



# City of Key West, FL

City Hall  
1300 White Street  
Key West FL 33040

## Meeting Agenda Full Detail

### City Commission

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Tuesday, August 21, 2018

6:00 PM

City Hall

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Revised 8-15-18

**ADA Assistance:** It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3811 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

**ALL VISUAL PRESENTATIONS FOR AGENDA ITEMS MUST BE RECEIVED (24) TWENTY-FOUR HOURS PRIOR TO THE MEETING.**

**CALL MEETING TO ORDER**

**ROLL CALL**

**INVOCATION - The Very Reverend Larry D. Hooper, St. Paul's Episcopal Church of Key West**

**PLEDGE OF ALLEGIANCE TO THE FLAG**

**APPROVAL OF AGENDA**

**PRESENTATIONS**

1                    20 Year Service Recognition - Roberto Llagostera,  
Pool/Facility Supervisor for Community Services

**Sponsors:** City Manager Scholl

2                    50 Year Service Recognition - Mary Canalejo, Executive  
Administrative Assistant, Key West Police Department

**Sponsors:** City Manager Scholl

3                    Solid Waste Master Plan update

**Sponsors:** City Manager Scholl

**Attachments:** [Presentation](#)

[Report](#)

**Legislative History**

7/5/18            Sustainability Advisory            Passed  
Board

**City Attorney's Report****City Manager's Report****- Key West Police Department Promotions:****Sergeant Randy Smith to Lieutenant****Detective Mark Siracuse to Sergeant****CONSENT AGENDA\***

\*Item is considered to be routine and enacted by one motion with no separate discussion, unless requested by a Commission Member or citizen, in which event the item will be removed from the order and considered in its normal sequence on the agenda. The City of Key West may take action on any matter during this meeting, including items that are not set forth within this agenda.

**MINUTES**

4 \*August 7, 2018 (Regular)

Attachments: [Minutes](#)

**RESOLUTIONS**

5 \*Re-appointing John G. Parks, Jr. to the Housing Authority of the City of Key West Board of Commissioners.

Sponsors: Mayor Cates

Attachments: [Resolution](#)

[Resume](#)

[Letter from Executive Director Manuel Castillo, Sr.](#)

[Certification of Appointment](#)

6 \*Re-appointing Roosevelt Sands, Jr. to the Housing Authority of the City of Key West Board of Commissioners.

Sponsors: Mayor Cates

Attachments: [Resolution](#)

[Letter to Mayor-Sands Re-appointment-2018](#)

[Resume](#)

[Certification of Appointment](#)

- 7                    \*Requesting the Mosquito Control District Board to enhance efforts to spray Naled only upon proper notice to the public as to time and place, and only at times with the least likelihood of exposure to people, especially children and pets.
- Sponsors:** Commissioner Kaufman
- Attachments:** [Resolution](#)  
                                  [Naled for Mosquito Control](#)  
                                  [Letter from Diane & Kristen Onderdonk](#)  
                                  [Letter from Florida Keys Mosquito Control District](#)
- 8                    \*Authorizing the naming of the City Hall Commission Chambers at 1300 White Street as the "Craig Cates City Commission Chambers" at the "Josephine Parker City Hall at Historic Glynn R. Archer School".
- Sponsors:** Commissioner Lopez
- Attachments:** [Resolution](#)
- 9                    \*Approving the City Clerk Performance Evaluation.
- Sponsors:** Commissioner Romero
- Attachments:** [Resolution](#)  
                                  [Performance Evaluation form for City Clerk](#)  
                                  [Evaluation Calculation](#)  
                                  [Mayor Cates's Evaluation](#)  
                                  [Commissioner Kaufman's Evaluation](#)  
                                  [Commissioner Lopez's Evaluation](#)  
                                  [Commissioner Payne's Evaluation](#)  
                                  [Commissioner Romero's Evaluation](#)  
                                  [Commissioner Wardlow's Evaluation](#)  
                                  [Commissioner Weekley's Evaluation](#)
- 10                    \*Designating the Plaza located in the Clayton Sterling Complex as "The Richie Garcia Baseball Plaza".
- Sponsors:** Commissioner Wardlow
- Attachments:** [Resolution](#)

- 11                    \*Amending pursuant to the Section 110-327(7)(a) of the Code of Ordinances, the standard donation (in-lieu fee), to increase replacement inches for Canopy Trees from \$150.00 per caliper inch to \$200.00 per caliper inch.
- Sponsors:** City Manager Scholl
- Attachments:** [Resolution](#)
- Legislative History**
- 7/9/18                    Tree Commission                    Passed
- 12                    \*Approving transfer of Mobile Vendor License (MVL) #23372 from Che Andre to Kathleen Hemmesch due to hardship.
- Sponsors:** City Manager Scholl
- Attachments:** [Resolution](#)
- [Request to transfer Mobile Vendor License](#)
- 13                    \*Approving the attached Grant Award Agreement with the Monroe County Tourist Development Council (TDC) for funding in the amount of up to \$586,000.00 for the Smathers Beach Restrooms Facility-West Project.
- Sponsors:** City Manager Scholl
- Attachments:** [Resolution](#)
- [Executive Summary](#)
- [Grant Award Agreement](#)
- [Application](#)
- 14                    \*Approving the attached Lease between the City and Southernmost House, LTD. for property located in the 1400 Block of Duval Street.
- Sponsors:** City Manager Scholl
- Attachments:** [Resolution](#)
- [Lease](#)

- 15                    \*Approving the attached Lease between the City and Sunset City, LLC for property located in the 1400 Block of Duval Street.

