

**CITY OF KEY WEST**  
**APPLICATION FOR A SPECIAL EVENT PERMIT**

Name of Applicant(s) Rick's | Durty Harry's Entertainment Complex

Address of Applicant(s) 202 Duval St, Key West, FL 33040

Phone Number of Applicant(s) (305) 849-2706 Fax: (305) 296-6877 Email keywesterik@yahoo.com

Name of Non-Profit (s) Key West High School

Address of Non-Profit(s) 2100 Flagler Ave, Key West, FL 33040

Phone Number of Non-Profit(s) (305) 293-1549

Amount or Percentage of Revenue Non-Profit(s) anticipates receiving \$2,000

Date/Dates of Event August 11, 2012

Hours of Operation 10:00am - Midnight

Estimated/anticipated number of persons per day 20,000

Location of Event 100-500 Blocks of Duval Street

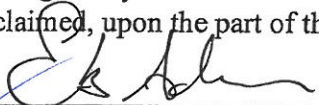
Street Closed Yes

Detailed description of event Annual street fair and free concert celebrating the opening of lobster season. Local chefs prepare a variety of lobster dishes.

Noise exemption required: Yes  No

Alcoholic beverages sold/served at event: Yes  No

The applicant does acknowledge and hereby affirms that any and all information is accurate to the best of his/her knowledge. The applicant(s)/permittee agrees to assume full responsibility and liability for and indemnify and hold the City of Key West harmless from and against all liability, claims for damages, and suits for or by reason of any injury to any person or damages to any property of the parties hereto or of the third persons for any and all cause or causes whatsoever or in any way connected with the holding of said event or any act or omission or thing in any manner related to said event and its operation irrespective of negligence, actual or claimed, upon the part of the city their agents or employees.

  
\_\_\_\_\_

Applicants Signature

1-22-12

Date

**Financial Statement of the event of the previous year must be submitted with application**

# CITY OF KEY WEST APPLICATION FOR A SPECIAL EVENT PERMIT NOISE CONTROL EXEMPTION

**\$50.00**

Date 01/23/12

Applicant Name Rick's/Durty Harry's Entertainment Complex  
 Applicant Address 202 Duval Street, Key West, FL 33040  
 Applicant Phone Number (305) 849-2706  
 Event Name Key West Lobsterfest  
 Event Address/Location 100-500 Blocks of Duval Street  
 Date of Event August 11<sup>th</sup>, 2012  
 Nature of Event Street fair and free concert

Profit  Non Profit

Time(s) Request for Exemption \_\_\_\_\_

Number of Exemptions at this location this calendar \_\_\_\_\_

Date of last exemption \_\_\_\_\_

City of Key West  
 \*\*\* CUSTOMER RECEIPT \*\*\*  
 Oper: KEYWVXC Type: OC Drawer: 1  
 Date: 1/25/12 45 Receipt no: 35608

Description	Quantity	Amount
SS SPECIAL EVENTS PAYMENTS	1.00	\$50.00

G/L account number:  
 00100003429300  
 00100001040000






KEY WEST PROMOTIONS, INC.  
 2012 LOBSTERFEST  
 NOISE EXEMPTION









Tender detail		
CK CHECK	96	\$50.00
Total tendered		\$50.00
Total payment		\$50.00

Trans date: 1/25/12 Time: 13:07:27



# RULES AND REGULATIONS FOR USE OF CITY OF KEY WEST PROPERTY FOR SPECIAL EVENTS

1. All Applicant(s) must fill out a City of Key West (City) application form provided to you by the Office of the City Manager.
2. Application(s) for special event(s) must be in the Office of the City Manager 60 days prior to the event.
3. Application(s) must provide comprehensive liability insurance insuring itself and the City against all claims of damages or injury to persons or property arising for any reason as a result of the activities associated with the special event permitted by the City. The insurance policy shall be written by a solvent insurance company in good standing and shall provide a minimum of \$1 million general liability. The policy shall show the City of Key West as an additional named insured.  
Sponsor's Signature 
4. The applicant shall indemnify and hold the City harmless from all losses, claims, damages, liabilities, and expenses which may be incurred by the City or which may be claimed against the City by any person, firm to the person or property of any person, firm, corporation, or entity which are consequent or arise from the activities of the permit holder or its equipment, employees, agents, guests, licensees, or invitees for the permit holder activities or which damages/injuries are consequent or arise from permit holders failure to comply with all applicable laws, statutes, ordinances and regulations.  
Sponsor's Signature 
5. Applicant(s) who are businesses or private persons who wish to close a City street must make an application jointly with a non-profit entity. When a sponsor proposes a special event that will cause the closing of a city street or other public right-of-way, the sponsor must donate at least 25% of the sponsor's gross revenues or \$1000.00, whichever is greater, to at least one nonprofit organization. The sponsor must designate the nonprofit organization(s) on the application for the event. Each named nonprofit organization must provide the city manger with a letter of assent. Applicant(s) must also hire an off-duty police officer(s) for crowd control and safety as determined by the Key West Police Department or the City Manager's Office. Applicant(s) must have neighboring businesses sign a petition of no objection to the street closure.  
Sponsor's Signature 
6. *Within 30 days of the events completion the City Commission will receive a letter from the not for profit organization stating the amount of the monetary donation received from the event.*  
Sponsor's Signature 
7. Applicant(s) wishing to sell/consume alcoholic beverages on City property must have approval by the City Commission via Resolution and must hire an off-duty police officer(s) for crowd control and safety as determined by the Key West Police Department or City Manager's Office. Applicant must provide liquor liability insurance.  
Sponsor's Signature 

8. Applicant(s) wishing to have an exemption from the noise control ordinance must fill out an application thirty days before the event. Processing fee for the application is \$50.00.  
Sponsor's Signature 
9. All applications are subject to approval at the discretion of the City Manager and/or City Commission.  
Sponsor's Signature 
10. Notice of the city commission's proposed action on an application for a special event permit shall be mailed prior to the meeting at which the matter is to be considered to all property owners and occupants of property located within a 100-foot radius of the proposed special event. Notice of such proposed action also shall be published in a newspaper of general circulation in the city at least five days prior to the date of the city commission decision. The notice shall identify a contact person and phone number for complaints. The applicant shall pay for the newspaper advertisement.  
Sponsor's Signature 
11. The organizer or sponsor of any special event, which requires the provision of additional or extraordinary support services by police, fire, administration, or other city departments shall pay to the city the cost of such services. A down payment of 10 percent of the costs, as estimated by the city manager, shall be made to the city either by certified check or credit card at least ten days prior to the special event.  
Sponsor's Signature 
12. The first \$1000.00 of costs as specified in subsection (a) of the ordinance may be waived for any organizer or sponsor, which qualified as a tax-exempt nonprofit organization according to state or federal law. Acceptance of this waiver by such sponsor shall render the special event a public accommodation subject to the human rights provision of the section 38-225.  
Sponsor's Signature 
13. Any nonprofit organization accepting the waiver provided for by subsection (d) of the ordinance shall, within 90 days following the special event, submitted to the city commission an accounting of expenses and revenues incurred and generated during the special event.  
Sponsor's Signature 
14. Whenever the sponsor of a special event provides temporary bathroom facilities on the public right-of-way, at least five percent of those facilities or one of those facilities, whichever is the greater number, shall be accessible to persons with physical disability.  
Sponsor's Signature 
15. Where a person has not applied for a special event permit and an event at it's location spills into a street, causing the police department to close all or a portion of the street, the person sponsoring the event shall pay all such extraordinary service costs incurred by the city. On each anniversary of this occurrence, if the person can reasonably anticipate an overflow of people into the street, a special event permit must be applied for consistent with this division. A violation of this section may be grounds for revocation of an occupation license.  
Sponsor's Signature 



