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Office of the City Attorney

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Memorandum

TO: Mayor & Commissioners
FROM: Shawn D. Smith, City Attorney
RE: Performance evaluation
DATE: 28 November 2016

Mayor and Commissioners

Please find attached for your review and comment my 2016 City Attorney Performance Evaluation form. This form was approved by the Commission in 2007, the first year the position was publicly reviewed. I intend to place the item on the Commission's December 6th agenda. I will make myself available at your leisure to review if you so desire.

December will mark the completion of my 10th year working for the City of Key West. Every day is a challenge that I very much enjoy. I consider the opportunity to represent you and the city I have called home since the age of 7 an enormous privilege.

I encourage you to contact me with any questions or comments.

A handwritten signature in blue ink, appearing to read "Shawn D. Smith", is written over a blue horizontal line.

Shawn