



## THE CITY OF KEY WEST

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MEMORANDUM

**TO:** Jim Scholl, City Manager  
**FROM:** Rod Delostrinos, Director of Community Services  
**VIA:** Greg Veliz, Assistant City Manager- Operations  
Sarah Spurlock, Assistant City Manager- Administration  
**DATE:** November 18, 2014

**SUBJECT:** Authorize the purchase of a replacement backhoe loader for \$182,072 from Kelly Tractor.

**ACTION STATEMENT:** Authorizes the purchase of one (1) Caterpillar 450F Backhoe Loader from Kelly Tractor for \$182,072 via the Florida Sheriffs Association and Florida Association of Counties Bid No. 14-12-0904 Cab & Chassis Trucks & Other Fleet Equipment without formal competitive procurement under Sec 2-797 (3) Purchases and acquisitions under contracts of federal government and the state or its political subdivisions.

**BACKGROUND:**

The Community Services Department request for a replacement backhoe loader for \$200,000 was approved by the City Commission for Fiscal Year 14-15.

On October 3, 2014 the Florida Sheriffs Association and the Florida Association of Counties published a memorandum stating they have successfully conducted its 12th statewide competitive bid for vehicles which includes trucks, backhoes, motorgraders, agriculture type tractors, skid steer loaders, street sweepers, generators, and light towers. The contract is effective beginning October 3, 2014 through September 30, 2015.

The terms and conditions of the original contract are extended and guaranteed to any and all units of local governments and political subdivisions including, but not limited to, county, local county board of public instruction, municipalities and/or police agencies, other local public or public safety agencies or authorities within the State of Florida as listed on page 2 of the Florida Sheriffs Association and Florida Association of Counties Bid No. 14-12-0904.

The backhoe loader listed in the Florida Sheriffs Association and Florida Association of Counties Bid No. 14-12-0904 is a 2015 Caterpillar 450F  
*Key to the Caribbean – Average yearly temperature 77° F.*

Backhoe Loader (p.710). There are options listed as add/delete in the bid that allow the end user to configure the equipment according to his/her requirements. The options selected by the City of Key West modifies the model number from 416 to the 450F.

City staff has determined through informal solicitation that the contract price is fair and reasonable. The required equipment is not available locally.

**PURPOSE AND JUSTIFICATION:** Backhoe operation is an essential Community Services Department function that allows for right of way improvement/ repair, tree planting, and other earthwork.

**OPTIONS:**

1. Approve the purchase of a replacement backhoe loader for \$182,072 from Kelly Tractor.
2. Disapprove the purchase of a replacement backhoe loader for \$182,072 from Kelly Tractor. A potential degradation in right of way improvement/ repair, tree planting, and other earthwork could ensue.

**FINANCIAL IMPACT:**

Purchase of a replacement backhoe loader is funded under the General Fund in Account No. 001-1905-519-64 for the amount of \$200,000.

**RECOMMENDATION:**

Staff recommends approval Option 1; Approve the purchase of a replacement backhoe loader for \$182,072 from Kelly Tractor.