<u>City of Key West</u> <u>Special Event Permit Application</u>

For assistance in filling out this application, please contact the City at (305) 809-3881 or via email at: event_request@cityofkeywest-fl.gov

Event Name: Mile 0 Fest Key West	
Location: Truman Waterfront Park	т.
Event Date(s): January 20th-January 31st, 2026 Sat	ωω Event Hours:
Set-Up Date:	Set-Up Time: 8am
Break-Down Date: February 1st, 2026	
Number of Expected Attendees: 500-600/day	
Event Description: Provide a narrative description of the fin the box, use additional sheets as needed. For multiple	
In addition to nightly events at the Amphitheater (alreathe park will showcase Festival bands and local food, Wednesday January 28th to Saturday January 31st, 2 market operator), OhWook Productions/Mile 0 Fest w	craft and art dealers from 11am to 5pm each day, 2026. In cooperation with Daily Plan-it (the Thursday ill operate a gated Festival area with 2 stages and ndee & public access to the vendor area with food and
EVENT ORGANIZER INFORMATION	
Company or Organization Name OhWook! Productions	s/dba Mile 0 Fest Key West
Name Kyle Carter	
Mailing Address 1007 Truman Ave Suite B	
City Key West State FL Zip 33040 Ema	ail kyle@mile0fest.com
Tax ID / EIN#	Vebsite: www.mile0fest.com
SECONDARY CONTACT INFORMATION	MATERIAL PROPERTY OF THE PERSON NAMED IN
Name Art Singley	Phone number (305) 731-5780
Company or Organization Name The Art of Sound	
Email kyle@mile0fest.com	
SPECIAL APPROVAL REQUIREMENTS (IF APPLICABL	E)
Noise Exemption Required: Yes 🔽 Complete Supp	lement A No
Non-Profit Applicant or Benefit: Yes Complete S	Supplement B No 🗸

INITIALS RE	QUIRED		
Event Name	e: Mile 0 Fest Key West	Event Date:	01/28/26-01/31/26
1.	Application Form: All Applicant(s) must fill ou provided to you by the Office of the City Mana discretion of the City Manager and/or City Con Manager 60 days prior to the event.	ger. All applications are	subject to approval at the
	Applicant Printed Name: Kyle Carter	Signature: Kyle '	M Carter
2.	Liability Insurance: Applicant(s) will be require of insurance during the Special Event. All insur companies authorized to transact business wit A.M. Best rating of A- or better.	ance coverages must be	provided by insurance
	Commercial General Liability with minimum lir Business Automobile Liability with minimum li Statutory Workers' Compensation Coverage Employers Liability with minimum limits: - \$1,000,000 injury by accident - \$1,000,000 Policy Limits – Each Employee		
	If alcohol beverages will be sold at the event or admittance fee and alcoholic beverages will be Full Liquor Liability coverage with minimum lin will not be acceptable. If the permittee will use providing and servicing the alcoholic beverage that this requirement is being met.	served, the permittee whits to \$1,000,000. Host the services of a catere	vill be required to maintair Liquor Liability coverage rand the caterer will be
	The City of Key West shall be named as an "Ad general liability policy.	ditional Insured" on the	permittees commercial
	Applicant Printed Name: Kyle Carter	Signature: Kyle 1	h Carter
3.	Indemnification: The applicant shall indemnify claims, damages, liabilities, and expenses whic claimed against the City by any person, firm to corporation, or entity which are consequent or activities or which damages/injuries are consequent	h maybe incurred by the the person or property t arise from the activities	City or which may be any person, firm, of the permit holder

_Signature: Kyle M Carter

comply with all applicable laws, statutes, ordinances and regulations.

