



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

MEMORANDUM

**EMERGENCY DECLARATION**

**TO:** James Scholl, City Manager  
Greg Veliz, Assistant City Manager

**FROM:** John Paul Castro, Utilities Director

**EFFECTIVE DATE:** July 17, 2017

**SUBJECT:** Donald Canal Erosion Repair  
Emergency Procurement of Pipe Materials

**Action Statement:**

Request approval from Mr. Jim Scholl, City Manager, to approve the purchase of pipe and fitting materials from Contech Engineered Solutions, LLC, in the amount of \$134,620.00. Pipe and fitting materials will be installed in Donald Canal to correct hazardous erosion of the embankment.

**Ordinance:**

Subpart A, Chapter 2, Article VII, Division 3, Subdivision 2, Sec. 2-797 of the City of Key West Code of Ordinances, authorizes the City Manager may make emergency procurement of commodities where the cost exceeds \$20,000 when there exists a clear and present threat to public health, property, welfare, safety or other substantial loss to the city.

**Justification:**

Emergency procurement of materials from Contech Engineered Solutions, LLC is necessary to repair embankment erosion that is causing Poinciana Trailer Park mobile homes to collapse into the Donald Canal. This hazardous situation is endangering occupants of mobile homes and threatening the property of Solana Village.

**Recommendation:**

Staff recommends Mr. Jim Scholl approve the purchase of materials from Contech Engineered Solutions, LLC, in the amount of \$134,620.00.

JK Scholl APPROVED  
City Manager Signature

24 JULY 2017  
Date