



THE CITY OF KEY WEST

Code Enforcement Division 305.292.8191
P.O.Box 1409, Key West, FL 33040

NOTICE OF ADMINISTRATIVE HEARING

CERTIFIED MAIL RECEIPT# : **Date:**

To: **Subject Address:**

Case #:

TAKE NOTICE that the City of Key West Code Enforcement Division has requested the City of Key West Special Master to conduct an administrative hearing regarding code violation(s) reported to you by **NOTICE OF CODE VIOLATION** concerning the above noted subject address.

You were noticed that your property is in violation of the City of Key West Code of Ordinances for the following reason(s):

- SEC 14- 37 BUILDING PERMIT REQUIRED**
- SEC. 14-40 H.A.R.C. APPROVAL**
- SEC. 14-40 WORKING OVER A STOP WORK ORDER**

In accordance with Florida Statutes 162.06, The City of Key West has scheduled a hearing to be held at Old City Hall, 510 Greene Street, Key West, Florida at 3:00 P.M. on:

September 25, 2002


The purpose of this hearing is to determine if a violation(s) exists, the appropriate action to be taken, if any is required, and if any fines or penalties are to be imposed. **YOU ARE REQUESTED TO APPEAR AT THIS HEARING** to present evidence and/or testimony to show cause, if any, why you should not comply with City Ordinances. **YOUR FAILURE TO APPEAR MAY RESULT IN A FINE OR PENALTY BEING IMPOSED AGAINST YOU AND A LIEN BEING IMPOSED UPON YOUR PROPERTY.**

You have a right to have an attorney present at the hearing. If an attorney represents you, your attorney must file written notice with this office prior to the hearing date. Be advised that if you decide to appeal any decision of The Special Master, you shall be responsible to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

If you are found in violation of a City of Key West Code, administrative costs in the amount of \$100.00 may be levied for administrative recovery for prosecution and investigation in addition to levied fines associated with the violation(s). Failure to pay these costs will result in a lien against the property in violation.

PER FLORIDA STATUTES SECTION 162.09, YOUR FAILURE TO CORRECT THE VIOLATION (S) MAY RESULT IN THE IMPOSITION OF A FINE OF UP TO \$250.00/DAY, AND \$500.00/DAY FOR A REPEAT VIOLATION. IF THE VIOLATION (S) IS IRREPARABLE OR IRREVERSIBLE, A FINE OF UP TO \$5000.00 MAY BE IMPOSED BY THE SPECIAL MASTER. FINES MAY BE IMPOSED ON A PER DAY/ PER VIOLATION BASIS.

Code Enforcement Officer


Jeff Berman
City of Key West
(305) 292-8191