16. Special events may use fog, smoke and bubble machines or any device that emits a mist or spray contingent on Key West Fire Department approval. Approval must be obtained a minimum of 48 hours prior to the event. The use of confetti or confetti machines is strictly forbidden.

Sponsor's Signature EL

17. Special Events organizers must submit a adequate recycle plan for the size of the event being requested. Helpful hints and recycling requirements for special events can be found on the city's website. This will help you develop your plan.

Sponsor's Signature EL.

18. All special events are required to comply with the Federal Americans with Disability's Act which requires access to all areas and services provided by the special events. Organizers must insure that all aspects of their event meet the requirements.

Sponsor's Signature EL.

# Complete Checklist for Event Recycling

## City of Key West

- Identify contact person at the festival responsible for working with recycling.  
Name of person: Erik Adams Phone number: 305 849 2706
- Identify the recyclable commodities that will be used by the public and behind-the-scenes.  
Aluminum  Glass  #1 Plastic  #2 Plastic \_\_\_\_\_ Steel \_\_\_\_\_  
Corrugated Cardboard  Other: \_\_\_\_\_
- Define the amount of recycling containers needed for the festival grounds (based on commodities used at the event and where they will be used and discarded. When recyclables are used throughout event, 1 recycling container for every 1 trash barrels will be used).  
Amount of recycling and garbage containers needed: 40
- Arrange for recycling containers for the grounds and a large container (roll-off or festival box) and coordinate delivery and removal arrangements. Recycling containers may be ordered from Waste Management. 305 296-2825.  
Arrangements made: Greg Sullivan
- Capacity of containers on grounds: 40 x 35 Gallons  
Contact person for containers: Erik Adams Phone #: 305 849 2706
- Order signs to inform customers of recycling. Signs are needed for point-of-purchase locations and recycling containers.
- Acquire liner bags for the recycling containers to be placed on the grounds. Ensure that the capacity of the bags is equal to or greater than that of the recycling containers on the grounds.
- Arrange for emptying of recycling containers during the event – from the containers on the grounds to the large container.  
Arrangements made: Rick's / Dirty Harry's Staff
- Arrange for pick-up of the recyclables. The agency providing containers will often take the materials for recycling. In other cases, arrange for the materials to be taken to a recycling facility.  
Arrangements made: Waste Management
- Meet with vendors and tell them to ask customers to recycle the appropriate materials. Make sure vendors know what will be recycled. Inform them that signs will be posted in their areas.
- Oversee the delivery of containers and placement of signs.
- Place recycling containers next to trash cans on the grounds and insert liner bags. All recycling







# Key West Promotions Inc.

**TOURS \* EVENT MARKETING**

422 FLEMING ST. KEY WEST, FL 33040 PH.(305) 744-9804 FAX (305) 296-6877

## Key West Lobsterfest – Recycling Plan

An effective recycle program requires active participation by four groups. Each group and their responsibilities are listed below.

### Event Organizers

- Establish recycle rules for participating venues and vendors
- Production of signage to encourage attendees to actively assist with recycling
- Arrange for recycle containers to be placed throughout the festival zone
- Provide staff to empty containers during festival
- Arrange for collection of containers upon completion of event
- Arrange for removal of containers and contents

### Participating Restaurants

- Follow the rules established by City of Key West for their daily operation during the festival

### Arts/Crafts Vendors

- Follow the guidelines established by the Festival Committee regarding trash and recycle disposal
- Making use of appropriate containers provided by the show committee

### Festival Attendees

- Use of the proper container for trash and recyclables

**Strategies** “Recycle Only” receptacles will be placed next to trash receptacles throughout the festival zone. Participating Vendors and Venues will be instructed in proper recycling techniques. Signs will be posted throughout the festival encouraging attendees to make use of the recycle containers.

### Photos







THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3888

---

Pursuant to my request to conduct a special event requiring authorization by the City Commission, I agree that throughout the event I will keep the premises clear of accumulated recyclables, trash and debris. This includes emptying trash and recycle cans on a regular basis for the duration of the event.

Ek Adams

4-30-12

**Petition of No Objection to Street Closure**  
**100, 200, 300, 400 and 500 Blocks of Duval St.**  
**Saturday August 11, 2012 from 11am until 12 Midnight**

DUVAL  
 ON  
 BOOTH?

Printed Name	Signature	Address
BAIBA		423C DUVAL
NERIMAN		419 DUVAL
Ricardo		419 - C D.
Cynthia		419-B Duval
Yolmi		419A Duval
MARTASIMPSON		335-B Duval
Samantha Molner		335 D Duval
Maria Colan		329 - Duval
Linda Elvira		327-Duval
Reyes.		303 Duval
Jason Pfahl		301 Duval
Alvise		221 Duval
ANDREA STAG	ANDREA STAG	215 Duval
EYAL AKSEVILI		211 E Duval.
John Heckersmill		211 B Duval.
Linda Willoughby	Linda Willoughby	211 A Duval
POPE BEAN	Severil	731 Duval
Javi Johnson		133 Duval
Rich Fox		129 Duval.



**Petition of No Objection to Street Closure  
 100, 200, 300, 400 and 500 Blocks of Duval St.  
 Saturday August 11, 2012 from 11am until 12 Midnight**

Printed Name	Signature	Address
Pacific Jewelry		125 Duval St
Aroma Island	Cherinda Peltak	123 Duval
KW HARRIS DAVIDSON	Jean	121 DUVAL ST
Sunglass For	<del>_____</del>	111 Duval
Reuel Telly	Telly 2	109 5th D.
JM K.W.		101 Duval St.
Barrrios Norro		101 Duval St.
Tommy Albert		404 Duval
Nellong Bough		407 Duval
Earthbound Trading	<del>_____</del>	400 C Duval
Pine Baker	Lin Baker	400B Duval St
Catherine Brooks		400A Duval St.
Ludmyla Pacelli		330 Duval St.
Paul Mays		326 Duval St.
Gene Owen		222 Duval St.
Chris Castille		220 Duval St
cigars factory	<del>_____</del>	218 Duval
Andy Cosby		102 Duval
WILLIAM McROBERTS	W. McRoberts	104 Duval.

