



THE CITY OF KEY WEST

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TO: Bogdan Vitas, Jr., City Manager

FROM: Elizabeth Ignoffo, Permit Engineer

CC: E. David Fernandez, Assistant City Manager
Mark Finigan, Assistant City Manager
Doug Bradshaw, Senior Project Manager

DATE: August 5, 2013

SUBJECT: **Ratify Emergency Time Extension Approval to Poinciana Elementary School (SRTS) Sidewalk Installation Contract, Project No. EN-1101**

ACTION STATEMENT:

This resolution will ratify the emergency time extension of thirty-one (31) calendar days to the construction contract awarded to Charley Toppino & Sons, Inc., for the Poinciana Elementary School (SRTS) Sidewalk Installation Project. Delays were experienced due to multiple rain days, preventing asphalt pavement and thermoplastic striping. Contract amount does not increase due to time extension.

STRATEGIC PLAN:

Key West Strategic Plan 2011 Infrastructure Goal #5 to make destinations and resources accessible to residents and visitors by creating pedestrian pathways is furthered by this project to construct sidewalks. Construction of ADA accessible sidewalks by this Safe Routes to School Poinciana Elementary School Sidewalk Installation project will improve and enhance pedestrian safety.

BACKGROUND:

Safe Routes to School Poinciana Elementary School Sidewalk Installation project was awarded to Charley Toppino & Sons, Inc. under Resolution No. 12-329, in the amount of \$531,676.00 and allowing one-hundred and twenty (120) calendar days for completion of work. The Notice to Proceed was issued March 15, 2013, with subsequent construction completion date July 23, 2012.

MEMORANDUM

PURPOSE & JUSTIFICATION:

Construction delays were caused by rain events. Sixteen rain days during the course of this construction project delayed the contractor from performing work, affecting schedules for asphalt placement and thermoplastic pavement markings.

The contractor has requested additional time to reschedule asphalt and striping sub-contractors to make arrangements to travel to Key West to perform pavement and striping work.

OPTIONS:

1. The City Commission could ratify the emergency time extension for the contract awarded to Charley Toppino & Sons, Inc., and allow the contractor to complete the project without incurring financial impact due to weather delays that were outside the control of the contractor.
2. The City Commission could elect to not ratify the emergency time extension, which will cause financial impact to Charley Toppino & Sons, Inc. for events that were outside their control.

FINANCIAL IMPACT:

No additional costs will be incurred from the time extension. Poinciana Elementary School Sidewalk Installation, Project No. EN-1101, account 102-4104-541-6300, is 100% reimbursed by Florida Department of Transportation.

RECOMMENDATION:

City Staff recommends the City Commission select Option 1; ratify the emergency time extension for the contract awarded to Charley Toppino & Sons, Inc.