



MEMORANDUM

Date: August 6, 2026

To: Honorable Mayor and Commissioners

Via: Brian L. Barroso
City Manager

CC: Patrick T. Wright, Growth Management Director

From: Tina Burns, Community Development Program Manager

Subject: Approving the First Amendment to the Declaration of Affordable Housing Restriction for the property located at 255 Trumbo Road (Parcel ID 00001720-000200) revising permissible uses for the non-residential building on the subject Property. (File ID: 26-5653)

Introduction

This request is to approve the First Amendment to the Declaration of Affordable Housing Restriction for the property located at 255 Trumbo Road (Parcel ID 00001720-000200) to revising the permitted uses for the non-residential building on the subject property.

Background

The City of Key West made and entered into a Declaration of Affordable Housing Restriction dated September 17, 2019 for the real property located at 255 Trumbo Road, Key West, Florida (Parcel ID 00001720-000200) as a condition of the Keys Overnight Temporary Shelter (KOTS) and Essential Governmental Employee Housing Interlocal Agreement to preserve the affordability of the property.

The Trumbo property is currently used as affordable housing site for Sheriff's office and other public employees and contains 24-one-and-two-bedroom apartments along with a one-story non-residential building containing approximately 897 sq. ft. that is for incidental uses.

The Key West Police Department (KWPD) has requested use of the one-story non-residential building on the Trumbo property to support the KWPD Marine Unit as a satellite office. It is vital to have the Marine unit located near its vessel to minimize emergency response times during critical water incidents. This location ensures no transit delays, quicker launch times, theft prevention and weather readiness.

All parties desire to enter into this First Amendment to the Declaration of Affordable Housing Restriction to allow the single-story non-residential building to be used in conjunction with law enforcement entities for non-residential uses.

Procurement

There is no costs or related expenses associated with this request.

Recommendation

The City Manager's Office recommends the Mayor and Commission approve First Amendment to the Declaration of Affordable Housing Restriction for the property located at 255 Trumbo Road (Parcel ID 00001720-000200) to revising the permitted uses for the non-residential building on the subject property.