



## MEMORANDUM

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Date: March 5, 2026

To: Honorable Mayor and Commissioners

Via: Brian L. Barroso  
City Manager

From: Matt Willman  
Utilities Director

Subject: **A Resolution Approving Additional Scope of Work from Operations Management International, Inc. (OMI) in an Amount Not to Exceed \$90,534.40. Said Agreement Will Provide Needed Support to The Belt Filter Press/Dewatering Equipment That Is at the End of Its Useful Service Life at the Richard A Heyman Environmental Pollution Control Facility (WWTP). Services Will Be Accomplished by Specialized Jacobs Regional Staff That Are Skilled in The Maintenance of the Equipment While Maintaining Full Functionality. File ID: 26-5089**

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### **Introduction**

A Resolution Approving an "Out of Scope" Service Proposal From OMI/Jacobs in an Amount Not to Exceed \$90,534.40. Said Agreement Will Provide Needed Support to The Belt Filter Press/Dewatering Equipment That Is at the End of Its Useful Service Life. Services Will Be Accomplished by Specialized Jacobs Regional Staff That Are Skilled in The Maintenance of the Equipment While Maintaining Full Functionality.

### **Background**

The City of Key West owns the Richard A. Heyman Wastewater Treatment Plant (WWTP) on Fleming Key as well as the sanitary sewer collection system throughout the City of Key West. The City contracts with Operations Management International, Inc. (OMI) for the operations and maintenance of the sanitary sewer system and WWTP.

The Solids Dewatering process is original to the Sewer Plant and has reached the end of its useful life. Through several years of budgeting and grant applications and awards, the City has accumulated the required funds to begin the bidding and procurement of the replacement. However, this is all anticipated to have a lengthy lead time in selecting a contractor and ordering the equipment. It is not anticipated that the operations of the equipment will remain effective until the replacement equipment is installed in approximately 18 months.

In the meantime, the current equipment needs a few upgrades that are critical to daily operations of the plant. The upgrades needed can also lead to increased functionality in the process, this can be a dryer sludge that is hauled to Okeechobee resulting in fewer loads trucked out, saving approximately \$70,000/year in hauling fees paid to Waste Management.

To facilitate upgrades to the Belt Filter Press, staff approached OMI to inquire if their specialized regional staff could perform the work. OMI indicated they were able; however, per the contract for operations and maintenance services at RAHEPF, this work is out of scope and considered an additional service. The contract allows for out-of-scope work to be performed as an additional service per Section 3.2.5 of the contract. OMI issued a scope and fee proposal for the additional work in the amount of \$90,534.40. This is helpful to procure qualified service teams (Jacobs Regional) that understand the repairs needed, the operational demands of the system, and price point that is reasonable and comparable to the task required.

### **Procurement**

The funds are currently budgeted for the repairs required in account SE35042006/4013504-5356500 Plant Ops holding a project balance of \$8,500,000.

### **Recommendation**

The City Manager's Office recommends the Mayor and Commission approve the resolution authorizing the City Manager to enter into agreement and execute necessary documents, upon consent of the City Attorney and approving any necessary budget transfers.