



THE CITY OF KEY WEST

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TO: Bob Vitas, City Manager

FROM: Birchard Ohlinger, P.E., Engineering

CC: E. David Fernandez, Assistant City Manager
Doug Bradshaw, Senior Project Manager

DATE: September 26, 2013

SUBJECT: **Redevelopment of the Community Services/Utilities Facility located at 627 Palm Avenue: Project Number FM 1201**

ACTION STATEMENT:

This resolution awards the attached task order for the Redevelopment of the Community Services/Utilities Facility located at 627 Palm Avenue to Saltz Michelson Architects in the amount of \$100,157.50 dollars.

BACKGROUND:

The property located at 627 Palm Avenue currently houses the City's Public Transit Department, Community Services Departments and the Utilities Division. These departments are housed in one main facility, two trailers and three annex structures.

The Public Transit Department is schedule to move to a new facility under construction on Stock Island in August, 2015. City Staff is intending to commence redevelopment of this site after August, 2015.

This award is made under the City's General Architectural Services Agreement passed under Resolution 12-220.

PURPOSE & JUSTIFICATION:

All of the existing structures located at 627 Palm Avenue are in need of either major renovation or demolition. This task order will evaluate the suitability of this site for the departments, perform a condition assessment of the existing facilities, develop costs estimates, develop presentations for City Commission and assemble a Major Development Plan for approval.

This project is in support of Goal #4 of the 2011 Key West Strategic Plan, specifically: "Long term sustainability of the City's hard assets"

MEMORANDUM

OPTIONS:

1. The City Commission can approve the attached task order for the Redevelopment on the Community Services Facility in the amount of \$100,157.50 dollars
2. The City Commission can elect to not approve the attached task order for the Redevelopment of the Community Services Facility.

FINANCIAL IMPACT:

This project is in the current year's budget and will be funded under account #101-1905-519.62-00

RECOMMENDATION:

City Staff recommends that the City Commission award the attached task Order.