**Petition of No Objection to Street Closure  
 100, 200, 300, 400 and 500 Blocks of Duval St.  
 Saturday August 11, 2012 from 11am until 12 Midnight**

Printed Name	Signature	Address
<u>FAST BUCK Fred.</u>	<u>E. Mitchell</u>	<u>500 Duval</u>
<u>Island Style</u>	<u>John Bluffin</u>	<u>512 Duval</u>
<u>Demy Yogurt Cafe</u>	<u>Desnee Ross</u>	<u>514 Duval</u>
<u>MARK PROKOPAK</u>	<u>Mark Prokopak</u>	<u>518 DUVAL</u>
<u>Jason Rojas</u>	<u>[Signature]</u>	<u>520 Duval..</u>
<u>Lashie</u>	<u>[Signature]</u>	<u>526 Duval</u>
<u>Justin Holt</u>	<u>Justin Holt</u>	<u>528 Duval</u>
<u>Leo</u>	<u>[Signature]</u>	<u>532 Duval</u>
<u>Karen King-Weeks</u>	<u>Karen Weeks</u>	<u>534 Duval</u>
<u>D. [unclear]</u>	<u>[Signature]</u>	<u><del>532-533-535-</del></u>
<u>Trevor Barr</u>	<u>[Signature]</u>	<u>519 Duval</u>
<u>Melissa Manna</u>	<u>[Signature]</u>	<u>517 DUVAL</u>
<u>Kathleen</u>	<u>Kathleen</u>	<u>513 Duval</u>
<u>Dean Nemmer</u>	<u>[Signature]</u>	<u>507 Duval</u>
<u>PJ McGOWAN</u>	<u>[Signature]</u>	<u>505 Duval</u>
<u>Rochelle Dueber</u>	<u>[Signature]</u>	<u>503 Duval</u>
<u>Elizabeth Annells</u>	<u>[Signature]</u>	<u>501 Duval</u>
<u>G. SOUSA</u>	<u>[Signature]</u>	<u>431 DUVAL -</u>
<u>[unclear]</u>	<u>[Signature]</u>	<u>423 Duval</u>









## THE CITY OF KEY WEST

P.O. BOX 1409  
KEY WEST, FL 33041-1409

### RELEASE AND INDEMNIFICATION

**Rick's/Durty Harry's Entertainment Complex**  
**Key West Lobster Fest**  
**Saturday, August 11, 2012**  
**10:00 a.m. to 12:00 midnight**

I **Erik Adams** being authorized to act on behalf of and legally bind **Rick's/Durty Harry's Entertainment Complex** doing business as the legal entity or association on whose behalf this application is made, do hereby release the City of Key West, its officers, agents and employees from any and all liability for damages arising out of, or related to the activities for which application for leave to use City property has been submitted; and do hereby further agree, on behalf of said entity or association to indemnify, and hold harmless the City of Key West, its officers, agents, and employees from and against any and all damages to personnel or property of the City, and against all claims for damages or injuries to other persons or property of any nature whatsoever, and for defense costs, including attorneys' fees at both trial and appellate levels, arising from the actions or omissions of the person(s) or legal entity(ies) on whose behalf the application is submitted, including, but not limited to, the sale and dispensing of alcoholic beverages, or otherwise arising from the actions of their members, licensees, customers, guests, invitees, or participants in the related activities permitted. The foregoing Release and Indemnification agreement does not apply to those claims for damages or injuries which result from the negligent actions or omissions of the City of Key West, its officers, agents, and employees.

Maria G. Ratzliff  
Signature of Witness

Maria G. Ratzliff  
Print Name

5/1/12  
Date

Erik Adams  
Signature of Applicant

Erik Adams  
Print Name

5-1-12  
Date



## THE CITY OF KEY WEST

P.O. BOX 1409  
KEY WEST, FL 33041-1409

# PUBLIC NOTICE

THIS IS TO NOTIFY YOU THAT **RICK & DURTY HARRY'S ENTERTAINMENT COMPLEX (LOBSTERFEST)** HAS APPLIED TO THE KEY WEST CITY COMMISSION FOR A SPECIAL EVENT PERMIT UNDER SECTION 6-86 OF THE CITY'S NOISE CONTROL ORDINANCE. THE APPLICATION IS FOR AN EVENT TO TAKE PLACE ON **SATURDAY, AUGUST 11, 2012 FROM 10:00 A.M. TO 12:00 MIDNIGHT ON THE 100 THROUGH THE 500 BLOCKS OF DUVAL STREETS** WHICH IS LOCATED WITHIN 100 FEET OF YOUR PROPERTY. A HEARING ON THE APPLICATION WILL TAKE PLACE AT THE CITY COMMISSION MEETING ON **JUNE 5, 2012, AT 6:00 P.M., OLD CITY HALL, 510 GREENE STREET.**

IF YOU HAVE ANY QUESTIONS, PLEASE CONTACT MARIA RATCLIFF THE CITY MANAGER'S OFFICE AT 809-3881.

## Lobsterfest 2011 Financial Summary

### Expense

Advertising	\$2,550	
Application	\$ 69	(application & advertising)
Office Supply	\$ 400	
Insurance	\$1,522.54	
ASCAP	\$ 242	
Public Works	\$2,279.68	
Police	\$4,230	
Fire Depart	\$ 980	
Port-o-lets	\$ 400	
T-Shirt Printing	\$1,600	
Charity	\$2,000	
Stage/Sound	\$2,150	
Entertainment	\$3,200	
Hotel Rooms	\$ 450	
Labor	\$ 800	
Sub Total	\$22,873.22	

### Revenue

Sponsors	\$ 6,000.00
T-shirt/water	\$ 5,970.00
Restaurants	\$ 3,800.00
Vendors	\$11,725.00
Sub Total	\$27,495.00
<b>Net</b>	<b>\$4,621.78</b>





## Key West High School

2100 Flagler Ave.  
Key West, Florida 33040  
Tel. 305 293-1549  
Fax 305 293-1547

Principal  
Amber Archer Bosco  
Assistant Principal  
David Perkins  
Assistant Principal  
Chris Saldez  
Assistant Principal  
Marla Russell

April 30, 2012

Dear City of Key West:

