

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, AUTHORIZING A SOLE SOURCE PURCHASING EXCEPTION PURSUANT TO SECTION 2-797(1) OF THE CODE OF ORDINANCES, FOR THE PURCHASE OF TECHNICAL SERVICES FOR THE CITY'S RECORDS MANAGEMENT PLAN FROM SML, INC. FOR THE CITY OF KEY WEST IN A TOTAL AMOUNT NOT TO EXCEED \$112,000.00; AUTHORIZING THE CITY MANAGER TO EXECUTE THE ATTACHED CONSULTING AGREEMENT; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, Key West Code of Ordinances section 2-797(1) permits the purchase of goods and services without competition on a sole source basis under certain specified conditions; and

WHEREAS, City staff recommends the sole-source use of SML, Inc., as they have extensive knowledge of the City's Records Management Plan, and of the files currently stored at Certified Records Management; and

WHEREAS, the City Manager finds that pursuant to section 2-797(1), it is in the best interests of the City to authorize a sole-source expenditure for technical services;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, AS FOLLOWS:

Section 1: That the expenditure of funds not to exceed \$112,000.00, to SML, Inc. is hereby approved on a sole source basis, pursuant to section 2-797(1) of the Code of ordinances.

Section 2: That the City Manager is authorized to execute the attached Consulting Agreement on behalf of the City.

Section 3: That this purchase will be paid from the funds budgeted in the City Clerk's FY 15/16 budget account No. 001-1202-512-3100.

Section 4: That this Resolution shall go into effect immediately upon its passage and adoption and authentication by the signature of the presiding officer and the Clerk of the Commission.

Passed and adopted by the City Commission at a meeting held this _____ day of _____, 2015.

Authenticated by the presiding officer and Clerk of the Commission on _____, 2015.

Filed with the Clerk _____, 2015.

Mayor Craig Cates	_____
Vice Mayor Mark Rossi	_____
Commissioner Teri Johnston	_____
Commissioner Clayton Lopez	_____
Commissioner Billy Wardlow	_____
Commissioner Jimmy Weekley	_____
Commissioner Tony Yaniz	_____

CRAIG CATES, MAYOR

ATTEST:

CHERYL SMITH, CITY CLERK