

CITY OF KEY WEST  
CITIZEN REVIEW BOARD  
PO BOX 1946  
KEYWEST, FL 33041  
(305) 809 -3887

APPLICATION

Name: Fred Marchak

**CRITERIA FOR MEMBERSHIP ON THE CITIZEN REVIEW BOARD (CRB):** The City Charter sets out the criteria for membership on the CRB:

(a) All members of the CRB shall be residents of the City of Key West and have good reputations for integrity and community service;

(b) No appointee to the CRB or any member of his or her immediate family, shall be currently employed by the City of Key West;

(c) No appointee may be currently a party in litigation against the City of Key West and the filing of a complaint against the City of Key West alleging liability of the City through actions of any law enforcement officer shall immediately disqualify any appointee from serving on the CRB; and

(d) Any appointee who has been a legal representative of any party in litigation against the City of Key West is prohibited from serving on the CRB for two years from the conclusion of such litigation.

If you answer yes to any of the following questions, you are not eligible to make application to serve on the Citizen Review Board.

1. Are you, your spouse or any immediate family member (children, parents and/or siblings) currently employed by the City of Key West?  Yes  No
2. Have you, your spouse, or any immediate family member ever been a sworn employee of the City of Key West?  Yes  No
3. Are you currently a part or a party's legal representative in any litigation against the City of Key West?  Yes  No

About the Citizen Review Board Sixty percent of the voters who went to the polls on November 5, 2002, approved an amendment to the Key West City Charter to create a Citizen Review Board (CRB). This is an independent, seven-member, volunteer (unpaid) board with authority to review and/or investigate complaints involving Key West police officers and forward findings and/or recommendations to City management, the chief of police, State Attorney, other state and federal law enforcement agencies and/or grand juries. Any applicant for a position on the CRB must complete this application and submit it within the prescribed deadline noted.

The CRB has a policy of delivering its documents and materials via online/internet communications. All applicants must have adequate computer skills to send/receive e-mail, with PDF attachments and be able to access the internet and download documents and files. New CRB members are expected to be available to attend the Annual NACOLE (National Association for Civilian Oversight of Law Enforcement) Convention/training sessions to occur in Salt Lake City, Utah from September 22-26, 2011. The expenses for this training event shall be covered by the CRB approved budget.

DEADLINE FOR SUBMISSION OF ALL APPLICATIONS & MATERIALS  
IS May 31, 2013 5:00P.M.

CITY OF KEY WEST  
CITIZEN REVIEW BOARD (CRB)  
APPLICATION

Currently, there is a board position available. This position shall be nominated by a local civic and social organization and selected by the Key West City Commission, with a term ending on June 30, 2017. Interested candidates should seek sponsorship from a local civic/social organization and fill out the attached application with a cover letter of sponsorship signed by the civic/social organization's representative. All documents sent to the CRB become public records.

Applications must be received no later than 5:00 PM., May 31, 2013. Mail to: PO Box 1946, Key West, FL 33041-1946 or hand-deliver to City of Key West Citizen Review Board, 100 Grinnell (Inside Ferry Terminal), Key West, FL 33040.

Questions: Susan C. Srch, Executive Director (305) 809-3887 or [crb@keywestcity.com](mailto:crb@keywestcity.com) The CRB Charter and Policies & Procedures are available on the City of Key West web site by going to the city website @ [www.keywestcity.com](http://www.keywestcity.com) and then accessing the CRB homepage via the department drop down menu.

***Applicants must be a resident of Key West.***

Name of Civic Organization Sponsoring Your Application (please provide sponsorship letter):

Trophia Butterfly Foundation

Your Name: Fred Marchak

Home Address: 1423 Washington Street Key West, FL 33040

Mailing Address (if different) \_\_\_\_\_

Date of Birth 1/25/47 Sex:  Male  Female; E-Mail Address: [fmarchak@aol.com](mailto:fmarchak@aol.com)

Do you have a record of a misdemeanor or felony conviction? If Yes, please explain on a Separate sheet of paper  Yes  No

ALL APPLICANTS WILL BE SCREENED VIA A CRIMINAL BACKGROUND CHECK AND THOSE ARREST RECORDS/RESULTS, ALONG WITH THIS DOCUMENT AND ALL SUPPORTING MATERIALS SUBMITTED SHALL BE CONSIDERED A PUBLIC RECORD VIEWABLE BY THE PUBLIC.