**Sponsors:** City Manager Scholl

**Attachments:** [Resolution](#)

[Executive Summary](#)

[Lease](#)

[Public Notice](#)

[LaSalle Hotel Properties](#)

- 16                    \*Approving the attached Second Amendment to Lease between the City of Key West and Tropical Shell and Gifts, Inc. for the Key West Aquarium property.

**Sponsors:** City Manager Scholl

**Attachments:** [Resolution](#)

[Second Amendment to Lease](#)

[Exhibit A](#)

[Exhibit B](#)

[Resolution 78-87](#)

[Resolution 81-092](#)

[Resolution 95-419](#)

- 17                    \*Approving a Task Order for construction Phase Services for the Aquarium Seawall repair Project by Tetra Tech, Inc. in a total amount not to exceed \$113,207.00, under the City's Environmental Engineering Service Contract, as amended; Authorizing any necessary budget transfers/amendments; Authorizing the City Manager to execute necessary documents upon consent of the City Attorney.

**Sponsors:** City Manager Scholl

**Attachments:** [Resolution](#)

[Executive Summary](#)

[Tetra Aquarium Services proposal](#)

[Resolution 18-057](#)

[Resolution 17-299](#)

[Tetra Executed contract extension](#)

[Tetra Tech Original Agreement](#)

- 18 \*Authorizing the Key West Fire Department to accept an Emergency Medical Services (EMS) Matching Grant (ID Code M6056) from the Florida Department of Health (FDOH) EMS Trust Fund in the amount of \$142,283.00; Authorizing necessary Budget amendments; Authorizing the City Manager or designee to execute necessary documents.

**Sponsors:** City Manager Scholl

**Attachments:** [Resolution](#)

[Executive Summary](#)

[Grant Award Letter](#)

[EMS Grant Application](#)

- 19 \*Authorizing the purchase for the Fire Department of one (1) New Horton Ambulance from Rev RTC, pursuant to Government Contract, pursuant to Section 2-797 (3) of the Code of Ordinances in a Total amount not to exceed \$204,987.00 (inclusive of prepayment/loyalty discounts); Authorizing necessary budget transfers to use grant funding to complete the purchase.

**Sponsors:** City Manager Scholl

**Attachments:** [Resolution](#)

[Executive Summary](#)

[Proposal - 8-8-18 - Rescue 6 Key West REV RTC Horton](#)

[FSA - Options and Upgrades Key West](#)

[Horton Specs - Rescue 6 Key West.7-5-18](#)

[FSA - Cooperative Purchasing Program](#)

[FSA - Bid Award FSA18-VEF13.0](#)

[FSA - Specification #1](#)

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\*Authorizing an agreement for Public Emergency Medical Transportation (PEMT) Program Services between the City and Advance Data Processing, Inc., a subsidiary of Intermedix Corporation (ADP Intermedix), pursuant to Section 2-797 (3) and 2-797 (4) of the Code of Ordinances; Authorizing City Staff to negotiate an agreement in substantial conformance with Volusia County RFQ 17-SQ-68BB; Authorizing the City Manager to execute the Agreement.

**Sponsors:** City Manager Scholl

**Attachments:** [Resolution](#)

[Executive Summary](#)

[Pigyback EMS PEMT Key West PCG](#)

[Volusia County RFP PEMT EMS 3 23 17](#)

[Volusia County Contract](#)

[Volusia County Budget & Administrative Services](#)

21

\*Awarding the Bid of Pedro Falcon Electrical Contractors, Inc. for the Glynn Archer Gymnasium Renovations, in an amount not to exceed \$1,899,008.00 in accordance with the terms specified in ITB 18-028; Authorizing any necessary budget adjustments; Authorizing the City Manager to execute a contract on behalf of the City of Key West in conformance with the Bid documents, upon consent of the City Attorney.