Applicant Printed Name: Kyle Carter

4.	ADA: All special events are required to comply with the Federal Americans with Disabilities Act which requires access to all areas in services provided by the special events. Organizers must ensure that all aspects of their event meet the requirements.
	Applicant Printed Name:Signature:Signature:
5.	Notifying: Notice of the city commission's proposed action on an application for a special event permit shall be mailed prior to the meeting at which the matter is to be considered to all property owners and occupants of property located within a 100-foot radius of the proposed special event. Notice of such proposed action also shall be published in a newspaper of general circulation in the city at least five days prior to the date of the city commission decision. The notice shall identify a contact person and phone number for complaints. The applicant shall pay for the newspaper advertisement.
	Applicant Printed Name:Signature:Signature:
6.	City Services Pricing: The organizer or sponsor of any special event which requires the provision of additional extraordinary support services by police, fire, and administration or othe city department shall pay to the city the cost of such services. A nonrefundable down payment of 10% of all cost, as estimated by the city manager, shall be made to the city either by certified check or credit card at least 10 days prior to the special event.
	Applicant Printed Name:Signature:Signature:
7.	Payment Terms: The City Manager is authorized to provide reasonable terms for time and manner of payment. If the event sponsor fails to pay the full costs at the time determined by the City Manager, or if no such deadline is established, then within 30 days after the event the City may impose an interest charge on the amount due at the rate of one and one-half percent (1.5%) per month.
	Applicant Printed Name:Signature:Signature:

Event Screening Questionnaire

Event Name: Mile 0 Fest Key West	Event Date: 01/28/26-01/31/	26
The following questions will determine the correct application permit or license may be revoked if there has been misreprese to the nature and location of the activity. If you answer "Yes" must be submitted with this application.	entation in the permit or license application with	respect
VENDOR SALES		
Will ANY alcoholic beverage be sold or served?	Yes Veeds City Commission Approval	No
2. Will ANY food be prepared or served?	Yes Complete Supplement C	No _
SAFETY IF YES,	COMPLETE REQUIRED FORMS	
3. Will your event involve ANY of the following? Cooking Onsite, Compressed Gases or Flammable Liquid (used or stored), Fog Machine/Smoke Machine/Bubble Machine, Generators, Open Flame (fire juggling, bonfire, etc.) Pyrotechnics/Special Effects, Lasers, Confetti, Vehicle or Motorcycles	Yes omplete Supplement C	No
4. Will your event involve ANY of the following tents or structures? Tents, Booths, Canopies or Podiums, Viewing Stands and Bracing, Stages, Risers or Air Support Structures	Yes Complete Supplement D	No
STREETS & SIDEWALKS IF Y	'ES, COMPLETE REQUIRED FORMS	-
5. Will your event require a stationary street closure (Block Party, etc.) or block sidewalk?	Yes Complete Supplement E	No 🗸
6. Will your event require a moving street closure (e.g. Race, Bike Rally, Parade)?	Yes Complete Supplement E	No 🗸
 Will your event require parking restrictions (i.e. clearing cars for parade)? 	Yes Complete Supplement E	No 🗸
8. Will your event take place in a City-owned Park,	Complete Supplement F	
Recreation Center or Truman Waterfront?	Yes 🗸	No
The applicant does acknowledge and hereby affirms that any and all ccurate to the best of their knowledge. The applicant(s)/permittee and adminify and hold the City of Key West harmless from and against an injury to any person or damages to any property of the parties hereto whatsoever or in any way connected with the holding of said event or vent and its operation irrespective of negligence, actual or claimed, By checking "I agree", you agree and acknowledge ame force as a handwritten signature. Date	rigrees to assume full responsibility and liability for and all liability, claims for damages, and suits for or by read or of the third persons for any and all cause or caused rany act or omission or thing in any manner related to upon the part of the City their agents or employees.	d son for an s o said