1. What aspect of your life and/or work experience has prepared you for membership on the CRB? (You may attach up to a one-page response.)

**I have lived a very honorable life. I believe in fairness and integrity in my dealings with all people, whether police, or citizens. My corporate experience has shown me the value of working with people and not creating unnecessary confrontations.**

2. Why do you wish to serve on the CRB? (You may attach up to a one-page response.)

**I would like to have the opportunity to serve the city that has given me so much in the past 7 years. I have a great respect for the Key West Police Department, but also a respect for the institution of the Citizen Review Board. With a great deal of patience and mutual respect both organizations can work together to improve the quality of life in Key West for everyone.**

3. List your last three employers:

Employer	Position	Dates
Metric Systems International, Ltd.	President/Owner	1976 – 2001
(Employers prior no longer exist)		

4. List any organizations with which you are affiliated and position(s)/office(s) held. (You may attach a separate sheet or resume, if necessary.)

Organization	Position	Dates
<b>Trophia Butterfly Foundation</b>	<b>Member</b>	1/2006 - Present
<b>Metropolitan Community Church (Cooking with Love)</b>	<b>Volunteer</b>	2009 - Present
<b>KW Community Sailing Club</b>	<b>Patron/member</b>	<b>7/2012 - Present</b>

*REFERENCES.* Please provide the names and contact information of two local citizens who know you well.

1. Name : Sheldon Mermelstein

Address: 1400 Washington Street Key West, FL 33040

phone#: (305) 296-3357

2. Name : Victor McTeer

Address: 1125 Flagler Avenue Key West, FL 33040

phone#: (305) 292-5982

Please attach a brief resume that outlines your background. It is recommended that you include:

- Education
  - Employment background
  - Military service
  - Law enforcement experience
  - Community service, memberships, affiliations
  - Awards and honors
  - Professional affiliations
  - Special skills, such as languages, computers, mediation
  - Any other information that would be helpful to those responsible for selecting members to the CRB
- Include a letter of sponsorship from a sponsoring civic organization

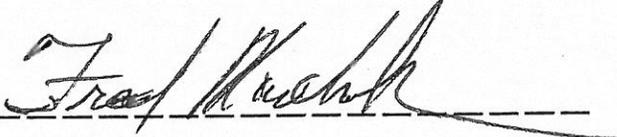
In applying to become a member of the CRB, applicants must agree to participate in at least 30 hours of structured training, as recommended by the National Association for Civilian Oversight of Law Enforcement (NACOLE), before participating in Board activities, plus extensive continuing education throughout your term of office. Note that NACOLE training shall occur September 22-26 in Salt Lake City, Utah. The expenses related to such training are provided for in the CRB budget.

Board members are expected to have sufficient technological abilities to receive, open and read pdf files and operate e-mails/attachments, internet access and ability to access websites and download materials from these websites

*CERTIFICATION.* I hereby certify that all the statements made in this application, including attachments, are true and correct. By signing this application, I authorize verification of my background record.

If appointed to the CRB, I agree to participate in at least 30 hours of structured training, plus extensive continuing education throughout my term of office.

I also understand that this application becomes a public record and criminal background check results (if any) are available to the public.

Signature 

# Fred Marchak

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1423 Washington Street , Key West, FL 33040  
Home: 3052936097 - Cell: 8456613308 : [fmarchak@aol.com](mailto:fmarchak@aol.com)

Apr 05, 2013

Susan C. Srch  
City of Key West Citizen Review Board  
100 Grinnell (inside ferry terminal)  
Key West, FL 33040  
(305) 809-3887  
[crb@keywestcity.com](mailto:crb@keywestcity.com)

RE: Application for board position

Dear Susan:

Attached is my current resume. I would like to be considered for the vacancy on the Key West Citizen Review Board. I believe that I am an excellent choice to fill this upcoming position.

My wife, daughter and I have lived year round in Key West for over 7 years, and I have come to love this beautiful island and my neighbors and friends.

When I heard about the upcoming vacancy on the Citizen Review Board I felt that it would be a perfect opportunity for me to start to become involved in civic affairs, and I felt that it could be an excellent learning experience to improve my personal skills. I would certainly look forward to the required 30 hours NACOLE training, and any continuing education throughout my term of office.

I believe that I possess the necessary education and life experiences to qualify for the position, and know that, if I am selected, I will do my best to fulfill the duties with integrity and a profound appreciation of the importance of the job.