**Sponsors:** City Manager Scholl

**Attachments:** [Resolution](#)

[Executive Summary](#)

[City Clerk Bid Tabulation Memo](#)

[Resolution 17-206](#)

[\\*Large File\\* City Bid 18-028 Documents](#)

[City's Cost Estimate](#)

[\\*Large File\\* Pedro Falcon Contractors, Inc. Proposal](#)

[Burke Construction Group, Inc. Proposal](#)

[\\*Large File\\* D.L. Porter Constructors Proposal](#)

[Kenmar General Contractors, LLC. Proposal](#)

[City's Capital Improvement Project \(CIP\) for Glynn Archer Gym](#)

22

\*Ratifying an emergency procurement approved by the City Manager as allowed under section 2-797 (2) of the Code of Ordinances, of ITB 18-026 for Mallory Square Wharf refurbishment by D.L. Porter Contractors, Inc. in an amount not to exceed \$298,613.00; Authorizing any necessary budget amendments; Authorizing the City Manager to execute any necessary documents.

**Sponsors:** City Manager Scholl

**Attachments:** [Resolution](#)

[Executive Summary](#)

[Contract](#)

[CH2M Work Order](#)

[\\*Large File\\* City Bid Documents ITB#18-026](#)

[Resolution 17-186](#)

[City Clerk's Bid Tabulation Memo](#)

[\\*Large File\\* D.L. Porter Proposal](#)

[\\*Large File\\* Coral Proposal](#)

[\\*Large File\\* Kiewit Proposal](#)

[Notice of Award-Mallory Wharf Refurbishment](#)

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PUBLIC HEARING:

Relating to the Collection and Disposal of Solid Waste in the City of Key West, Florida; Imposing Solid Waste Service Assessments against certain real residential property located within the City of Key West, Florida, approving the Solid Waste Assessment Roll for the Solid Waste Service Assessments; Confirming the preliminary assessment Resolution for Fiscal Year 2018-2019.

**Sponsors:** City Manager Scholl

**Attachments:** [Resolution](#)

[Appendix A](#)

[Appendix B](#)

[Appendix C](#)

[Executive Summary](#)

[Resolution 18-212](#)

[Public Comments](#)



- 24 PUBLIC HEARING:  
Relating to the provision of Stormwater Services; Imposing Stormwater Service Assessments against certain real property within the City of Key West; Approving the Stormwater Assessment Roll for the Stormwater Service Assessments for Fiscal Year 2018-2019.

**Sponsors:** City Manager Scholl

**Attachments:** [Resolution](#)

[Executive Summary](#)

[Appendix A](#)

[Appendix B](#)

[Appendix C](#)

[Public Comments](#)

#### ORDINANCES – FIRST READING

- 25 An Ordinance of the City of Key West, Florida amending Chapter 82 of the Code of Ordinances Entitled “Waterways” by Amending Section 82-37, to amend certain provisions related to Liveaboard Vessels and the Building Permit Allocation System (BPAS); Providing for severability; Providing for repeal of inconsistent provisions; Providing for an effective date.

**Sponsors:** Commissioner Kaufman

**Attachments:** [Ordinance](#)

[Executive Summary](#)

- 26 An Ordinance of the City of Key West, Florida, amending Chapter 90, Division 5 of the Code of Ordinances, entitled “Tree Commission” by amending Section 90-172 titled “Composition”, to provide for direct appointments to the Tree Commission; Amending Section 90-173 “Terms of Office,” to provide for terms parallel with City Commissioners; Amending Section 90-174 “Removal of Members” to provide notice of vacancies to City Commission; Providing for severability; Providing for repeal of inconsistent provisions; Providing for an effective date.

**Sponsors:** City Manager Scholl

**Attachments:** [Ordinance](#)

- 27 An Ordinance of the City of Key West, Florida, amending Chapter 110 of the Code of Ordinances, entitled "Resource Protection" by amending Article VI entitled "Tree Protection", Section 110-331 titled "Issuance", to provide for unfulfilled tree removal permits to be forwarded to the Special Magistrate; Providing for repeal of inconsistent provisions; Providing for an effective date.

**Sponsors:** City Manager Scholl

**Attachments:** [Ordinance](#)

[Urban Forestry Staff Report](#)

[Planning Board Resolution 2018-35](#)

[Tree Commission Resolution 18-002](#)

**Legislative History**

7/9/18	Tree Commission	Passed
7/19/18	Planning Board	Passed

- 28 An Ordinance of the City of Key West, Florida, amending Chapter 110 of the Code of Ordinances, entitled "Tree Protection" by Amending Article VI Entitled "Permit", Section 110-331 Titled "Issuance", to incentivize the Planting of Canopy Trees at a rate of 4:1 replacement inches for dicot trees that are removed; Providing for severability; Providing for repeal of inconsistent provisions; Providing for an effective date.

**Sponsors:** City Manager Scholl

**Attachments:** [Ordinance](#)

[Staff Report](#)

[Planning Board Resolution 2018-34](#)

[Tree Commission Resolution 18-001](#)

[Public Comment](#)

**Legislative History**

7/9/18	Tree Commission	Passed
7/19/18	Planning Board	Passed

**CITIZEN COMMENTS**

**COMMISSION COMMENTS**

**ADJOURNMENT**

