


CITY MANAGER'S OFFICE MEMORANDUM

TO: Jim Scholl, City Manager

FROM: Mark Z. Finigan, Assistant City Manager 

DATE: August 11, 2010

SUBJECT: 2009 Emergency Shelter Grant (ESG) Agreement
Grant Agreement #KFZ33
Amendment #0001

ACTION STATEMENT:

On August 11, 2010 the City Manager accepted on behalf of the City of Key West Amendment #0001 to the 2009 Emergency Shelter Grant Agreement #KFZ33 between the City of Key West (Grantee) and the State of Florida, Department of Children and Families. Request City Commission ratification of such acceptance.

BACKGROUND:

The City of Key West operates, under the management of the Florida Keys Outreach Coalition, a temporary homeless center, (referred to as KOTS – Keys Overnight Temporary Shelter) located on Stock Island. Through the City's Grant Writer, Shelia Griffin, the City applied for operating assistance through the 2009 Emergency Shelter Grant with the Department of Children and Families. Subsequently, the City was awarded Grant Agreement #KFZ33 in the amount of \$77,568.00. Amendment #0001 changes the submission date for Compliance Reports to the State of Florida, Department of Children and Families from "not later than the 15th day of each month" to "by the 5th business day following the reporting month". Acceptance by the City Manager in advance of Commission approval was requested by the Department of Children and Families since we did not have a regularly scheduled meeting in August.

FINANCIAL IMPACT:

No financial impact to the City of Key West.

RECOMMENDATION:

Ratify the acceptance by the City Manager for Amendment #0001 to the 2009 Emergency Shelter Grant Agreement #KFZ33 between the City of Key West (Grantee) and the State of Florida, Department of Children and Families.