

City of Key West
Budget Preparation Worksheets
Fiscal Year 2023/2024

Fund: 111 Transportation Alternative
 Department: 0000 Revenue

Key	Object	Account Description	Category	FY 2020/2021 Actuals	FY 2021/2022 Actuals	FY 2022/2023 Adopted	FY 2022/2023 6 Mth Amnd	FY 2022/2023 6 Mth Actuals	FY 2023/2024 Dept Req	FY 2023/2024 CM Review
1110000	3315001	FEMA Grant/Reimbursement		\$161,753	\$0	\$0	\$0	\$0	\$0	\$0
1110000	3349000	Other State Grants		\$10,026	\$0	\$4,844	\$442,112	\$0	\$0	\$0
InterGovernmental Revenue				\$171,779	\$0	\$4,844	\$442,112	\$0	\$0	\$0
1110000	3445102	Meters - Transportation Altern		\$752,866	\$736,923	\$698,294	\$698,294	\$339,730	\$712,865	\$626,766
Charges For Services				\$752,866	\$736,923	\$698,294	\$698,294	\$339,730	\$712,865	\$626,766
1110000	3610000	Interest Earnings		\$792	\$8,587	\$500	\$500	\$21,574	\$0	\$2,500
1110000	3660200	Private Contributions		\$0	\$1,000	\$0	\$0	\$0	\$0	\$0
Misc Revenue				\$792	\$9,587	\$500	\$500	\$21,574	\$0	\$2,500
1110000	3815020	Insurance Programs		\$3,010	\$0	\$0	\$0	\$0	\$0	\$0
1110000	3899001	Fund Balance		\$0	\$0	\$327,026	\$361,795	\$0	\$0	\$441,994
Other Sources				\$3,010	\$0	\$327,026	\$361,795	\$0	\$0	\$441,994
Transportation Alternative Fund Revenue - Total				\$928,448	\$746,510	\$1,030,664	\$1,502,701	\$361,304	\$712,865	\$1,071,260

City of Key West
Budget Preparation Worksheets
Fiscal Year 2023/2024

Fund: 111 Transportation Alternative
 Department: 4901 General Administration

Key	Object	Account Description	Category	FY 2020/2021 Actuals	FY 2021/2022 Actuals	FY 2022/2023 Adopted	FY 2022/2023 6 Mth Amnd	FY 2022/2023 6 Mth Actuals	FY 2023/2024 Dept Req	FY 2023/2024 CM Review
1114901	5493200	Accounting & Auditing		\$1,250	\$1,055	\$1,136	\$1,136	\$568	\$1,055	\$813
		SHARE OF ANNUAL CITY AUDIT								\$813
Operating Expenditures				\$1,250	\$1,055	\$1,136	\$1,136	\$568	\$1,055	\$813
1114901	5499100	Transfers		\$38,738	\$44,285	\$64,077	\$64,077	\$32,039	\$44,285	\$43,260
		TRANSFER TO GENERAL FUND FOR INDIRECT COSTS FY24								\$43,260
Transfers				\$38,738	\$44,285	\$64,077	\$64,077	\$32,039	\$44,285	\$43,260
1114901	5499803	Operating		\$0	\$0	\$316,887	\$118,744	\$0	\$0	\$301,202
1114901	5499804	Salary Contingency		\$0	\$0	\$1,526	\$1,526	\$0	\$0	\$1,626
Reserves				\$0	\$0	\$318,413	\$120,270	\$0	\$0	\$302,828
General Administration - Total				\$39,988	\$45,340	\$383,626	\$185,483	\$32,607	\$45,340	\$346,901