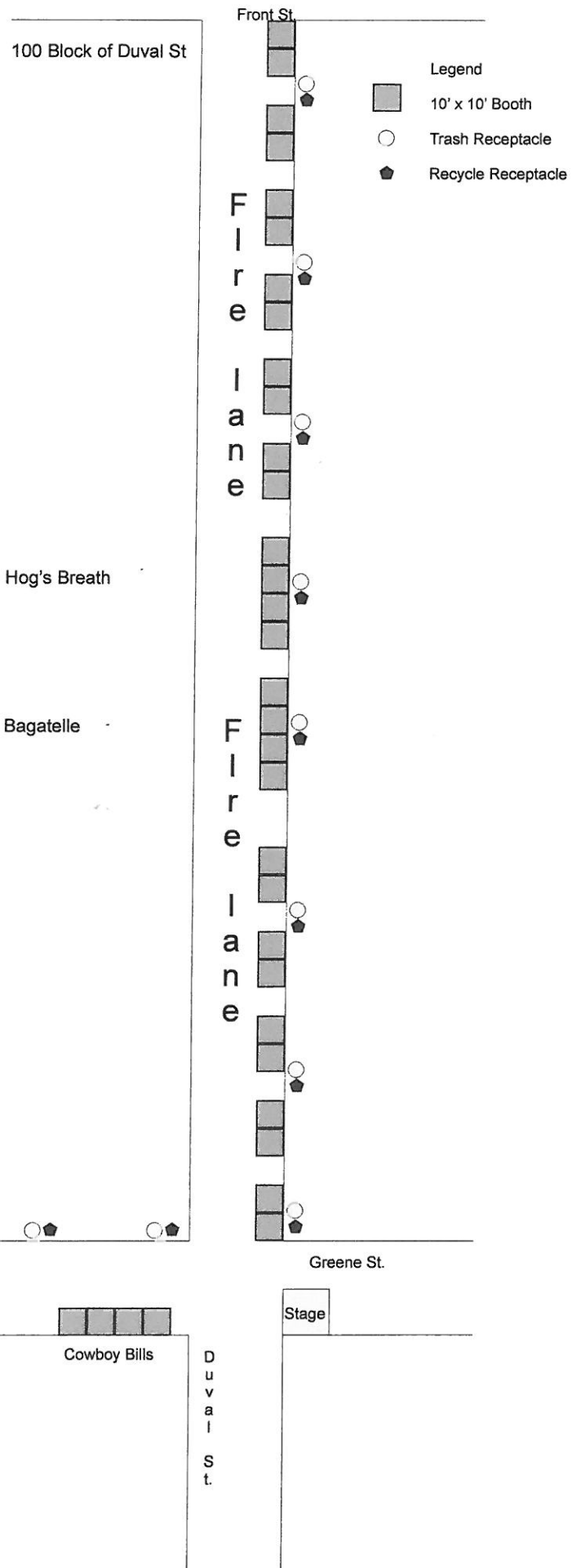
This letter is to verify we have received a check in the amount of \$2,000 from the proceeds of the 2011 Lobsterfest which will be given as scholarships at our 2012 Class Night Awards night at the end of the school year. This is an invaluable assistance for our students. Many of our families are struggling financially making it difficult to also fully assist their students with all of the rising college expenses.

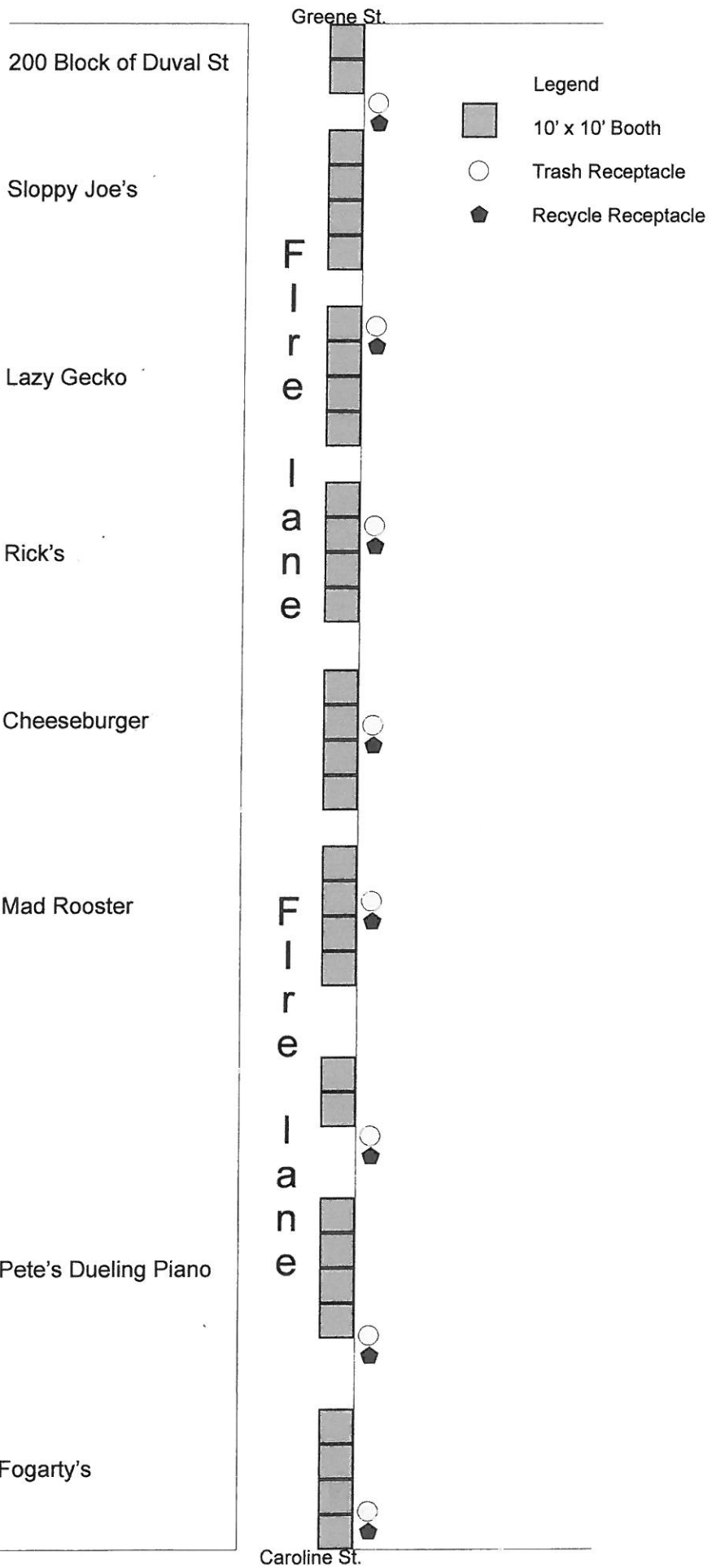
We are so appreciative of this most generous assistance for our students and their families. This support is also a great encouragement for our faculty, as well.

If I may of further assistance, please either contact at the above number, ext. 54307 or via email at [alice.calleja@keysschools.com](mailto:alice.calleja@keysschools.com).

Sincerely,

Alice Calleja  
College Advisor







300 Block of Duval St

Caroline St.

