



## MEMORANDUM

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Date: July 18, 2024

To: Honorable Mayor and Commissioners

Via: Todd Stoughton  
Interim City Manager

From: Keith W. Hernandez  
EMS Chief, KWFD

Subject: **Authorizing the purchase for the Fire Department of one (1) 2022 Wheeled Coach/Ford F550 Ambulance plus accessories from Matheny Fire and Emergency**

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### **Introduction**

Staff requests a purchase exception per Section 2-797(3) of the Code of Ordinances for the cooperative purchase of one (1) 2022 Wheeled Coach/Ford F550 Ambulance for a total of \$358,919.00 from Matheny Fire and Emergency.

### **Background**

The Key West Fire Department operates three frontline ambulances 24/7, and when staffing allows, a fourth ambulance is also in rotation. The new ambulance is set to join the frontline transport rotation, while one of the older models will move to the reserve and special events fleet. This ambulance will be equipped and painted to match the current KWFD fleet. It can be delivered as early as August 2024.

The proposed purchase is through the Florida Sheriffs Association (FSA) Cooperative Purchasing Program. Matheny Fire and Emergency has a contract through the FSA program. Staff has reviewed the pricing from Matheny Fire and Emergency and the quotes are consistent with the pricing in the FSA contract # FSA23-VEF17.0 Fire & Rescue Vehicles, Boats, and Equipment.

The City currently has two (2) ambulance apparatus purchases in process; however, we have been told that the delivery of these apparatus will not be until 2025 and 2026. With the approval of this purchase, we will be able to replace our apparatus in the current fiscal year.

**Procurement**

The City currently has \$337,334 held in account Infrastructure/Surtax/EMS 101-2601-526-6400 for the purchase of an ambulance. The remaining balance of \$21,585 will be funded through a transfer from the Infrastructure Surtax Reserve 101-1900-519-9803 account.

**Recommendation**

The City Manager's Office recommends authorizing a purchase exception in accordance with the Code of Ordinances Section 2-797(3) of one (1) 2022 Wheeled Coach/Ford F550 Ambulance for a total of \$358,919.00 and authorize any necessary budget transfers.