
INTEROFFICE MEMORANDUM

TO: Katie P. Halloran
Planning Director

FROM: Enid Torregrosa-Silva, MSHP
Historic Preservation Planner

SUBJECT: 1020 Margaret Street Development Plan
Change of front window to door of unit 5 to convert it into a duplex to conform with affordable unit requested by City Commission

DATE: November 8, 2021

I have received and reviewed revised plans prepared by William P. Horn Architect P.A. for 1020 Margaret Street dated November 2, 2021. These plans include a revision of the original unit 5 to be converted into a duplex, by creating two units, one on the first floor as an affordable unit and one on the second floor for market rate. An interior staircase is proposed to give access to the second-floor unit, and this will require an exterior door. The original approved plans included a window on that specific fenestration.

The proposed exterior change is minimal to previously plans approved by the Historic Architectural Review Commission on August 24, 2021. This new change of fenestration size will not have an adverse impact to the overall design and staff find it consistent with current HARC regulations. These plans, as submitted, will receive staff approval through the building permit process.