



City of Key West, FL

City Hall
1300 White Street
Key West FL 33040

Action Minutes - Final

Caroline Street Corridor and Bahama Village Community Redevelopment Agency

Thursday, October 10, 2024

5:00 PM

City Hall

ADA Assistance: It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3811 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

FOR VISUAL PRESENTATIONS: For City Commission meetings the City Clerk's Office will need a copy of all presentations for the agenda at least 7 days before the meeting.

Call Meeting To Order - 6:16 P.M.

Roll Call

Commissioner Hoover attended via media conferencing

Present 7 - Commissioner Carey, Commissioner Haskell, Commissioner Hoover, Commissioner Kaufman, Commissioner Lee, Commissioner Lopez, and Mayor Henriquez

Public Comment

Approval of Agenda

The agenda was unanimously approved as presented

CONSENT AGENDA*

*Item is considered to be routine and enacted by one motion with no separate discussion, unless requested by a Commission Member. The City of Key West may take action on any matter during this meeting, including items that are not set forth within this agenda.

Approval of Minutes

1 *September 12, 2024

Attachments: [Minutes](#)

Approved

Resolutions

2 *Approving the attached Lease Agreement between the
CRA and Reef Relief, Inc. for certain property located at
621 Greene Street.

Sponsors: Interim City Manager Stoughton

Attachments: [Resolution](#)
[Cover Memo](#)
[KWBB 24-01](#)
[Lease](#)
[Corporate Status](#)
[Current Lease](#)

Passed

Enactment No: Res 24-262

- 3 *Ratifying an Emergency Procurement awarding the Bid of D.L. Porter Constructors, Inc., in response to ITB #24-013 in a total amount of \$2,391,954.00 for Base Bid and Alternate Bids #1, #2, #3, and #5 for Ferry Terminal Renovation at Key West Historic Seaport (Project KB75062201); Authorizing any necessary budget transfers or adjustments; Authorizing the City Manager to execute necessary documents in conformance with the bid documents, upon consent of the City Attorney.

Sponsors: Interim City Manager Stoughton

Attachments: [Resolution](#)
[Cover Memo](#)
[City Manager Emergency Procurement](#)
[Resolution KWBB 24-20](#)
[Purchasing Statement](#)
[Contract](#)
[Bid Memo](#)
[D.L. Porter Proposal](#)
[DL Porter Clarification](#)
[Marino Proposal](#)
[Marino Clarification](#)
[Pedro Falcon Proposal](#)
[Sea Tech Proposal](#)
[Res #22-069](#)
[ITB #24-013 Contract Documents](#)
[ITB #24-013 Drawings 8.9.24](#)
[Addendum #1](#)
[Addendum #2](#)
[Addendum #3](#)
[Resolution](#)

Passed

Enactment No: Res 24-263

- 4 *Approving a Task Order to Tetra Tech, Inc. for design, permitting, bidding, and construction services for A-Dock replacement at the Key West Bight in a total amount of \$123,490.00; Approving any necessary budget transfers.

Sponsors: Interim City Manager Stoughton

Attachments: [Resolution](#)
[Cover Memo](#)
[Resolution KWBB 24-21](#)
[Proposal](#)
[Tetra Contract](#)
[Res #20-039 Env Eng Svcs](#)
[Res #23-058 Contract Extension](#)

Passed

Enactment No: Res 24-264

- 5 *Approving the attached "Assignment of Lease and Consent of Lessor" for AER Photography, Inc./Alicia E. Renner to and Anthony Chatman for the property located at Lazy Way Unit F.

Sponsors: Interim City Manager Stoughton

Attachments: [Resolution](#)
[Cover Memo](#)
[KWBB 24-22](#)
[Lease Assignment](#)
[Guaranty](#)
[Lease 2023](#)

Enactment No: Res 24-265

- 6 *Approving the attached "First Amendment to Lease Agreement" between the CRA and Anderson Outdoor Advertising, Inc. for advertising space at the Key West Bight Ferry Terminal.

Sponsors: Interim City Manager Stoughton

Attachments: [Resolution](#)
[Cover Memo](#)
[KWBB 24-23](#)
[First Amendment to Lease](#)
[Res #19-369 Lease](#)
[Sun Biz](#)

Passed

Enactment No: Res 24-266

Approval of the Consent Agenda

A motion was made by Commissioner Lopez, seconded by Commissioner Carey to Approve the Consent Agenda. The motion was carried unanimously.

Adjournment - 6:18 P.M.