Legend

- 10' x 10' Booth
- Trash Receptacle
- Recycle Receptacle

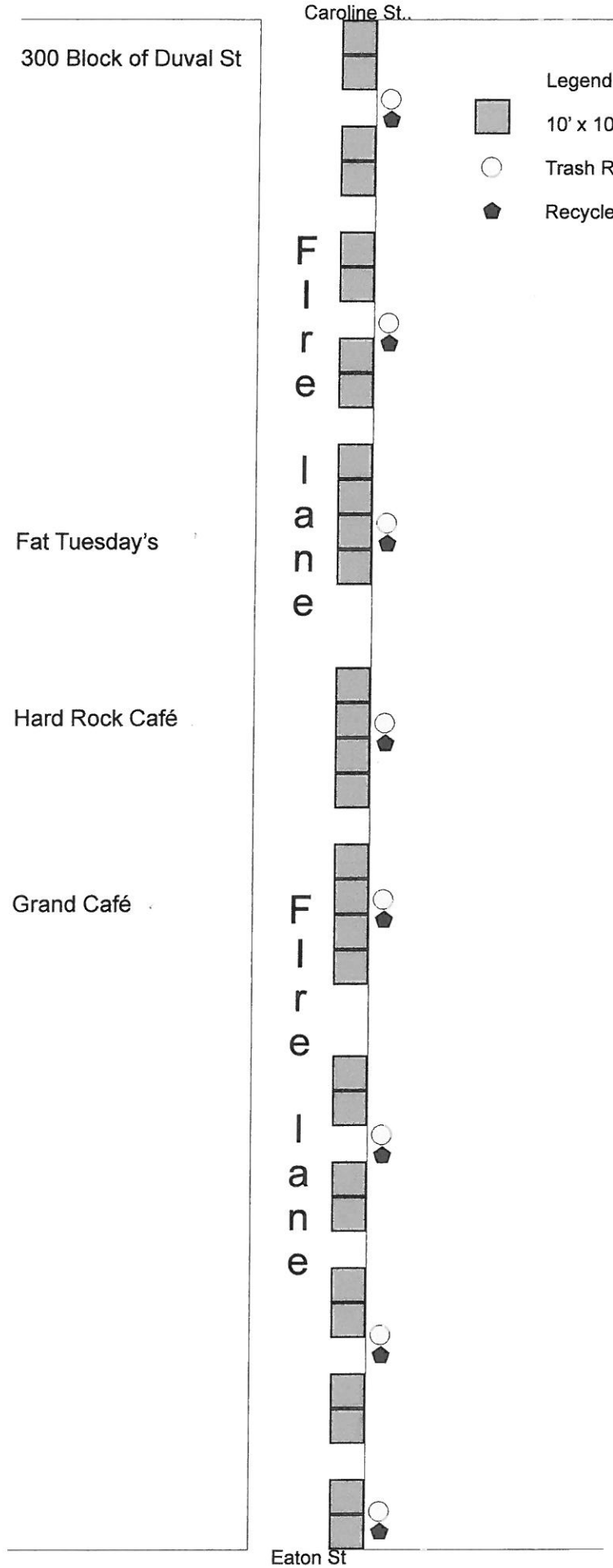
F  
i  
r  
e  
  
I  
a  
n  
e

Fat Tuesday's

Hard Rock Café

Grand Café

Eaton St



400 Block of Duval St

Eaton St.

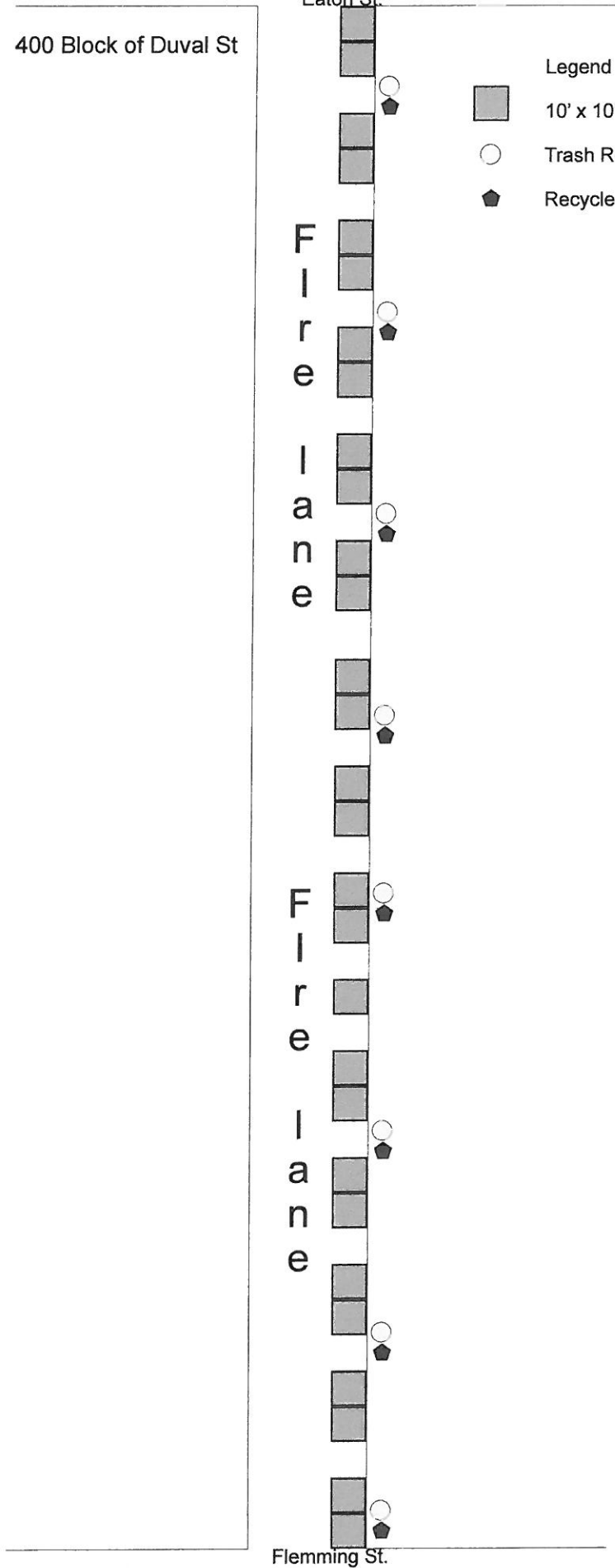
F  
i  
r  
e  
  
l  
a  
n  
e

F  
i  
r  
e  
  
l  
a  
n  
e

Flemming St.

Legend

- 10' x 10' Booth
- Trash Receptacle
- Recycle Receptacle



500 Block of Duval St

Fleming St.

