



City of Key West, FL

City Hall
1300 White Street
Key West FL 33040

Action Minutes - Final

Parks & Recreation Advisory Board

Monday, November 17, 2025

5:00 PM

City Hall

ADA Assistance: It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3811 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

FOR VISUAL PRESENTATIONS: For City Commission meetings the City Clerk's Office will need a copy of all presentations for the agenda at least 7 days before the meeting.

Call Meeting to Order - 5:00 P.M.

Roll Call

Absent 2 - Mr. Castillo, and Mr. Esquinaldo

Present 5 - Ms. Jangraw, Ms. Ring, Ms. Roberts, Mr. Russell, and Chair Nulisch

Pledge of Allegiance to the Flag

Approval of Agenda

The agenda was unanimously approved as presented

Public Comments

Approval of Minutes

1 August 28, 2025

Attachments: [Minutes](#)

A motion was made by Mr. Russell, seconded by Ms. Roberts, that the Minutes be Approved. The motion passed by unanimous vote.

Reports

2 Director's Report

Attachments: [Facilities Reservations Report Civic Rec](#)
[Field Usage Report](#)
[Q's 1 2 3 4 FY25 Budget to Actual](#)
[Q4 FY25 Budget to Actual](#)

Received and Filed

3 Attorney's Report

Received and Filed

Presentations**4** Key West Youth Lacrosse League

Attachments: [PRAB Questionnaire- KWYLL 25-26 Season](#)

Received and Filed

Action Items**5** Approval of final master site plan for the redevelopment of Bayview Park

Attachments: [Memorandum](#)
[Updated Illustrative Plan](#)
[Bayview Park Key West Presentation](#)

A motion was made by Ms. Roberts, seconded by Mr. Russell, that the Action Item be Approved. The motion carried by the following vote:

No: 1 - Ms. Jangraw

Absent: 2 - Mr. Castillo, and Mr. Esquinaldo

Yes: 4 - Ms. Ring, Ms. Roberts, Mr. Russell, and Chair Nulisch

6 Approve applying for the Martin Luther King Jr. Pool Land & Water Conservation Fund Program Grant

Attachments: [Memorandum](#)
 [LWCF Grant Evaluation Form Signed City Manager](#)
 [LWCF State Application Instructions](#)
 [LWCF FY2025-26 Grant Application Webinar](#)

A motion was made by Mr. Russell, seconded by Ms. Roberts, that the Action Item be Approved. The motion carried by the following vote:

Absent: 2 - Mr. Castillo, and Mr. Esquinaldo

Yes: 5 - Ms. Jangraw, Ms. Ring, Ms. Roberts, Mr. Russell, and Chair Nulisch

7 Urging the City Commission to direct the City Manager to complete and publish a Bayview Park Master Plan with a public workplan and schedule; Return schematic-level options and order-of-magnitude costs for key program elements; Coordinate required reviews and provide periodic public updates; Providing for an effective date.

Sponsors: Ms. Jangraw

Attachments: [PRAB Resolution](#)

Ms. Jangraw made a motion to approve. The motion failed for lack of a second.

8 Approve proposed 2026 meeting dates

Sponsors: Mr. Esquinaldo

Attachments: [Option 1 - 2026 Proposed PRAB Quarterly Meeting Dates](#)
 [Option 2 - 2026 Proposed PRAB Bi-Monthly Meeting Dates](#)
 [Option 3 - 2026 Proposed PRAB Monthly Meeting Dates](#)
 [Resolution - Quarterly Meetings](#)

A motion was made by Ms. Jangraw, seconded by Mr. Russell, to Approve Option 3 - Monthly Meeting Dates. The motion carried by the following vote:

Absent: 2 - Mr. Castillo, and Mr. Esquinaldo

Yes: 5 - Ms. Jangraw, Ms. Ring, Ms. Roberts, Mr. Russell, and Chair Nulisch

Discussion Items

- 9 Withdrawn by Staff: FDEP grant funding for repairs to Little Hamaca Nature Boardwalk and Fishing Deck

Withdrawn

- 10 Bayview Park

Sponsors: Ms. Jangraw

Attachments: [Bayview Park Process and Program Examples](#)
 [Suggested Splash Pad Program](#)
 [Splash Pad Usage Fee Structure](#)

Discussed

Board Member Comments

Adjournment - 6:15 P.M.