL). At that time, the amount available to Monroe County was estimated to be \$89 million. Applications for this funding were due August 6, 2018. Through a coordinated effort led by Monroe County to meet this deadline, the City (along with

Key to the Caribbean – Average yearly temperature 77° F.

other local government agencies, public entities and nonprofits in the County) had the opportunity to submit projects to be included in Monroe County's Local Mitigation Strategy (LMS) and to be ranked by the LMS team to determine priority projects for the funding. Resolution 18-205 approved by the City Commission on July 3, 2018 authorized the City Manager to apply for FEMA HMGP funding and included a list of 13 projects identified by the City and their LMS priority ranking, with the tide valves project ranked at Number 9.

PURPOSE AND JUSTIFICATION:

By August 14, 2019 the tide valves project was approved for FEMA HMGP funding and an agreement delivered to the City on November 13, 2019 for execution. The agreement for funding is for Phase I only which includes but is not limited to surveying, engineering, design, plans preparation, permitting and bidding for the proposed project, for Phase II approval. No construction activities for this project have been approved.

FINANCIAL IMPACT:

With the approval of the Project No. 4337-231-R / Agreement No. H0300, the City will receive up to a maximum reimbursement amount of \$504,372.91 for Phase I work on the Tide Valves on Stormwater Outfalls Project budgeted in Revenue Account 4020000 3313602 (Stormwater Utility / Revenue / FEMA Grant). Grant eligible construction costs are budgeted in Expense Account 4023802 5386500 / ST38021901 (Stormwater Utility / Construction / Construction in Progress).

Matching funds of \$440,627.09 are required at a cost share of 53.3728% Federal / 46.6272% City Match.

RECOMMENDATION:

Staff recommends that the City Commission approve the attached "Federally-Funded Subaward and Grant Agreement" for FEMA Phase I Hazard Mitigation Grant Program (HMGP) funds for the Tide Valves on Stormwater Outfalls Project.