



MEMORANDUM

Date: October 9, 2025

To: Honorable Mayor and Commissioners

Via: Brian L. Barroso
City Manager

From: Matt Willman
Utilities Director

CC: Patrick Wright
Growth Management Director

Subject: **Additional Services from Forerunner, adding Stormwater System and Sanitary Sewer Asset Management opportunities within the Utilities Department for a 3-Year Contract.**

Introduction

The City of Key West respectfully requests approval of Additional Services from Forerunner, adding Stormwater System and Sanitary Sewer Asset Management opportunities within the Utilities Department for a 3-Year Contract with a 3-year fixed-price contract for a comprehensive Floodplain Management and Stormwater Software platform.

Background

Since 2023, the City of Key West has utilized Forerunner as its online GIS mapping and cloud-based storage solution to support floodplain management. In December 2024, the City expanded its use of Forerunner by adding the Milestone Inspections module to support the management and tracking of condominium inspections throughout the city.

The Utilities Department is now seeking to expand the use once more with a pilot program that seeks stormwater data management integration and utility needs for reporting metrics and data

retention. This app offers the ability to provide transparency to the rate payers and community members through an open portal.

With this being a part of a larger master agreement, the Utilities Department is teaming up with the Building Department to receive similar services to be funded by Sewer & Stormwater budgets.

Procurement

Funding for the Forerunner subscription will be budgeted in the Utilities Department/ Subscriptions/ account: 4013501-5355400 and 4023801-5385400.

This also involves the Part III: "The Communication Strategy" of the Strategic Plan by offering transparency through public facing information portals.

Recommendation

The City Manager's Office recommends that the Mayor and City Commission approve a 3-year fixed-rate contract with Forerunner, to be paid annually, with a total contract amount not to exceed \$45,000, and to approve any necessary budget transfers and adjustments in an amount not to exceed \$45,000.00