In accordance with the Special Events Application a Required – Waste/Recycling Plan waste/recycling plan is required. Event Name: Mile 0 Fest Key West Event Date: 01/28/26-01/31/26 WASTE/RECYCLING POINT OF CONTACT Name Kyle Carter Phone Number (405) 513-1059 Number of people dedicated to recycling 3 Email kyle@mile0fest.com There are three components of waste and recycling at an event: Containers/Handling/Disposal Containers - the receptacles needed in the event area. Options: (check one) 1-Community Services (CS) provides waste/recycling services and invoices Event accordingly. Event will provide a layout of the event location and estimated number of attendees. CS will use that information to determine the number of containers and CS staff needed for set up and support during the event. 2-Dumpster rental: Event will set up a temporary commercial account with Waste Management. Dumpsters can be used in conjunction with CS services- billed separately. 3-Event partners with a business that has containers and an active waste account. Requires approval Handling -placement of containers, emptying during event, clean up after event (check one) 1-Community Services provides waste/recycling service and invoices Event accordingly. Disposal-transportation of collected waste materials from the event to the City Transfer Station (check one) 1-Community Services provides services and invoices Event accordingly. 2-Larger events using dumpsters must set up a temporary commercial account with Waste Management (WM) to rent dumpsters. Once filled, WM removes the dumpsters and hauls waste to the transfer station. Event pays all costs associated with the temporary account with WM 3-Partnering with a business. Business must have current Waste Management (WM) account and use regularly scheduled services. Partner business must sign off and accept responsibility for all waste and agree to any overage fees on their monthly invoice. Must be approved. The City of Key West is committed to increasing the collection of recyclable materials. As the Event Organizer, it is your responsibility to inform your vendors of your waste/recycling plan to insure they are participating. **INITIALS REQUIRED** cups, or polystyrene are allowed at events. ACCEPTABLE RECYCLABLES: The primary items will be Aluminum Cans, Plastic Bottles, Cardboard, and Glass Bottles.

- KC NON- ACCEPTABLE WASTE: No Plastic Bags, plastic cutlery, plastic straws, plastic
- KC You must submit your waste/recycling plan at least 30 days prior to the event.
- NOTE: Any waste not properly handled by the Event will lead the City to withhold all or a portion of deposit

Required – Event Transportation Planning

Event Name:	Mile 0 Fest Key West	Event Date: 01/28/26-01/31/26
•	fic congestion are consistently a concern of Key Wic reduction as well as management. For more info	/est residents. It is the City's goal to involve all event rmation consult the Special Events Guide.
INITIALS REC		
KC	Communications: Every event is required to transportation that will reduce vehicle traffic	
	 Website(s) Email 	4. Social Media
Congestions and parking issues. Your event will be more successful by encouraging altern transportation or utilize transit friendly alternatives. Check opportunities you will explore		
	X Encourage Walking	Partner with Transit System/Buses
	X Encourage Biking	X Partner with Transit Friendly Hotels
	Providing Bike Security with Valet	Partner with Restaurants/Bars
	Include Ride Service with VIP Passes	Partner with Rideshare/Taxi Companies
	Provide Pre-Sale parking only	Implement Shuttles
	X Premium parking prices	Other:

If Event Organizers or Vendors desire to utilize metered parking spaces or lots, payment will need to be made to the City. The following fees apply for events that wish to use or reserve parking areas. All existing parking ordinances apply to special events.

Parking Type	Fees and Rules*	No. of Parking Spots Requested	No. of Days Needed	Total Parking Cost
Residential Permit Spaces	Not allowed		BUT BUT STORY	
Unmetered Street Parking	No Cost			
Park N Ride Garage	\$48/day			
Metered Street Parking	\$20/day			
Truman Waterfront Park	\$20/day			\$2,000-
Smathers Beach	\$20/day			
Angela Firehouse Parking Lot	\$20/day			
Simonton Beach Parking Lot	\$20/day			
Ferry Terminal Parking Lot	\$20/day			
Historic Bight Parking Lots	\$48/day			
Mallory Square Parking Lot	\$48/day			
*Modification of rates or parking waiv		red by City Commission.	Total	\$2,000

Total Parking Cost shall be calculated using this table and accounted for in the Event Fee Schedule. For more information, contact John Wilkins, Parking Director at (305) 809-3855.

Required: Event Site Map / Layout

Event Name: Mile 0 Fest Key West Event Date: 01/28/26-01/31/26

Using the legend below, please illustrate your event to the best of your ability.

If it is a single site event only one site layout is needed. If the event includes multiple streets, a second map showing the Impacted Streets for the entire area is needed.

