



Monthly Finance Department Report

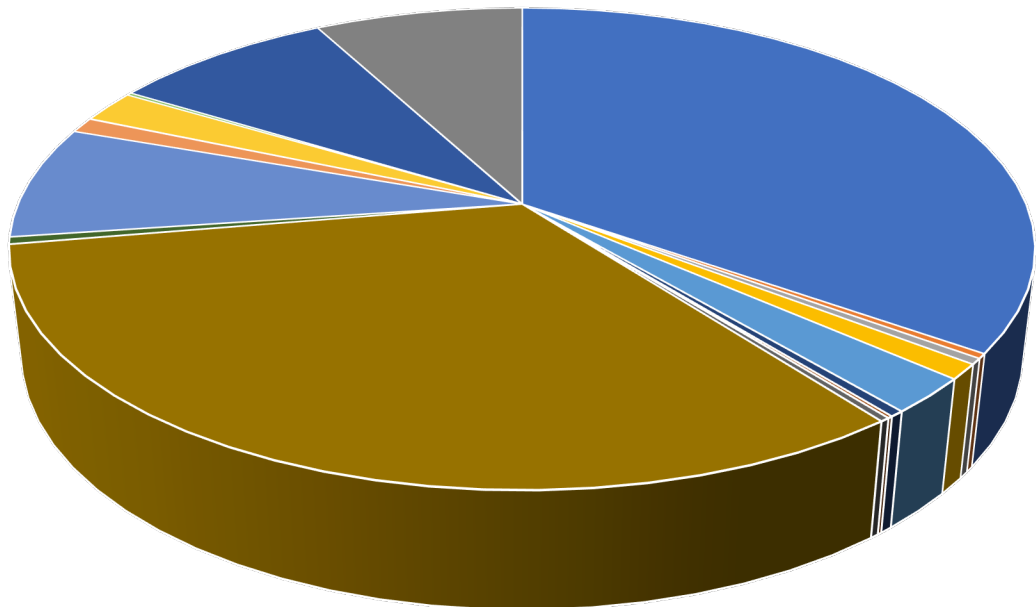
To: Brian L. Barroso, City Manager

Date: April 9, 2025

From: Christina Bernaldi, Director of Finance

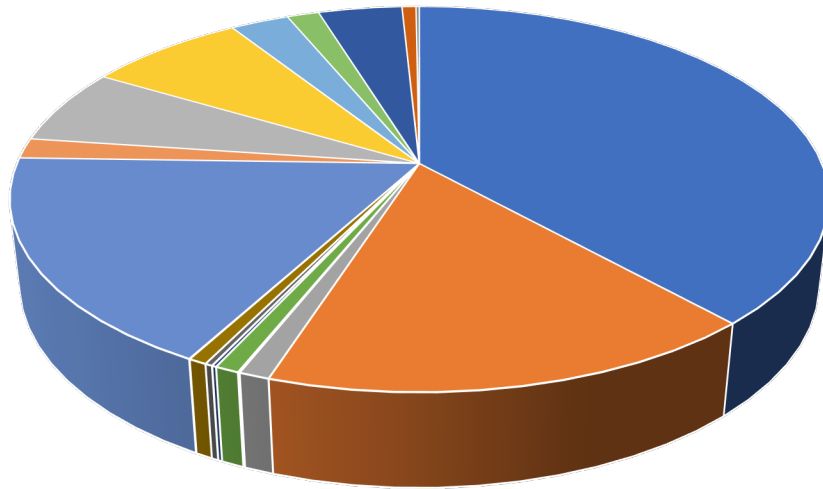
Subject: March 2025 Finance Department Report

City of Key West Revenue Collections - March 2025



- | | | |
|--------------------------|------------------------------------|-----------------------------------|
| ■ General Fund | ■ Community Development Office | ■ Stormwater Fund |
| ■ Solid Waste Fund | ■ Gas Tax Fund | ■ Navy Outer Mole Fund |
| ■ Truman Waterfront Fund | ■ Adaptation & Sustainability Fund | ■ Affordable Housing Trust Fund |
| ■ Infrastructure Fund | ■ Community Fund | ■ Transportation Alternative Fund |
| ■ Sewer Fund | ■ Transit Fund | ■ Law Enforcement Trust Fund |
| ■ Garrison Bight Fund | ■ Capital Projects Fund | ■ Fort Taylor Fund |
| ■ Insurance Fund | ■ Bahama Village CRA | ■ Key West Bight Fund |
| ■ Caroline Street CRA | | |

City of Key West Expenditures - March 2025



- General Fund
- Gas Tax
- Affordable Housing
- Adaptation & Sustainability
- Transportation Alternative Fund
- Law Enforcement Trust
- Sewer
- Solid Waste
- Transit
- Insurance Fund
- Caroline Street CRA
- Infrastructure Fund
- Fort Taylor Fund
- Truman Waterfront
- Community Fund
- Community Development Office
- Capital Projects
- Stormwater
- Key West Bight
- Garrison Bight
- Bahama Village CRA

- 275 Purchase Orders Issued - \$1,396,474
- 2 Regular Payroll Distributions - \$3,664,318
- 1,252 Invoices Processed
- 134 Checks and 229 EFT Transactions were issued for a Total of \$8,382,892

- 2 Bids Broadcast
 - RFP 25-004 – Water Quality Monitoring
 - ITB 25-008 – Piling Replacement/H2 Dock Extension/Cantilever Walkway Repair

- 1 Bid Opened
 - ITB 25-009 – Schooner Wharf Docks Replacement

- 2 Bids Awarded/Closed
 - ITB 25-006 - Interior and Exterior Painting on Police Department Building and Exterior of Fire Department Building
 - Five 12 Painting & Remodeling LLC
 - RFP 24-010 – Standby Emergency Feeding Services
 - The Star of the Sea Foundation (S.O.S) Inc.

Bids Broadcast, Opened, Awarded and Closed-

In the month of March, the Office of Procurement issued two bid documents for upcoming City projects. The first bid document, related to the establishment of a Water Quality Monitoring Program, was broadcast on March 20, 2025, at 8:00 AM, with a bid due date of April 17, 2025. The second bid document, issued on March 22, 2025, sought contractors for the Piling Replacement, H2 Dock Extension, and Cantilever Walkway Repair at the Key West Bight, with a bid due date of April 30, 2025.

Additionally, one bid was opened in March by the Clerk's Office in response to the Invitation to Bid (ITB) for the Schooner Wharf Floating Docks Replacement. Three bids were received for this project, with Gemstone RDI, JV LLC recommended for award. However, following the City Commission meeting in April, all bids were rejected, and the procurement process for this project will be re-advertised.

In terms of contract awards during March, the City Commission approved several agreements. In response to ITB 25-006, one bid was received for the painting of the Police and Fire Station, with a contract value not to exceed \$80,000. This contract was awarded to Five 12 Painting & Remodeling, LLC. Additionally, the City Commission approved the agreement for Standby Feeding Services, stemming from RFP 24-010, which was awarded to The Star of the Sea Foundation (S.O.S.), Inc.

Additional Information-

The City Commission has authorized City Staff to review the proposal submitted by Fortress Security for the construction of Fire Station #3 under the Public-Private Partnership Business Model. This unsolicited proposal is currently under evaluation by City Staff to determine whether it qualifies as a viable project for the City's consideration, initial meeting to review the proposal submitted is scheduled for April 11, 2025.