




MEMORANDUM

Date: June 8, 2023

To: Honorable Mayor and Commissioners

Via: Albert P. Childress 
City Manager

From: Rodrigo Delostrinos
Director of Transportation

Subject: Awarding the quote from A+ Roofing Key West, Inc for roof repair services at the City of Key West Department of Transportation Facility located at 5701 College Road, Key West, in the amount not to exceed \$80,000, on a sole source basis, pursuant to Section 2-797(1) of the Code of Ordinances; Authorizing any necessary budget adjustments or transfers.

Introduction

Awarding the quote from A+ Roofing Key West, Inc for roof repair services at the City of Key West Department of Transportation Facility located at 5701 College Road, Key West, in the amount not to exceed \$80,000, on a sole source basis, pursuant to Section 2-797(1) of the Code of Ordinances.

Background

The City of Key West Transportation Facility was built in 2016. After significant rain events, small pools of water were discovered on the second floor. The original construction contractor, DN Higgins was notified and affected repairs by resealing the suspected leaking area of roof. The issue has since reoccurred thus prompting the City of Key West to pursue a more substantial course of action. Roof repair contractor site visits were requested; however, only one company, A+ Roofing Key West, Inc responded.

The department head has conducted a good faith review of available sources and has determined that given the availability of the contractor, the potential long-term damage caused by the leak, and FDOT discretionary funding of the project, A+ Roofing Key West, Inc. is the only company that can complete the repairs within the City of Key West's desired time frame.

Procurement

Through Resolution 23-077 the City of Key West entered into a Public Transportation Grant Agreement for the roof repair. The FDOT Transit Corridor Program awarded the City of Key West up to \$80,000 for the roof repair. This project is 100% reimbursable.

Recommendation

Awarding the quote from A+ Roofing Key West, Inc for roof repair services at the City of Key West Department of Transportation Facility located at 5701 College Road, Key West, in the amount not to exceed \$80,000, on a sole source basis, pursuant to Section 2-797(1) of the Code of Ordinances.

Exhibits:
Exhibit A – Resolution 23-077 and FDOT PTGA #G2H33
Exhibit B – Quote and photos