



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

## EMERGENCY DECLARATION

**To:** Jim Scholl, City Manager

**From:** Marcus Davila, Deputy Director of Community Services

**Effective Date:** December 23, 2015

**Action Statement:** Request approval of Jim Scholl, City Manager, of a change order to P2M General Contractor Services, Inc. in the amount of \$9,285.54

**Ordinance:**

**Pursuant to Sec. 2-845 (2) of the City of Key West Code of Ordinances, Change orders; in an emergency in a construction contract where city funds are at risk, the city manager may approve a change order in excess of five cumulative percent of the contract price.**

**Justification:**

P2M General Contractor Services was awarded the project for Painting of Key West Fire Department Exterior and Police Interior / Exterior in the amount of \$59,500. The ITB specifications for applying paint required a two coat system. In some cases within the hallways and offices of the Police department the chosen colors were lighter than the existing colors and two coats did not cover.

The contractor was requested to give a quote for additional labor and materials to apply one additional coat of paint to those specific areas. The quote was found to be fair and reasonable. The change order was approved in order to continue painting without delay. Requesting the contractor to stop for commission approval would have increased the price due to mobilization and further impacted the operations of the Police department.

**Recommendation:**

Staff recommends Jim Scholl, City Manager, approve the emergency change order to P2M General Contractor Services, Inc. in the amount of \$9,285.54 for a project total of \$68,785.54.

MEMORANDUM

City Manager Signature

Date

12/29/2015