Legend

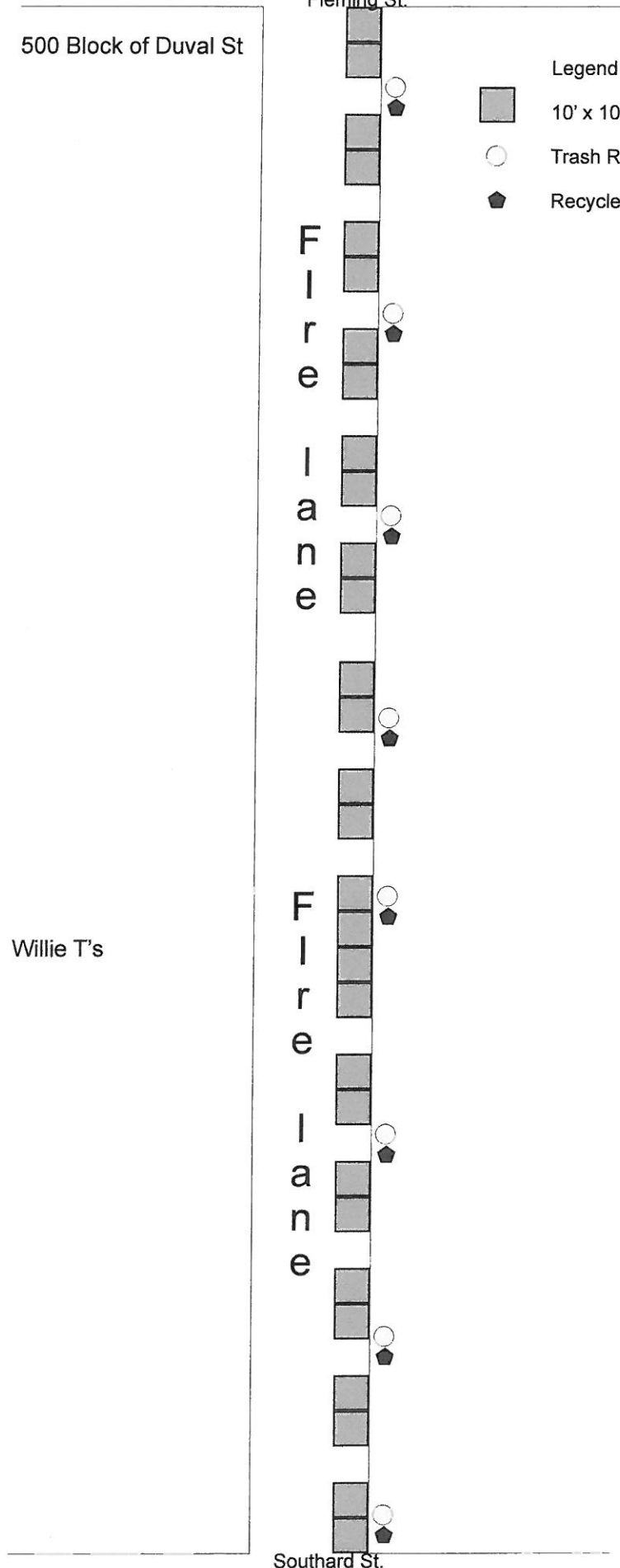
- 10' x 10' Booth
- Trash Receptacle
- Recycle Receptacle

F  
i  
r  
e  
  
l  
a  
n  
e

Willie T's

F  
i  
r  
e  
  
l  
a  
n  
e

Southard St.







**KEY WEST FIRE DEPARTMENT  
FIRE MARSHAL'S OFFICE**

---

Please Check All That Apply To This Event

Cooking

- Deep Frying/Open Flame
- Charcoal Grill
- Gas Grill
- Food Warming Only
- Catered Food
- Plan for Cooking Oil Disposal
- No Cooking on Site

Electrical Power

- Generator
- 110 AC with Extension Cords
- DC Power

Road Closure

- Map of Closed Road with Fire Lane & Vendor Booth(s) Locations

Tents (More Than 200 SqFt.)

- Flame Resistance Certificate
- Size, Type, Location of Tent(s)

Food Booths

- Food Booths – Total # 16
- Vendor Booths – Total # 100
- Total Number of Booths - 116

Parade

- Floats – Total # \_\_\_\_\_

Event Name: Key West Lobsterfest 2012

**Special Event Checklist**  
Everything must be checked off before  
submitting the special event application

X	TITLE	COMMENTS
✓	Special Event Application	
✓	Noise Exemption (If applicable)	
✓	\$50.00 for Noise	
✓	Ordinance initialed	
✓	Recycling checklist completed	
✓	Recycling deposit \$1,000.00	
✓	Recycling Plan	
✓	Authorization Letter for continuous cleaning of recycled area	
✓	Signatures of No Objection of Street closure (If applicable)	
	Insurance naming the City as additional insured	<i>forthcoming</i>
✓	Financial of previous event (If applicable)	
✓	Release & Idemnification Form	
✓	Site Map ( where barricades, stages, etc are to go)	
✓	Letter from non profit that states they will be receiving the funds	

Key West Lobster Fest 2012 Aug 11, 2012

CITY OF KEY WEST SPECIAL EVENTS  
DEPARTMENT APPROVALS (in order of routing):

EVENTS (INITIAL SIGNOFF):

Maria Rattuff 5/1/2012  
SIGNATURE DATE

CONDITIONS/RESTRICTIONS:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PUBLIC WORKS

CONDITIONS/RESTRICTIONS:

\_\_\_\_\_  
SIGNATURE DATE

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

POLICE DEPARTMENT

CONDITIONS/RESTRICTIONS:

\_\_\_\_\_  
SIGNATURE DATE

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

FIRE DEPARTMENT

CONDITIONS/RESTRICTIONS:

\_\_\_\_\_  
SIGNATURE DATE

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

KWDOT/PORT

CONDITIONS/RESTRICTIONS:

\_\_\_\_\_  
SIGNATURE DATE

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

CODE COMPLIANCE

CONDITIONS/RESTRICTIONS:

[Signature] 1 May 12  
SIGNATURE DATE

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

EVENTS:

REQUEST HAS BEEN APPROVED \_\_\_\_\_

DENIED \_\_\_\_\_

(if denied attach explanation)

# Lobster Fest 2012

## CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT APPROVALS

EVENT (INITIAL SIGNOFF):

CONDITIONS/RESTRICTIONS

\_\_\_\_\_  
SIGNATURE                      DATE

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PUBLIC WORKS

\_\_\_\_\_  
SIGNATURE                      DATE

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

POLICE

\_\_\_\_\_  
SIGNATURE                      DATE

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

FIRE DEPARTMENT

SEE ATTACHED MEMO

Danny Blanco                      05/01/2012

\_\_\_\_\_  
SIGNATURE                      DATE

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PORT/KEY WEST DOT

\_\_\_\_\_  
SIGNATURE                      DATE

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

CODE COMPLIANCE

\_\_\_\_\_  
SIGNATURE                      DATE

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

KEY WEST PROPERTY  
MANAGEMENT

\_\_\_\_\_  
SIGNATURE                      DATE

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PARKING DEPARTMENT

\_\_\_\_\_  
SIGNATURE                      DATE

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_





## THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3933

To: Ricks / Dirty Harry's Entertainment Complex

From: Division Chief/Fire Marshal Danny Blanco

Date: 05-01-2012

Reference: Lobster Fest

This office reviewed the special event application for Lobster Fest to be held on August 11, 2012 from the 100 – 500 blocks of Duval Street.