Thank you, in advance for your time. I look forward to your call.

Best Regards,  
Fred Marchak  
305 293-6097  
[fmarchak@aol.com](mailto:fmarchak@aol.com)

# Fred Marchak

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1423 Washington Street, Key West, FL 33040  
Home: (305) 293-6097 - Cell: (845) 661-3308 : fmarchak@aol.com

## Career Focus

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I am retired and living the good life in Key West Florida. I enjoy bicycling and exercising daily, fishing a few times a week, and participating in all the many social events that Key West offers. At this time, I feel a duty to become involved in civic affairs.

## Summary of Skills

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- confidence in decision making skills.
- able to work easily with all people and avoid unnecessary confrontations.
- analytical approach to solving problems and making decisions

## Accomplishments

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I started a business in 1976 and, with my wife as my partner, the company grew to become a respected leader in its field. We sold the company 25 years later, when it employed 25 full time employees and had sales of many millions of dollars.

I graduated from the Key West Citizens Police Academy. I thought it was an excellent introduction to my new home. I particularly enjoyed the ride-alongs with police officers. It gave me a profound respect for the difficult job they perform here in our unique city.

I graduated from the Key West Ambassador Academy (class 8). I found this experience extremely helpful in gaining a fundamental knowledge of how the City operates, and I developed a friendship with a large number of people who are very involved with the functions of Key West today.

One year ago I decided to improve my personal health through daily exercise and dietary control. In the past 12 months I have lost in excess of 70 pounds, and I am very proud of it.

## Professional Experience

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### President (owner)

January 1976 to March 2001

### Metric Systems International, Ltd – Beacon, NY

I started the company with very little capital in a loft building in New York City. With my wife, Cherre, as partner, we imported large quantities of metric nuts and bolts from all over the world, and warehoused them, and sold them to wholesale distributors across the U.S. As the company grew we gradually moved to larger quarters in Elmsford, N.Y. and finally to multiple warehouses in Beacon N.Y. In 2001, we sold the company to a Minnesota corporation, and a few years later, we moved to Key West.

## Education

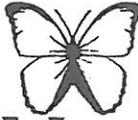
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**Bachelor of Science : Business Administration, 1969**

**University of Denver – Denver, CO**

Majored in Hotel and Restaurant Management

Member Pi Lambda Phi fraternity

The Key West  
**Butterfly**  
& NATURE CONSERVATORY 

1316 Duval Street  
Key West, FL 33040  
(305) 296-2988 • Fx (305) 296-2901  
[www.keywestbutterfly.com](http://www.keywestbutterfly.com)

April 9, 2013

Ms. Susan C. Srch  
Executive Director  
**CITIZENS REVIEW BOARD**  
Key West Bight Ferry Terminal  
100 Grinnell Street  
Key West, FL 33040

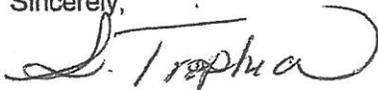
Dear Ms. Srch:

Fred is always hard working and eager to contribute to the well-being of our service organization, The Trophia Butterfly Foundation.  
In my opinion, Fred Marchak will be an excellent choice to fill the vacant seat on the Citizens Review Board.

Please feel free to call me if I can offer any information in helping you make this decision.

Thank you for time and consideration.

Sincerely,



Samuel J. Trophia  
President

SJT/cf



**Teri Johnston**  
City Commissioner  
District V

**THE CITY OF KEY WEST**  
P.O. BOX 1409  
KEY WEST, FL 33041-1409

525 Angela Street  
(305) 809-3841  
FAX 809-3847  
johnston@keywestcity.com

Sue Srch  
Executive Director  
Citizens Review Board  
Key West Bight Ferry Terminal  
100 Grinnell Street  
Key West, Fl  
33040

March 28, 2013

Dear Sue,

I am pleased to write a letter in support of the application for the upcoming vacant seat on the CRB Board for Fred Marchak.

I have had the pleasure of knowing Fred for 6 years as a neighbor in the Mid-town area and from a number of Community activities and events. Fred is an active, contributing member of the Community in good standing and in my opinion would be an excellent addition to the CRB. He has had a long term interest in joining the board.

Please feel free to contact me should you need any additional information.

With Kindest Regards,

A handwritten signature in black ink, appearing to read "Teri Johnston".

Teri Johnston  
Key West City Commissioner District 5

*Key to the Caribbean - Average yearly temperature 77° F.*