

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, APPROVING THE ESTABLISHMENT OF A FEE SCHEDULE FOR SPECIAL EVENTS AND PAVILION RENTALS, CONTINGENT UPON FINAL ADOPTION OF THE ENABLING ORDINANCE ON SECOND READING; AUTHORIZING THE CITY MANAGER OR DESIGNEE TO EXECUTE ANY OTHER NECESSARY RELATED DOCUMENTS AND ADVICE AND CONSENT OF THE CITY ATTORNEY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Key West currently does not charge an application fee for special events held within the City, resulting in the City bearing the full administrative cost of processing, reviewing, and coordinating special event applications without any corresponding cost recovery from applicants; and

WHEREAS, the City currently does not charge for the use of City-owned property, including pavilions, parks, public rights-of-way, and other facilities utilized in connection with special events and private gatherings, resulting in the public subsidization of for-profit and private activities conducted on City property; and

WHEREAS, the City has identified the need to generate additional municipal revenue through mechanisms other than increasing ad valorem taxes or other tax-based assessments, and the establishment of reasonable cost-recovery fees for special events and the use of City property represents a fiscally responsible approach to funding the

services and resources expended by the City in connection with such activities; and

WHEREAS, the proposed fee schedule establishes an application fee for special events, per-day event fees for for-profit events, and pavilion rental fees, and is designed to ensure that organizers who benefit from the use of City resources and property contribute to the cost of those services in an equitable manner; and

WHEREAS, there is no net cost to the City associated with this Resolution, as the fee schedule is intended to generate revenue that offsets existing administrative and operational expenditures; and

WHEREAS, City staff recommends approval of the fee schedule for special events and pavilion rentals, attached and incorporated herein as Exhibit A; and

WHEREAS, the establishment of this fee schedule, aligns with the Strategic Plan Priority 2 - Financial Stability, by diversifying revenue sources and promoting long-term fiscal sustainability without imposing new tax burdens on City residents; and

WHEREAS, the implementation of this fee schedule is contingent upon the final adoption on second reading of the amendments to

Chapter 6, Article II - Special Events, the enabling ordinance amending the City's Code of Ordinances to authorize the collection of such fees, and this Resolution shall have no force or effect unless and until said ordinance is finally adopted at second reading during the same meeting at which this Resolution is considered.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, AS FOLLOWS:

Section 1: The City Commission hereby approves the fee schedule for Special Events and Pavilion Rentals attached and incorporated in Exhibit A, contingent upon the final adoption of the enabling ordinance on second reading. In the event the enabling ordinance fails to achieve final adoption on second reading, this Resolution shall be deemed null and void and of no further force or effect.

Section 2: The City Manager is hereby authorized to execute any necessary related documents, administrative actions, budget transfers and/or adjustments necessary for implementation, subject to the advice and consent of the City Attorney.

Section 3: That this Resolution shall go into effect

immediately upon its passage and adoption and authentication by the signature of the Presiding Officer and the Clerk of the Commission.

Passed and adopted by the City Commission at a meeting held this ____ day of _____, 2026.

Authenticated by the Presiding Officer and Clerk of the Commission on _____ day of _____, 2026.

Filed with the Clerk on _____, 2026.

Mayor Danise Henriquez	_____
Vice Mayor Donald "Donie" Lee	_____
Commissioner Lissette Carey	_____
Commissioner Aaron Castillo	_____
Commissioner Monica Haskell	_____
Commissioner Sam Kaufman	_____
Commissioner Greg Veliz	_____

DANISE HENRIQUEZ, MAYOR

ATTEST:

KERI O'BRIEN, CITY CLERK