The following conditions apply:

- Any cooking that takes place on city property needs to have a Life Safety Inspection.
- Attached are the vendor regulations for special events, it is the responsibility of the event coordinator to provide a copy to each vendor.
- The Duval Street closure needs to allow for emergency vehicle passage.
- Event organizer is responsible for two Fire Inspectors @ \$40.00 an hour. They will be present for the entire event to conduct a Fire Safety Watch.
- **Event coordinator is responsible for scheduling the inspection with this office.**

If I can be of any further assistance please contact me.

**Daniel Blanco**, Fire Marshal

Key West Fire Department  
1600 N. Roosevelt Blvd.  
Key West, Florida 33040  
305-809-3933 Office  
305-293-8399 Fax  
[dblanco@keywestcity.com](mailto:dblanco@keywestcity.com)

*Serving the Southernmost City*

*Key to the Caribbean – average yearly temperature 77 ° Fahrenheit.*

KEY WEST FIRE



Maria Ratcliff <mratclif@keywestcity.com>

## Key West Lobster Fest 2012

6 messages

Maria Ratcliff <mratclif@keywestcity.com>

Tue, May 1, 2012 at 12:11 PM

To: Richard Sarver <rsarver@keywestcity.com>, Steve Torrence <storrenc@keywestcity.com>, Danny Blanco <dblanco@keywestcity.com>, Myra Wittenberg <mwittenb@keywestcity.com>, Jim Young <jjyoung@keywestcity.com>, Jim Fitton <jfitton@keywestcity.com>

--

Maria Ratcliff  
 Executive Administrator to City Manager  
 and Special Events Coordinator  
 3132 Flagler Avenue  
 PH (305) 809-3881  
 Fax (305) 809-3886



SKMBT\_C36012050112060.pdf  
 1620K

Jim Fitton <jfitton@keywestcity.com>

Tue, May 1, 2012 at 1:03 PM

To: Maria Ratcliff <mratclif@keywestcity.com>

[where are last year's financials?](#)

Jim Fitton  
 Port and Transit Director  
 City of Key West  
 (305) 809-3795 office  
 (305) 725-6446 cell

**From:** Maria Ratcliff [mailto:mratclif@keywestcity.com]

**Sent:** Tuesday, May 01, 2012 12:12 PM

**To:** Richard Sarver; Steve Torrence; Danny Blanco; Myra Wittenberg; Jim Young; Jim Fitton

**Subject:** Key West Lobster Fest 2012

[Quoted text hidden]

Maria Ratcliff <mratclif@keywestcity.com>

Tue, May 1, 2012 at 1:18 PM

To: Jim Fitton <jfitton@keywestcity.com>

I have them. Didn't think you needed it for approval of event. But they are in the package

[Quoted text hidden]

Jim Fitton <jfitton@keywestcity.com>

Tue, May 1, 2012 at 1:21 PM

To: Maria Ratcliff <mratclif@keywestcity.com>

more curiosity than anything else. I always look to see how much a charity makes from an event to see how our Rotary events stack up. Not a big deal, this doesn't impact the port or transit.

Jim Fitton  
Port and Transit Director  
City of Key West  
(305) 809-3795 office  
(305) 725-6446 cell

---

**From:** Maria Ratcliff [mailto:[mratclif@keywestcity.com](mailto:mratclif@keywestcity.com)]  
**Sent:** Tuesday, May 01, 2012 1:19 PM  
**To:** Jim Fitton  
**Subject:** Re: Key West Lobster Fest 2012

[Quoted text hidden]

---

**Maria Ratcliff** <[mratclif@keywestcity.com](mailto:mratclif@keywestcity.com)>  
To: Jim Fitton <[jfitton@keywestcity.com](mailto:jfitton@keywestcity.com)>

Tue, May 1, 2012 at 1:22 PM

Yea but I can tell you that the Rotary gives the most. They give everything actually. There is a letter in the packet from Key West High School that states they received 2000.00 for last year.

[Quoted text hidden]

---

**Myra Wittenberg** <[mwittenb@keywestcity.com](mailto:mwittenb@keywestcity.com)>  
To: Maria Ratcliff <[mratclif@keywestcity.com](mailto:mratclif@keywestcity.com)>

Thu, May 3, 2012 at 2:30 PM

This is good for us - thanks!

[Quoted text hidden]

Key West Lobster Fest 2012 Aug 11, 2012

CITY OF KEY WEST SPECIAL EVENTS  
DEPARTMENT APPROVALS (in order of routing):

EVENTS (INITIAL SIGNOFF):

