




## MEMORANDUM

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Date: December 14, 2023

To: Honorable Mayor and Commissioners

Via: Albert P. Childress  
City Manager 

From: Rodrigo Delostrinos  
Director of Transportation

Subject: Approving Public Transportation Grant Agreement (PTGA) SFY2024 FTA Section 5311 Rural Operating Grant, PTGA #G2P96 / FM # 434896-3-84-02

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### **Introduction**

Approve execution of the Public Transportation Grant Agreement (PTGA) with the State of Florida Department of Transportation (FDOT) via FTA Section 5311 Rural Operating grant in an amount not to exceed 50% of the total project cost at \$3,380,710.00 or reimbursement of up to \$1,690,355.00 in operating costs for the bus service in the City of Key West.

### **Background**

The FTA Section 5311 Formula Grants for Rural Areas program provides capital, planning and operating assistance to states to support public transportation in rural areas with populations of less than 50,000, where many residents often rely on public transit to reach their destinations. This specific PTGA is for the operation of city routes.

This PTGA allows the City of Key West- Key West Transit to receive reimbursement for 50% of operating expenditures, thus relieving the City from over \$3 million in costs. This PTGA term is typically 1 year.

The City of Key West- Key West Transit monitors all transit grant opportunities through FDOT District 6 & Central Office, the Florida Public Transportation Association, and the Federal Register. The City of Key West- Key West Transit typically use the Transit Award Management System (TrAMS), the Federal Transit Administration's (FTA) platform to award and manage federal grants, to apply and manage federal transit grants.

### **Procurement**

Section 5311 Operating grant programs require a cost share of 50% FDOT and 50% City. The city could receive 50% reimbursement (up to \$1,690,355) of the maximum total operating expenses of \$3,380,710.

### **Recommendation**

The City Manager's office recommends the City Commission authorize the City Manager to execute the FTA Section 5311 PTGA, in the amount not to exceed \$1,690,355.00 and authorize any necessary budget amendments.

Exhibits:

Exhibit A – PTGA G2P96

Exhibit B – Resolution 23-113 Designation of Authority