



7001 E Belleview Ave Suite 1000

Denver, CO 80237

February 20, 2026

Matt Wilman  
Utilities Director  
City of Key West  
1300 White Street  
Key West, FL 33040

Subject: Out-of-Scope Letter Agreement – Valve Replacement over basin

Dear Mr. Wilman:

Jacobs would like to propose the following out-of-scope work as further defined below. These services will comply with the requirements of the Operations, Maintenance and Management Agreement between Operations Management International, Inc. and the City of Key West, Florida dated 31 March 2014.

What is being provided: Jacobs will provide valve replacement work as denoted in Exhibit A.

When it is being provided: Services will be provided upon NTP from the City and will be completed within thirty days.

Project costs: The lump price of this work is \$118,523.94. This scope of work is beyond the base contractual scope so henceforth contemplated as an additional service. If during the performance of this scope, Jacobs encounters unforeseen conditions, Jacobs shall retain the right to bill the City for any additional labor and/or materials needed to complete the scope as intended, upon written approval from the Director.

Payment terms: Payment will be due and payable within thirty (30) days following receipt of Jacobs' invoice.

All other terms and conditions of the Agreement between OMI and the City of Key West remain in full force and effect.

The pricing contained in this letter is valid for thirty (30) days.

If these terms are agreeable to you, please sign this letter. A fully executed version of this Agreement will be returned for your files.

Jacobs appreciates the opportunity to provide these additional services to the City of Key West.

Sincerely,

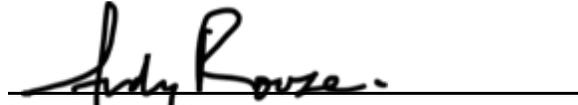
Richard Cleaver  
Project Manager

---

Both parties indicate their approval of the above described services by their signature below.

Operations Management International, Inc.:

City of Key West, Florida



Name: Andy Rouse  
Title: Vice President

Name: Brian L. Barroso  
Title: City Manager

Date: 02/20/2026

Date: \_\_\_\_\_

## **EXHIBIT A - Scope of Work– Aeration Basin 1 – Diffused Air System Modifications**

### **1. Project Overview**

This project includes the modification of the existing diffused air system in Aeration Basin 1. Work involves demolition of existing components, installation of new equipment, and fabrication of specialty piping transitions to support improved basin air distribution and operational reliability.

---

### **2. Jacobs Responsibilities**

#### **2.1 Demolition and Removal**

- Remove existing actuated butterfly valves serving Aeration Basin 1.
- Remove associated piping sections necessary to accommodate new valve installation.
- Properly dispose of all removed materials in accordance with local, state, and facility requirements.

#### **2.2 Installation of New Equipment**

- Install new elliptical actuated valves in place of the removed butterfly valves.
- Install all required hardware, supports, gaskets, and accessories needed for a complete and functional installation.
- All materials for pipe stands, flanges, transitions, and any newly installed piping components shall be 316 stainless steel to match existing system materials.

#### **2.3 Piping Modifications**

- Field-measure existing piping to determine exact transition requirements.
  - Custom fabricate reducers, transitions, and adapters required for the elliptical valve connections.
  - All fabricated components, including fittings, flanges, supports, and transitions, shall be 316 stainless steel.
  - Install all fabricated reducers, fittings, and revised pipe sections.
  - Ensure all welding, cutting, and mechanical joint work follows applicable standards and facility specifications.
- 

### **3. Testing and Commissioning**

- Perform system alignment checks to ensure proper valve operation.
  - Conduct leak testing on all new joints, reducers, and fittings.
  - Verify proper actuator function and confirm operation with facility staff.
  - Assist with start-up and confirm that all equipment is operating per manufacturer specifications.
- 

### **4. General Requirements**

- Jacobs shall coordinate all shutdowns with facility operations.
- Work area shall be maintained in a clean and safe condition at all times.
- All work shall comply with OSHA regulations and facility safety requirements.
- Jacobs is responsible for verifying all field dimensions prior to fabrication.
- Final installation shall be complete, functional, and ready for operation.