



## THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

MEMORANDUM

### EXECUTIVE SUMMARY

**TO:** Greg Veliz, City Manager  
Patti McLaughlin, Assistant City Manager

**CC:** John Paul Castro, Utilities Director  
Mark Finigan, Chief Financial Officer

**FROM:** Carolyn Sheldon, Senior Grants Administrator

**DATE:** August 10, 2020

**RE:** **Approving the attached “Federally-Funded Subaward and Grant Agreement” for FEMA Hazard Mitigation Grant Program (HMGP) funds for Project Number 4337-386-R / Agreement Number H0461 Harris Avenue and 10<sup>th</sup> Street Neighborhood Drainage Project Phase I in the amount of \$502,462.50 Federal / \$167,487.50 City Match (FAIN: FEMA-DR-4337-FL). Authorizing the City Manager to approve and execute the subaward and grant agreement and related documents; Authorizing the City Manager to approve and execute subsequent amendments to this grant agreement which may adjust to increase grant funding allocations to the City or modify the project scope; and authorizing necessary budget amendments and transfers to accept the funding.**

#### **ACTION STATEMENT:**

This resolution will approve the attached “Federally-Funded Subaward and Grant Agreement” for FEMA Hazard Mitigation Grant Program (HMGP) funds in the amount of \$502,462.50 Federal / \$167,487.50 City Match, Total Project Cost of \$669,950.00 for Project Number 4337-386-R / Agreement Number H0461 Harris Avenue and 10<sup>th</sup> Street Neighborhood Drainage Project Phase I (FAIN: FEMA-DR-4337-FL) pass-through administered by the State of Florida Division of Emergency Management (FDEM). The City Manager will be authorized to approve and execute the subaward and grant agreement and related documents; approve and execute subsequent amendments to this grant agreement which may adjust to increase grant funding allocations to the City or modify the project scope; and authorize necessary budget amendments and transfers to accept the funding.

#### **BACKGROUND:**

Hurricane Irma made landfall in Key West and Monroe County, Florida on September 10, 2017. By February 2, 2018, FDEM announced the availability of HMGP funds as a result of the Presidential Disaster Declaration for Hurricane Irma (FEMA 4337-DR-FL). At that time, the amount available to Monroe County was estimated to be \$89 million. Applications for this funding were due August 6, 2018. Through a

*Key to the Caribbean – Average yearly temperature 77° F.*

coordinated effort led by Monroe County to meet this deadline, the City (along with other local government agencies, public entities and nonprofits in the County) had the opportunity to submit projects to be included in Monroe County's Local Mitigation Strategy (LMS) and to be ranked by the LMS team to determine priority projects for the funding. Resolution 18-205 approved by the City Commission on July 3, 2018 authorized the City Manager to apply for FEMA HMGP funding and included a list of 13 projects identified by the City and their LMS priority ranking, with the Harris and 10<sup>th</sup> Street project ranked at Number 38.

**PURPOSE AND JUSTIFICATION:**

By February 6, 2020 the Harris and 10<sup>th</sup> Street project was approved for FEMA HMGP funding and an agreement delivered to the City on August 8, 2020 for execution. The agreement for funding is for the design of the drainage project.

**FINANCIAL IMPACT:**

With the approval of the Project No. 4337-386-R / Agreement No. H0461, the City will receive up to a maximum reimbursement amount of \$502,642.50 for Phase I design of the Harris Avenue and 10<sup>th</sup> Street Neighborhood Drainage Project to be budgeted in FY 2021 Revenue Account 4020000 3313602 (Stormwater Utility / Revenue / FEMA Grant). Fund 402 has \$1,332,773.00 in matching funds budgeted in FY 2021 in Account 4023803 5386500 (Stormwater Utility / Renewal and Replacement / Construction in Progress).

**RECOMMENDATION:**

Staff recommends that the City Commission approve the attached "Federally-Funded Subaward and Grant Agreement" for FEMA Hazard Mitigation Grant Program (HMGP) Phase I funds for the Harris Avenue and 10<sup>th</sup> Street Neighborhood Drainage Project.