INITIALS REQUIRED

KC Attach Site Map Layout _____ Attach Impacted Streets Map

Event Site Map Layout Legend:

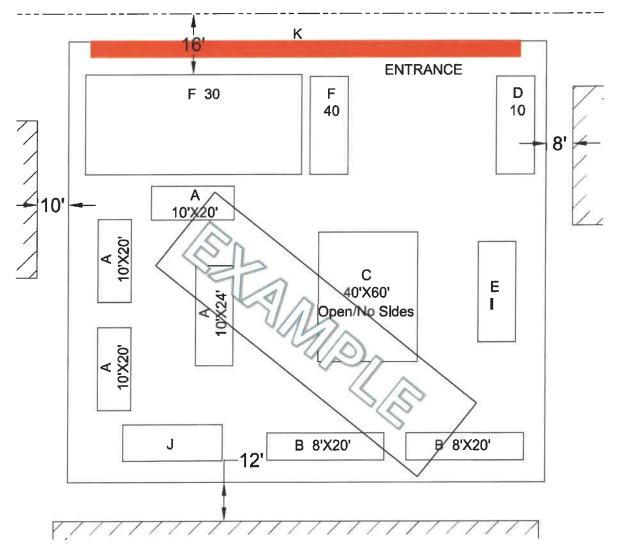
- A. Food/Bev. Vendor Tents*
- B. Merchandise Vendor Tents*
- C. Seating Tents*
- D. Toilets **
- E. Amplified Music

- F. Car Parking**
- G. Bike Parking**
- H. Roads Closed
- I. Stage Area
- J. Bounce House

- K. Podiums
- L. Fire Lane (RED LINE)
- M. Label Street(s)
- N. Other:
- O. Other:

- * Indicate Tent sizes
- ** Indicate Quantity

Maple Street



Supplement A - Noise

Event Name:	Mile 0 Fest Key West	Event Date:	01/28/26-01/31/26
Excerpt from (City Code Sec. 26-192 Unreasonably e	xcessive noise prohibited.	
	ns - Within a core commercial district a d on any property located therein shall		num dBA and dBC sound
maximum leve lease boundary	neasurement taken between ten (10) an Is set out below. The measurement sha In the case of property which has beer perty at a location that is closest to the	ll be taken from the sound source subdivided by the execution of in	property line, or individua
	hty-five (85) dBA or ninety-four (94) dB y-five (75) dBA or eighty-four (84) dBC (_	
unreasonable r be made at the excessive noise	rial or commercial district as defined in t noise made at or within 100 feet of the p e location of the complaint. The investig e, unless in his judgment a warning is su warning per offending person or establis	property line of the sound source. Lating officer shall issue a citation fficient to cease the violation. The	The decibel reading shall for unreasonably
Commission. exemption app	spect to exceed decibel levels set for to Noise Exemptions cannot be issued for to proval. otential Noise Sources: Country music	or the same location within 6o d	ays of the last noise
o you wish to		✓ Need City Commission App	roval No
ex	oplicant(s) has reviewed the City Code kemption from the noise control ordin pplications for noise exemptions must	ance requires approval from the	City Commission.
110	ne processing fee for the application is e in the Special Event Fee Schedule.	\$93.88, due upon submission of	application. Include this
ne as	otice of the City Commission's proposewspaper of general circulation at leas well as mailed to all property owners oposed event. The applicant is require	t five days prior to the date of the and occupants located within a 1	e Commission meeting, .oo-foot radius of the

For more information on Noise and Noise Exemptions, consult the Special Event Guide and read the <u>City</u> <u>Code Section 26-192</u>

Supplement B – Non-Profit Verification

	me: Mile 0 Fest Key West	Event Date:	01/28/26-01/31/26
Non-Profit	Organization Name	481 to 3	
Tax ID/EIN	#Representative		
Purpose of	Organization		
Phone	Email		<u> </u>
How will th	e nonprofit proceeds/donations, after payments of dire	ect necessary exper	nses be used?
4			
INITIALS	REQUIRED	1 4 1 1 1 1	
<u>KC</u> 1.	Services Waived: The first \$1,000.00 of costs as special ordinances may be waived for any Event Organizer of tax-exempt Non-profit organization according to Stawaiver by such Event Organizer or Sponsor organization accommodation subject to Human Rights provision or subj	or Sponsor organiza Ite or Federal law. <i>I</i> Lion shall render the	ation which qualifies as a Acceptance of this
KC 2	Approval : Supplement B must be reviewed and approval: Neither Completion nor Submission of this form guar		
KC 3.	Monies Received: Within 30 days of the event completo the City Commission a letter from the Non-profit Cothe amount of monetary donation received from the complete the amount of monetary donation received from the complete t	Organization receiv	-
KC 4	Accounting: Within 90 days following the Special Everorganization will ensure that the Non-profit organization an accounting of expenses and revenues	tion receiving the v	vaiver submits to the City