City of Key West
Budget Preparation Worksheets
Fiscal Year 2023/2024

Fund: 111 Transportation Alternative

Department: 4902 Duval Loop

Key	Object	Account Description	Category	FY 2020/2021 Actuals	FY 2021/2022 Actuals	FY 2022/2023 Adopted	FY 2022/2023 6 Mth Amnd	FY 2022/2023 6 Mth Actuals	FY 2023/2024 Dept Req	FY 2023/2024 CM Review
1114902	5491200	Regular Salaries & Wages		\$1,681	\$0	\$0	\$0	\$0	\$0	\$0
1114902	5491400	Overtime		\$0	\$0	\$0	\$0	\$0	\$0	\$0
1114902	5491500	Special Pay		\$0	\$0	\$0	\$0	\$0	\$0	\$0
1114902	5492100	FICA Taxes		\$123	\$0	\$0	\$0	\$0	\$0	\$0
1114902	5492200	Retirement Contributions		\$135	\$0	\$0	\$0	\$0	\$0	\$0
1114902	5492300	Life & Health Insurance		\$10,992	(\$3,315)	\$0	\$0	\$0	\$0	\$0
Personnel Services				\$12,930	(\$3,315)	\$0	\$0	\$0	\$0	\$0
1114902	5494100	Communications/Postage		(\$3)	\$0	\$0	\$0	\$0	\$0	\$0
Operating Expenditures				(\$3)	\$0	\$0	\$0	\$0	\$0	\$0
Duval Loop - Total				\$12,927	(\$3,315)	\$0	\$0	\$0	\$0	\$0

City of Key West
Budget Preparation Worksheets
Fiscal Year 2023/2024

Fund: 111 Transportation Alternative
 Department: 4903 Multimodal Transportation

Key	Object	Account Description	Category	FY 2020/2021 Actuals	FY 2021/2022 Actuals	FY 2022/2023 Adopted	FY 2022/2023 6 Mth Amnd	FY 2022/2023 6 Mth Actuals	FY 2023/2024 Dept Req	FY 2023/2024 CM Review
1114903	5491200	Regular Salaries & Wages		\$51,742	\$61,246	\$70,457	\$70,457	\$30,872	\$70,293	\$70,293
1114903	5491400	Overtime		\$0	\$328	\$0	\$0	\$0	\$0	\$0
1114903	5492100	FICA Taxes		\$3,911	\$4,668	\$5,390	\$5,390	\$2,336	\$5,377	\$5,377
1114903	5492200	Retirement Contributions		\$3,853	\$2,613	\$5,277	\$5,277	\$2,470	\$5,623	\$5,623
1114903	5492300	Life & Health Insurance		\$13,139	\$11,683	\$16,014	\$16,014	\$7,150	\$17,491	\$17,491
Personnel Services				\$72,645	\$80,538	\$97,138	\$97,138	\$42,828	\$98,784	\$98,784
1114903	5493100	Professional Services		\$163,097	\$62,024	\$300,500	\$335,269	\$19,356	\$935,000	\$400,000
		COMMERCIAL CORE PARKING SIGNAGE (TAF#4)								\$100,000
		PARKING DECK DESIGN								\$200,000
		TRUMBO WHITE STREET TRANSPORTATION MASTER PLAN (TAF#2)								\$100,000
1114903	5493400	Other Contractual Service		\$0	\$0	\$0	\$0	\$0	\$0	\$0
1114903	5494000	Travel & Per Diem		\$0	\$1,313	\$1,900	\$1,900	\$0	\$2,200	\$2,200
		FLORIDA SAFE STREETS SUMMIT (1@\$600)								\$600
		NATIONAL BIKE SUMMIT (1@\$1,600)								\$1,600
1114903	5494100	Communications/Postage		\$0	\$0	\$0	\$0	\$0	\$0	\$0
1114903	5494400	Rentals & Leases		\$0	\$0	\$0	\$0	\$0	\$0	\$0
1114903	5494600	Repairs and Maintenance		\$0	\$2,340	\$105,000	\$60,000	\$19,235	\$80,000	\$85,000
		ANNUAL BIKE RACK ORDER								\$65,000
		GENERAL PROJECT INSTALLATION/MAINTENANCE FUNDS								\$5,000
		MAINTENANCE SUPPLIES								\$5,000
		SAFETY IMPROVEMENTS (TAF#8/KWF/BPMP)								\$10,000
1114903	5494700	Printing & Binding		\$0	\$0	\$0	\$0	\$0	\$0	\$0
1114903	5494800	Promotional Expenses		\$0	\$6,056	\$5,000	\$5,000	\$1,700	\$7,500	\$107,500
		ANNUAL SAFETY FREEBIES: LIGHTS, BELLS, ETC								\$7,500
		TRANSPORTATION MARKETING (TAF#3)								\$100,000
1114903	5494900	Other Current Charges		\$0	\$0	\$0	\$0	\$0	\$0	\$0
1114903	5495100	Office Supplies		\$0	\$0	\$0	\$0	\$0	\$0	\$0
1114903	5495200	Operating Supplies		\$0	\$0	\$26,500	\$26,500	\$0	\$0	\$0

