



THE CITY OF KEY WEST

PO BOX 1000 Key West, FL 34141-1000 Phone: 305.241.1000

To: Jim Scholl, City Manager  
From: Sue Snider, Purchasing Agent  
Date: 10/27/2016

Reference: LifePak 15 Cardiac Monitor purchase for EMS

Pursuant to purchasing Code 2-844 relating to Brand Name Specifications, "Since use of a brand name specification is restrictive of product competition, it may be used only when the purchasing agent makes a written determination that only the identified brand name item will satisfy the City's needs."

Additionally, "The Purchasing Agent shall seek to identify sources from which the designated brand name item can be obtained and shall solicit such sources to achieve whatever degree of price competition is practicable. If only one source can supply the requirement, the procurement shall be made under the sole source procurement provisions of section 2-797".

In this case, Physio-Control is the only manufacturer that is able to provide the LifePak15 Cardiac Monitors for KWFD EMS.

Purchasing Code 2-797 (1) b. states, "A contract may be awarded without competition when the department head makes a written determination and the purchasing agent verifies that, after conducting a good faith review of available sources, there is only one source for the required commodity or contractual service."

After a good faith review, this memorandum confirms that Physio-Control is the only authorized manufacturer/supplier of LifePak 15 Cardiac iMonitor/Defibrillators.

  
Approved by

11/1/16  
Date

  
Approved by Sue Snider,  
Purchasing Agent

11/1/16  
Date

MEMORANDUM