Mania Ratush 5/11/2012 CONDITIONS/RESTRICTIONS:  
SIGNATURE DATE \_\_\_\_\_  
\_\_\_\_\_

PUBLIC WORKS

[Signature] \_\_\_\_\_ CONDITIONS/RESTRICTIONS:  
SIGNATURE DATE \_\_\_\_\_  
\_\_\_\_\_

POLICE DEPARTMENT

\_\_\_\_\_ CONDITIONS/RESTRICTIONS:  
SIGNATURE DATE \_\_\_\_\_  
\_\_\_\_\_

FIRE DEPARTMENT

\_\_\_\_\_ CONDITIONS/RESTRICTIONS:  
SIGNATURE DATE \_\_\_\_\_  
\_\_\_\_\_

KWDOT/PORT

\_\_\_\_\_ CONDITIONS/RESTRICTIONS:  
SIGNATURE DATE \_\_\_\_\_  
\_\_\_\_\_

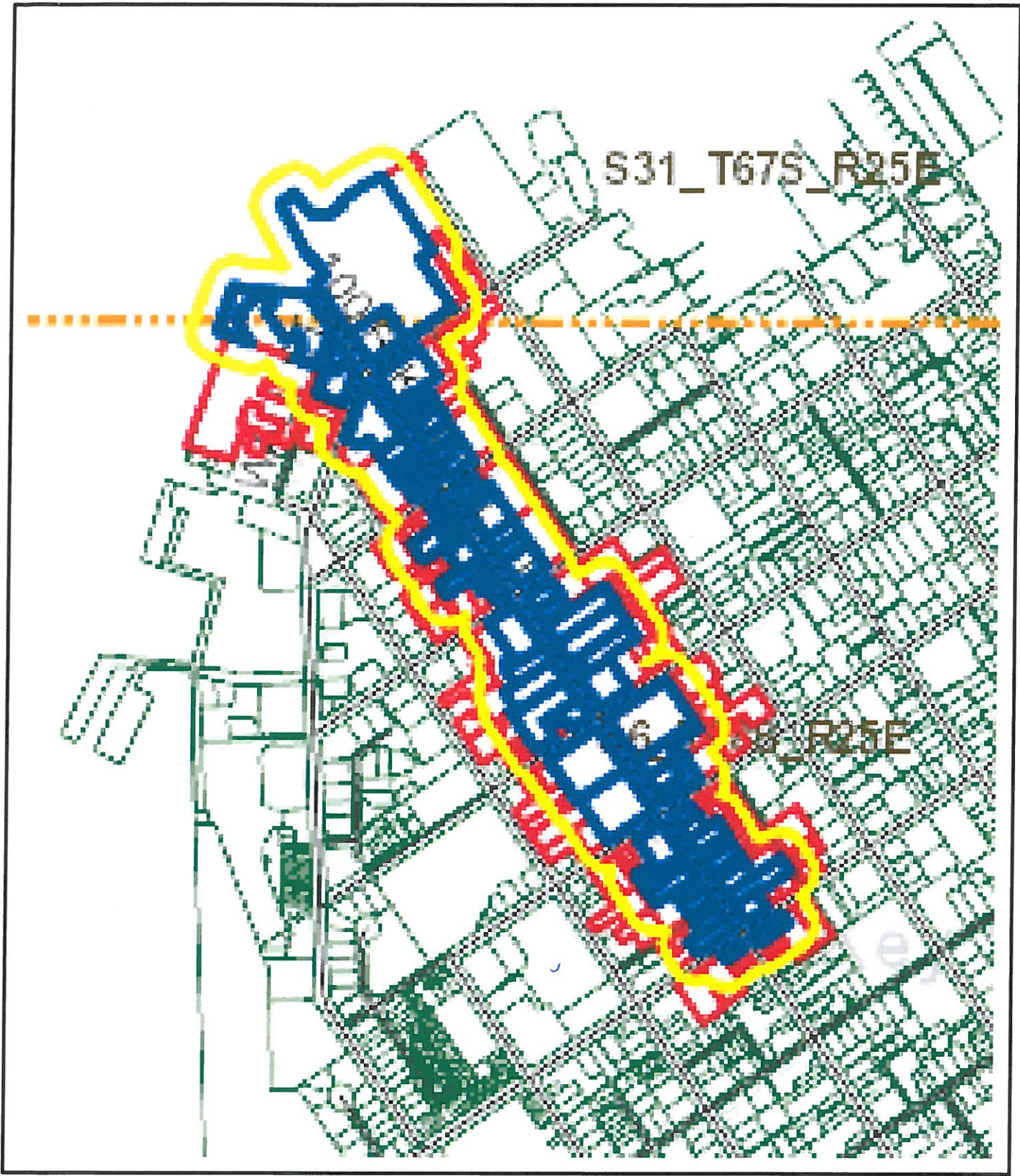
CODE COMPLIANCE

\_\_\_\_\_ CONDITIONS/RESTRICTIONS:  
SIGNATURE DATE \_\_\_\_\_  
\_\_\_\_\_

EVENTS:

REQUEST HAS BEEN APPROVED \_\_\_\_\_  
DENIED \_\_\_\_\_ (if denied attach explanation)





# Monroe County, Florida

Printed: May 11, 2012

100-500 block Duval

DISCLAIMER: The Monroe County Property Appraiser's office maintains data on property within the County solely for the purpose of fulfilling its responsibility to secure a just valuation for ad valorem tax purposes of all property within the County. The Monroe County Property Appraiser's office cannot guarantee its accuracy for any other purpose. Likewise, data provided regarding one tax year may not be applicable in prior or subsequent years. By requesting such data, you hereby understand and agree that the data is intended for ad valorem tax purposes only and should not be relied on for any other purpose.







Printed: May 11, 2012

## Monroe County, Florida 100-500 block Duval

DISCLAIMER: The Monroe County Property Appraiser's office maintains data on property within the County solely for the purpose of fulfilling its responsibility to secure a just valuation for ad valorem tax purposes of all property within the County. The Monroe County Property Appraiser's office cannot guarantee its accuracy for any other purpose. Likewise, data provided regarding one tax year may not be applicable in prior or subsequent years. By requesting such data, you hereby understand and agree that the data is intended for ad valorem tax purposes only and should not be relied on for any other purpose.



Key

# Key West Lobster Fest 2012 Aug 11, 2012

## CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT APPROVALS (in order of routing):

### EVENTS (INITIAL SIGNOFF):

Maria Ratush 5/11/2012  
SIGNATURE                      DATE

CONDITIONS/RESTRICTIONS:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### PUBLIC WORKS

\_\_\_\_\_  
SIGNATURE                      DATE

CONDITIONS/RESTRICTIONS:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### POLICE DEPARTMENT

[Signature] 5/9/12  
SIGNATURE                      DATE

CONDITIONS/RESTRICTIONS:

- ① Requires Extra duty officer
- ② Noise Exception
- ③ ABT Permits

### FIRE DEPARTMENT

\_\_\_\_\_  
SIGNATURE                      DATE

CONDITIONS/RESTRICTIONS:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### KWDOT/PORT

\_\_\_\_\_  
SIGNATURE                      DATE

CONDITIONS/RESTRICTIONS:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### CODE COMPLIANCE

\_\_\_\_\_  
SIGNATURE                      DATE

CONDITIONS/RESTRICTIONS:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### EVENTS:

REQUEST HAS BEEN APPROVED \_\_\_\_\_  
DENIED \_\_\_\_\_

(if denied attach explanation)

[Signature]  
6/10/12

Key West Lobster Fest 2012 Aug 11, 2012

CITY OF KEY WEST SPECIAL EVENTS  
DEPARTMENT APPROVALS (in order of routing):

EVENTS (INITIAL SIGNOFF):

*Maria Ratush* 5/1/2012  
SIGNATURE DATE

CONDITIONS/RESTRICTIONS:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

✓ PUBLIC WORKS

\_\_\_\_\_  
SIGNATURE DATE

CONDITIONS/RESTRICTIONS:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

✓ POLICE DEPARTMENT

\_\_\_\_\_  
SIGNATURE DATE

CONDITIONS/RESTRICTIONS:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

✓ FIRE DEPARTMENT

\_\_\_\_\_  
SIGNATURE DATE

CONDITIONS/RESTRICTIONS:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

✓ ~~KWDOT/PORT~~

\_\_\_\_\_  
SIGNATURE DATE

CONDITIONS/RESTRICTIONS:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

✓ CODE COMPLIANCE

\_\_\_\_\_  
SIGNATURE DATE

CONDITIONS/RESTRICTIONS:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

EVENTS:

REQUEST HAS BEEN APPROVED \_\_\_\_\_  
DENIED \_\_\_\_\_

(if denied attach explanation)