I hereby certify that the above-named Non-profit organization is a bona fide, in good standing, domestic civic, educational, charitable, fraternal, or religious organization under the laws of the State of Florida or with proper tax exemption status with the Internal Revenue Service; that the organization is the actual sponsor of the event described and that all the proceeds from the event, after necessary direct expenses, will be used for civic, educational, charitable or religious purpose.

I further certify that the answers to the above questions are correct and complete to the best of my knowledge and belief. I also understand that any organizations who fraudulently seek exemption shall be subjected to civil and criminal penalties provided for in Florida Statutes.

Provide a copy of your organization letter issued by the I.R.S. or Secretary of State verifying tax exempt status.

	ledge your electronic signature is valid and bonding in th
same force as a handwritten signature.	Date <u>11/10/25</u>

Supplement C - Food & Safety

Event Name:	Mile 0 Fest Key West	Event Date:	01/28/26-01/31/26

This section will be reviewed by the Key West Fire and Police Departments to determine what safety checks and security needs may be required at the Special Event. The Fee Schedule may be revised based on requirements that may be deemed necessary.

Please contact the following City representatives before completing your application:

Fire Department and EMS – Chief Alan Averette (305) 809-3938 Police Department – LT Joseph Tripp (305) 809-1027

More information on Safety requirements can be found in the Special Event Guide.

	INT ACTIVITIES – Check all that ap	bly to the Special Event	
Cook	ing:	Electrical Power	<u>Other</u>
	_ Deep Frying / Open Flame	X Generator	Road Closure
X	_ Charcoal Grill _ Gas Grill _ Food Warming Only _ Catered Food	110AC / Extension CordsDC Power Structures:	Fog/Smoke MachineBubble MachinePyrotechnicsSpecial Effects
<u>Alcoł</u>	nol To be Served By	XStages / Risers / CanopiesViewing Stands / Bracing	Open Flame Lasers
X	_Existing Licensed Establishment _ Commercial Licensed Vendors _ Non-profit Licensed Vendors	Seating Air Supported Bounce House X Tents Greater than 200 SF	Confetti Vehicle/Motorcycle Dem
INIT	IALS REQUIRED		
KC	approval by the City Commiss crowd control and safety as de	ng to sell/consume alcoholic beverag ion by Resolution and must hire an e termined by the Key West Police De cense and provide liquor liability insu	xtra-duty police officer(s) for partment or City Manager.
KC		a KWFD Fire Watch must be provid shall be provided near cooking equi	
KC	_	not interfere with pedestrian mover how a minimum setback of six (6) fee	
KC		dicate where structures, tents, stages so identify distances to the nearest b seating/chair arrangement.	
KC	_	ust be disposed of properly. Vendors ure of a portion of the Event deposit.	

Supplement D – Tents & Structures

Event Name: Mile 0 Fest Key West	Event Date:	01/28/26-01/31/26
This section will be reviewed by the Key West Fire and Police Department and security needs may be required at the Special Event. The Fee Sche requirements that may be deemed necessary.		•
Please contact the following City representatives before completing your application:	:	
Fire Department and EMS – Chief Alan Averette (305) 809-3938 Police Department – LT Joseph Tripp (305) 809-1027	3	
Provide copy of Event Site Map/Layout Yes V		
TENTS		
Total Number of Food/Beverage Vendor Tents: 6		
Total Number of Merchandise Vendor Tents:		
Total: <u>12</u>		
	Number <u>(305)</u>	294-7171
Size & Type of Tents: (2) 20x40 shade tents, (2) bar tents, (2) 10x10 F		
Size & Type of Tents: (2) 20x40 shade tents, (2) bar tents, (2) 10x10 1	011 16113, (2)	BOTT Tents (4) To Vendo
Provide Certificate of Flame Resistance/Retardant for Tent Fabric.	Yes 🗸	No 🗌
Will there be any combustibles or flammable liquids under the tent?	Yes 🗌	No 🔳
Will the sides of the tent be used? *Exit plans must be indicated on Site Map Layout.		
STRUCTURES		
What structures will be erected? (2) Platform Stages w/ legs and locks	from local stag	ge company Art of Sound
Will structures be erected on any part of a street or sidewalk? Yes	No [V
for each structure, note number of footings, weight and dimensions (L/\(2) 16'Wx24'LX4H'	W/H) below:	