City of Key West
Budget Preparation Worksheets
Fiscal Year 2023/2024

Fund: 111 Transportation Alternative
 Department: 4903 Multimodal Transportation

Key	Object	Account Description	Category	FY 2020/2021 Actuals	FY 2021/2022 Actuals	FY 2022/2023 Adopted	FY 2022/2023 6 Mth Amnd	FY 2022/2023 6 Mth Actuals	FY 2023/2024 Dept Req	FY 2023/2024 CM Review
1114903	5495400	Books-Subscrip-Membership		\$0	\$0	\$250	\$250	\$0	\$175	\$175
		BIKE FRIENDLY BUSINESS APPLICATION FEE								\$75
		FLORIDA BICYCLE ASSOCIATION MEMBERSHIP								\$100
1114903	5495500	Training		\$0	\$0	\$750	\$750	\$0	\$700	\$700
		FLORIDA SAFE STREETS TRAINING								\$100
		NATIONAL BIKE SUMMIT								\$600
Operating Expenditures				\$163,097	\$71,733	\$439,900	\$429,669	\$40,291	\$1,025,575	\$595,575
1114903	5496300	Infrastructure		\$70,635	\$274,018	\$95,000	\$775,411	\$71,412	\$280,000	\$30,000
		TA49032101 - PEDESTRIAN UPGRADES (CARRY FORWARD \$6,800)								\$0
		TA49032102 - FINAL MILE BIKE INSTALLATIONS (CARRY FORWARD \$1,007,429)								\$0
		TA49032102 - WICKERS BIKE TRAIL (CARRY FORWARD \$503,928)								\$0
		TA49032301 - WAYFINDING (CARRY FORWARD \$95,000)								\$30,000
1114903	5496400	Machinery & Equipment		\$0	\$3,280	\$15,000	\$15,000	\$0	\$0	\$0
Capital Outlay				\$70,635	\$277,298	\$110,000	\$790,411	\$71,412	\$280,000	\$30,000
Multimodal Transportation - Total				\$306,377	\$429,569	\$647,038	\$1,317,218	\$154,531	\$1,404,359	\$724,359
Transportation Alternative Fund Expenditures - Total				\$359,292	\$471,594	\$1,030,664	\$1,502,701	\$187,138	\$1,449,699	\$1,071,260

City of Key West
 FY 23/24 BUDGET
 Personnel Allocation

AUTHORIZED BUDGET	
FY22/23	FY23/24
1.00	1.00

111 4903 TRANSPORTATION ALTERNATIVE FUND

TOTAL:

POSITION TITLE	AUTHORIZED BUDGET		POSITION TITLE	AUTHORIZED BUDGET	
	FY22/23	FY23/24		FY22/23	FY23/24
FULL TIME:			PART TIME:		
Multimodal Transportation Coordinator	1.00	1.00			
TOTAL FULL TIME:	1.00	1.00	TOTAL PART TIME:	-	-

**SALARY BUDGET
FY 23/24 POSITION CONTROL**

SS Cap (does not incl Med)
160,200 FY2023

7.65%

\$17,491 PY \$16,014

COST CENTER/ POSITION TITLE	GRD/ STEP	FY 22/23	FY 23/24	Health	PART	CTRCT	TEMP	Notes	Change in FTEs	Annual Salary	12	12	14	15	21	22	23	TOTAL
		Apprvd FTEs	Proposed FTEs	Insurance FTEs							TIME	COUNT	COUNT	Longevity	Over time	Special Pay	FICA Medicare	
111 TRANSPORTATION ALTERNATIVE FUND																		
MULTIMODAL 4903																		
MULTIMODAL TRANSPORTATION COON	124	1.00	1.00	1.00						66,946	70,293					5,623		
		1.00	1.00	1.00						66,946	70,293	0	0	0	5,377	5,623	17,491	98,785

