



THE CITY OF KEY WEST

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EXECUTIVE SUMMARY

Date: September 18, 2019

To: Greg Veliz, City Manager

From: Ian McDowell, Assistant Engineer

Subject: Award approval for ITB #19-024 Key West Amphitheater Fencing to U.S. Fence & Gate, Inc.

Action Statement

Approve award of construction contract to U.S. Fence & Gate, Inc. for invitation to bid (ITB) #19-024 *Key West Amphitheater Fencing* in the amount of \$89,737.00. Authorize the City Manager to execute this agreement and any necessary budget transfers/amendments.

Background

In October of 2018, the City applied for Tourist Development Council (TDC) funding for enhancements to the Coffee Butler Amphitheater. On December 5, 2018, a recommendation for Grant Award from the 2019 Bricks and Mortar Capital Projects funding cycle was received. City resolution 19-011 was passed and adopted January 2, 2019, which accepted and approved grant funds in the amount of \$125,000 for the "Truman Waterfront Park Amphitheater Enhancements Project." These enhancements include fencing and speaker system structural strong points. Due to the dissimilar nature of the enhancements and immediate need for fencing, the fencing and speaker system strong points were separated for design and solicitation.

ITB #19-024 Key West Amphitheater Fencing was advertised August 1, 2019 and bids were opened September 11, 2019. Bid tabulations are as follows:

U.S. Fence & Gate, Inc.	\$89,737.00
Royal Crest Companies, Inc. DBA Design Center, Inc.	\$99,584.00

The portion of TDC grant funds (contract #2288) allotted for fencing is \$90,000.00. U.S. Fence & Gate is both the lowest bidder and within budget.

Purpose and Justification

Fencing at the Coffee Butler Amphitheater is needed to delineate the area for the ticketing/check-in process, ensure organized entry, prevent unauthorized entry during events, and to create a more secure facility. The amphitheater and its grounds can be closed off to reduce safety concerns and maintenance concerns or left open to the public for recreation. The facility is currently secured using temporary barricades which are only marginally effective. Initially, temporary barricades were used only during events, but installation and relocation occupied an unreasonable amount of time for our Community Services Department and the barricades now enclose the amphitheater full-time. A permanent solution is needed and the U.S. Fence & Gate, Inc. bid is within the budget of granted TDC funds.

This resolution supports Key West Strategic Plan infrastructure goal #4 and economic goal #1: *Long-term sustainability of the City's hard assets and economic growth and diversification that sustains a healthy economy.*

Financial

Project #IS43031901 total construction cost of \$89,737.00 is funded from account 101 4303 543 6300 / IS43031901 5436300 to be reimbursed from TDC grant #2288. Tourist Development Council grant ID #2288 breaks down as follows:

Fencing:	\$90,000.00
Speaker rigging strong points:	\$30,000
Engineering:	\$5,000
Total grant funds:	\$125,000.00

Recommendation

Staff recommends approving a contract award of \$89,737.00 to U.S. Fence & Gate, Inc. for *Key West Amphitheater Fencing* and authorizing the City Manager to execute this agreement and any necessary budget transfer/amendments.