Supplement E – Street Closure

Event Name: Mile 0 Fest Key West		Event Date:	01/28/26-01/31/26		
STREET CLOSURE INFORMATION					
Street(s) to be closed N/A Block/Address Number(s)					
Cross-Streets: between		and			
Closure Date(s)	Time	AM/PM to	AM/PM		
INITIALS REQUIRED			The second second		
City street must make a Organizer proposes a S right-of-way, the Event revenues or \$1000.00, v Organizer must design named Non-profit orga the Event Organizer. 2. Consent: The Event Or to the street closure. A KC 3. ADA Restrooms: Wher bathroom facilities with of those facilities, which disability. KC 4. Insurance: Typical insu off private property and require insurance in the KC 5. Public access: Pedestric	an application jointly is pecial Event that will to Organizer must don whichever is greater, at the Non-profit organization must providing anizer must have newer the Event Organin the public right-of hever is the greater norance policies may not in the City Right-off amount of \$1M - liable ans must be allowed as e closed street/roadward.	ousinesses or private perso with a Non-profit organizal cause the closing of a city ate at least 25% of the Eve to at least one Non-profit organization(s) on the applicate the City Manager with a leighboring businesses signarm can be found in the Spenizer of a Special Event profit organization and the spenizer of a Special Event profit organization and the spenizer of a Special Event profit of provide coverage for account of the spenizer of a Special Event provide coverage for account of the spenizer of a Special Event provide coverage for account of the spenizer of a Special Event provide coverage for account of the spenizer of a Special Event provide coverage for account of the spenice of the spenice of the closed area from the spenice of the spenice of the closed area from the spenice of	ation. When an Event street or other public nt Organizer's gross organization. The Event ation for the event. Each etter of agreement with a petition of no objection ocial Events Guide. Ovides temporary of those facilities or one to persons with physical cidents that may occur within City Right-of-Way ee of charge.		
SIGNATURE REQUIRED					
We the undersigned, agree to save an person and/or property which is cause above street for the purpose of this Sp	ed by any activity, cor	•			

By checking "I agree", you agree and acknowledge your electronic signature is valid and bonding in the same force as a handwritten signature.

Date 11/10/25

Supplement F – City Property

Event Name:	<u> </u>	Mile 0 Fest Key West	Event Date:	01/28/26-01/31/26
A list of City P Event Guide.	rop	perties that are available for event use, their ame		are listed in the Special
		Truman Waterfront Park erty do you wish to use?		
Which Area(s)	of	the City Property do you wish to use? *see even	ıt map	
		equired (Water and/or Electricity)? Yes	No 🔳	
INITIALS REC	QUI	IRED		
KC	1.	The City makes no guarantees that the request the dates requested. Submitting this application	, , ,	
KC	2.	Events taking place on City Property require in \$2M – aggregate.	surance in the amo	ount of \$1M — liability and
KC	3.	Applicants wishing to sell/consume alcoholic be by the City Commission via Resolution and must control and safety as determined by the Key W Organizer must first have obtained a liquor licenteer than the control and safety as determined by the Key W	st hire an extra-dut /est Police Departm	ty police officer(s) for crowd nent or City Manager. Even
<u>KC</u>	4.	Prior to use of the requested facility, the appli nonrefundable payment for use of the City Pr This payment shall be delivered to the City Man 33040 at time of application. All checks shall be	roperty, as determ ager's Office at 130	nined by the Fee Schedule to White St., Key West, FL
	5.	All utility use must be coordinated through City support the activity will be at the sole cost of the Utilities used by the Event Organizer will be char	ne Event Organizer	and must meet City Codes
KC	6.	Ingress/egress by the Event Organizer shall be o	coordinated with th	e City of Key West.
KC	7.	The City property used must be maintained in West may request Event Organizer to improve become unacceptable.	,	, ,
	8.	No trash may be left on site. Use of City of k prior approval is obtained from the City Manage	,	ers is not authorized unless
-	9.	No alcoholic beverages/non-prescription drugs Truman Waterfront without prior approval from	•	2
KC	10.	. No hazardous material or waste shall be used of a Hazardous Waste Handling and Spill Plan to the	•	

