



**FDEM – BUREAU OF MITIGATION
ATTENDANCE ROSTER**



Project: 1539-047-R CITY OF KEY WEST
Location: SLRC – Orlando – Conference Call
Date: Thursday, March 24, 2011 Time: 9:00am

PARTICIPANT NAME	AGENCY	E-MAIL ADDRESS	PHONE NUMBER
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Jay Gewin, Utilities Manager	City of Key West	jgewin@keywestcity.com	305.809.3902

Directions to Meeting Location: DEM - SLRC

NOTES FROM MEETING –

- The City is working on their Stormwater Master Plan, which will include components identified in their HMGP project. Currently the schedule for delivery of the Master Plan is August 2011. The City anticipates needing an additional 60-90 days to complete the design and engineering for Phase I. The City’s Stormwater Master Plan will be for 5+ years out.
- DEM and the City will work closely to request a Period of Performance Extension for Phase I if necessary.
- As discussed, typically a disaster is to be fully closed-out of all projects within 7-10 years. Right now 1539-Charley is approaching 7 years.
- DEM would like to assist the City in finding other non-disaster funding sources. Typically non-disaster funding requires proof of flood insurance, which would unlikely be an issue for the City of Key West.
- DEM advised the City that if the Phase I submittal is consistent with the approved Scope of Work, that does not prohibit the City from adding elements during and while construction, is underway.
- The current Benefit Cost Analysis had a result of 1.87, which allows for some additional cost increases without real concern with the project non-longer remaining beneficial.
- The City wants to move forward with the design & engineering for Phase I and will look at if an expansion of the project is possible. In addition this City will process for execution the Phase I contract between the City and State.
- When the City of Key West generates its prioritized capital projects list as part of its Stormwater Master Plan, DEM will meet with City staff to determine future grant funding opportunities.

Next Meeting: To be determined.