

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, APPROVING A ONE-YEAR EXTENSION OF THE "CONSULTING AGREEMENT" BETWEEN THE CITY OF KEY WEST AND THE CORRADINO GROUP, INC., FOR PROFESSIONAL PLANNING SERVICES FOR THE PERIOD OF OCTOBER 1, 2021 THROUGH SEPTEMBER 30, 2022; AUTHORIZING NECESSARY BUDGET TRANSFERS AND ADJUSTMENTS; AUTHORIZING THE CITY MANAGER TO EXECUTE NECESSARY DOCUMENTS TO EXTEND THE CONSULTING AGREEMENT, UPON ADVICE AND CONSENT OF THE CITY ATTORNEY; PROVIDING FOR AN EFFECTIVE DATE**

WHEREAS, on August 30, 2021, due to several personnel vacancies which left the Planning Department with no planners on staff, except for the Director, increased requests for plan review and planning board agenda items and additional challenges, the City Manager executed a Consulting Agreement with The Corradino Group, Inc., for Professional Planning Services for the period of August 30, 2021 through September 30, 2021 in an amount below the purchasing approval threshold, pursuant to Section 2-771 of the Code of Ordinances; and

WHEREAS, City staff, along with the City Manager, have determined that The Corradino Group, Inc. can provide the City with essential professional planning services at reasonable cost, and that using the formal bid process would delay receipt of these services and cause the City's backlog of plan review and planning board agenda items to exponentially increase. Accordingly, City

staff, along with the City Manager, recommend that exceptional circumstances exist and that it is in the best interests of the City to continue to use the services of The Corradino Group, by approving a one-year Agreement pursuant to Section 2-797(4) (b) of the code of ordinances; and

WHEREAS, City staff, along with the City Manager, recommend approval of the one-year extension, as set forth in the Agreement; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, AS FOLLOWS:

Section 1: That a one-year extension of the attached "Consulting Agreement" and "First Addendum to Consulting Agreement" between the City of Key West and The Corradino Group, Inc., for Professional Planning Services is hereby approved, for the period of October 1, 2021 to September 30, 2022.

Section 2: That funds for professional services shall not exceed \$400,000.00 and will be allocated from unused Planning Department salary and benefit dollars. Necessary budget transfers and adjustments for this expenditure are hereby authorized.

Section 3: That the City Manager is authorized to execute any necessary documents for this one-year extension of the Agreement between the City and The Corradino Group, upon advice and consent of the City Attorney.

Section 4: That this Resolution shall go into effect immediately upon its passage and adoption and authentication by the signature of the Presiding Officer and the Clerk of the Commission.

Passed and adopted by the City Commission at a meeting held this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

Authenticated by the Presiding Officer and Clerk of the Commission on \_\_\_\_\_ day of \_\_\_\_\_, 2021.

Filed with the Clerk on \_\_\_\_\_, 2021.

Mayor Teri Johnston	_____
Vice Mayor Sam Kaufman	_____
Commissioner Gregory Davila	_____
Commissioner Mary Lou Hoover	_____
Commissioner Clayton Lopez	_____
Commissioner Billy Wardlow	_____
Commissioner Jimmy Weekley	_____

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TERI JOHNSTON, MAYOR

ATTEST:

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CHERYL SMITH, CITY CLERK