KC	11. Event Organizer is responsible for any and all environmental cleanup, restoration, fees, fines, etc. associated with the activity and shall put in place any and all measures to eliminate environmental contamination to the City Property that may be caused by the Event activity.
KC	12. All trash (including waste oil) and equipment including portable toilets and trailers shall be removed no later than close of business of the last day of the event. Event Organizer should plan accordingly. City of Key West may impose additional fees for use of City Property beyond usage dates.

INITIALS REQUIRED for Truman Waterfront Property

For Use of Truman Waterfront, the Event Organizer is subject to the following additional provisions:

KC	13. Event Organizer is responsible for obtaining necessary permits required by any other agencies pertaining to this Special Event such as Federal, State, Local, Coast Guard, Navy, Marine Sanctuary, etc. and is responsible for providing proof of permit prior to entering into an agreement with the City of Key West.
KC KC	14. Event Organizer must take part in pre- and post-activity walk-through inspections with the City of Key West point of contact, or designee.
KC	15. Event Organizer must provide the City of Key West with a detailed schedule for activities.
KC	16. City of Key West personnel shall be always allowed access to the site.
KC	17. Event Organizer shall provide sufficient personnel to ensure proper and safe operation of the activity.
KC	18. Event Organizer may not stay overnight on Truman Waterfront without prior approval from the City of Key West.
KC	19. Any use of NOAA property or seawall must be coordinated with directly with NOAA.
KC ·	20. Unfettered access to Navy, NOAA and State Park property must be maintained at all time
KC	21. Use of the inner basin for any activities is not authorized.



Event Name: Mile 0 Fest Key West Event Date: 1/28/26 - 1/31/26

Department	Signature / Restrictions / Conditions
Special Events Manager	Kellí Funkhouser
Code Compliance	Chris Counsellor
Engineering	Doug Bradshaw
Fire Department	Dereck Berger emailed Conditional Memo
KW DOT	
Parking	
Police Department	JT
Port & Marine Services	Steve McAlearney
Property Management	Rayler
Community Services	Marcus Davila
Utilities	
Risk Management	COI will be approved upon receipt
Other	







THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3933

To: Kyle Carter (kyle@mile0fest.com)

From: Lieutenant Dereck Berger

Date:11/19/2025

Reference: Mile 0 Fest Key West

This office reviewed the special event application for the Mile 0 Fest Key West to be held at Truman Waterfront Park as specified on application. Event date is January 28-31, 2026. From 11-5pm & then 4-11pm.

The following conditions apply:

KWFD Personnel Requirements

Event organizer is responsible for (4) KWFD Personnel \$75.00 an hour per person. They will be present for the entire event to conduct a Fire Safety & EMS Detail. (2) KWFD Personnel will work from 11am-5pm & (2) additional will work from 4pm-11pm. For a total of (4) KWFD personnel per day of the event.

- Please note that an additional hour will be billed to cover the inspection and setup of equipment for your event.
- Applicant is responsible for reaching out if the event is cancelled or if there are any changes.

If I can be of any further assistance, please contact me.

Dereck Berger

Lieutenant/Inspector

Key West Fire Department 1600 N. Roosevelt Blvd Key West, Fl. 33040 Office 305-809-3917

Dereck.berger@cityofkeywest-fl.gov

Key to the Caribbean - average yearly temperature 77 ° Fahrenheit.

3XUE LS3M M3X