**FUND 111 CAPITAL PROJECTS
LONG TERM OUTLOOK**

	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29
TOTAL CARRY FORWARD FROM PY	\$441,994	\$301,202	\$536,152	\$186,880	\$593,418	\$1,005,795
TOTAL REVENUES	\$629,266	\$641,801	\$654,587	\$667,629	\$680,932	\$694,500
TOTAL EXPENSES	\$770,058	\$406,851	\$1,003,860	\$261,091	\$268,554	\$276,255
FUND BALANCE FYE	\$301,202	\$536,152	\$186,880	\$593,418	\$1,005,795	\$1,424,040
REVENUES	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29
General Fund - TAF Transfer	\$296,695	\$302,629	\$308,681	\$314,855	\$321,152	\$327,575
KWB - TAF Transfer	\$214,758	\$219,053	\$223,434	\$227,903	\$232,461	\$237,110
PNR - TAF Transfer	\$115,313	\$117,619	\$119,972	\$122,371	\$124,818	\$127,315
Interest Earnings	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500
TOTAL REVENUE	\$629,266	\$641,801	\$654,587	\$667,629	\$680,932	\$694,500
EXPENSES	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 27-28
Personnel Services	\$98,784	\$102,735	\$106,845	\$111,119	\$115,563	\$120,186
Annual Audit Fees	\$813	\$846	\$879	\$915	\$951	\$989
Indirect Cost Allocation to GF	\$43,260	\$44,125	\$45,008	\$45,908	\$46,826	\$47,763
Transfer to Transit	\$0	\$0	\$0	\$0	\$0	\$0
Merit Increase Reserve	\$1,626	\$1,659	\$1,692	\$1,726	\$1,760	\$1,795
TOTAL OTHER	\$144,483	\$149,365	\$154,424	\$159,666	\$165,100	\$170,733
	\$95,575	\$97,487	\$99,436	\$101,425	\$103,453	\$105,523
TOTAL TAF Operating Projects	\$95,575	\$97,487	\$99,436	\$101,425	\$103,453	\$105,523
Transportation Marketing	\$100,000	\$0	\$0	\$0	\$0	\$0
Smather's Beach Parking Lot	\$0	\$160,000	\$750,000	\$0	\$0	\$0
Trumbo/White Street Transportation Master Plan	\$100,000	\$0	\$0	\$0	\$0	\$0
Parking Signage	\$100,000	\$0	\$0	\$0	\$0	\$0
Parking Deck Design	\$200,000	\$0	\$0	\$0	\$0	\$0
Final Mile	\$0	\$0	\$0	\$0	\$0	\$0
Wicker's Realignment	\$0	\$0	\$0	\$0	\$0	\$0
Pedestrian Upgrades	\$0	\$0	\$0	\$0	\$0	\$0
Wayfinding	\$30,000	\$0	\$0	\$0	\$0	\$0
TOTAL Capital Projects	\$530,000	\$160,000	\$750,000	\$0	\$0	\$0
XXXX	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL Machinery & Equipment	\$0	\$0	\$0	\$0	\$0	\$0
XXXXX	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL OTHER / TRANSFERS	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL ALL EXPENSES	\$770,058	\$406,851	\$1,003,860	\$261,091	\$268,554	\$276,255

FY 2023-2024 Carry Forward

Fund 111 Transportation Alternative Fund

FUND	PROJECT	DESCRIPTION	PTD BUDGET	Exp. To Date		ENCUMBRANCES	Grant Revenue	Committed	
				PTD TOTAL	PTD BALANCE			Project Amt	
111	TA49032101	Pedestrian Upgrades	\$ 372,597	\$ 380,003	\$ (7,406)	\$ 6,800	\$ -	\$ 6,800	
111	TA49032102	Final Mile	\$ 1,190,411	\$ 376,942	\$ 813,469	\$ 992,522	\$ 947,268	\$ (133,799)	
111	TA49032103	Wicker's Bicycle Trail	\$ 550,250	\$ 50,750	\$ 499,500	\$ 320,886	\$ -	\$ 499,500	
111	TA49032301	Wayfinding	\$ 95,000	\$ -	\$ 95,000	\$ 2,687	\$ -	\$ 95,000	

\$ 467,501
 \$ 1,234,645 Available Fund Balance July 5, 2023
\$ 767,144 Available Fund Balance - After CIP
 \$ 220,000 TAF Transfers
 \$ 3,000 Interest Income for Balance of FY23
 \$ (200,000) Mobility Study
 \$ (100,000) Safe Streets Allocation FY23
 \$ (214,600) EXP for Balance of FY23
 \$ (10,680) Transfers for Balance of FY23
 \$ (22,870) Salaries for Balance of FY23
\$ 441,994 FY 23-24 Carry Forward