



## MEMORANDUM

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Date: May 02, 2023

To: Honorable Mayor and Commissioners

Via: Albert P. Childress  
City Manager

From: Marcus Davila  
Director of Community Services

Subject: **Authorize the purchase of a S770 T4 Bobcat Skid-Steer Loader**

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### **Introduction**

Authorize the purchase of a S770 T4 Bobcat Skid-Steer Loader from Clark Equipment Co for a total of \$86,983.18 via the Sourcewell Contract without formal competitive procurement under Sec 2-797 (3) Purchases and acquisitions under contracts of federal government and the state or its political subdivisions.

### **Background**

This purchase is to replace the current skid steer loader which is over 15 years old. The current bobcat goes out on projects on average 4 days a week for around 25 hours of work. It is used to do concrete and asphalt work, as well as rock work on the right of ways in the City.

The Community Services Department request for this equipment was approved by the City Commission for Fiscal Year 22-23.

Sourcewell is a State of Minnesota local government agency and service cooperative created under the laws of the State of Minnesota (Minnesota Statutes Section 123A.21) that offers cooperative procurement solutions to its members. Participation is open to all levels of governmental entity, higher education, K-12 education, nonprofit, tribal government, and other public entities located in the United States and Canada. Vendor desires to contract with Sourcewell to provide equipment, products, or services to Sourcewell and its Members (Members).

The City of Key West is a member of Sourcewell ID#58115.

City staff has determined through informal solicitation that the contract price is fair and reasonable. The required equipment is not available locally.

### **Procurement**

Purchase of a S770 T4 Bobcat Skid-Steer Loader is funded under the General Fund/Public Works/Machinery and Equipment 001-1905-519-64 for \$85,000. The total cost of this equipment is \$86,983.18 which is \$1,983.18 over budget. The overage of \$1,983.18 will be covered by the surplus from other purchased items coming in under budget in this fund.

### **Recommendation**

Staff recommends authorizing the purchase of a S770 T4 Bobcat Skid-Steer Loader from Clark Equipment Co for a total of \$86,983.18.

#### Attachments:

Quote

Clark Bobcat Contract

Acceptance and Award Clark Bobcat

Contract Extension Clark Bobcat

Pricing Information