

RESOLUTION NO. 23-029

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, APPROVING STAFF RANKING AND AWARDING CONTRACTS ON A TASK ORDER BASIS TO SEVEN FIRMS IN RESPONSE TO REQUEST FOR QUALIFICATIONS NO. 22-006 FOR GENERAL ENGINEERING SERVICES; AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE A CONTRACT WITH EACH VENDOR IN SUBSTANTIAL CONFORMANCE WITH DOCUMENTS IN THE RFQ, AND UPON CONSENT OF THE CITY ATTORNEY; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City issued a Request for Qualifications for engineering firms capable of providing general engineering services; and

WHEREAS, the City engages in simultaneous projects of varied scope, and typically contracts with multiple firms, to be able to address the workload and diverse service area specialties that may be required; and

WHEREAS, twenty firms responded, and at a public meeting on December 21, 2022, a committee comprised of City staff members reviewed the responses, and determined the seven highest scoring full-service firms to be particularly qualified, and recommended that the City engage each one on a Task Order basis;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, AS FOLLOWS:

Section 1: That the responses for general and utility engineering consulting services are hereby ranked by staff, and approved by the City Commission as follows:

- (1) Jacobs Engineering Group, Inc.
- (2) Tetra Tech, Inc.
- (3) Perez Engineering & Development
- (4) Stantec Consulting Services, Inc.
- (5) Artibus Design, LLC
- (6) KCI Technologies, Inc.
- (7) BCC Engineering, LLC

Section 2: That the City Manager is hereby authorized to negotiate and execute contracts with each of the companies, in substantial conformance with documents contained in the RFQ, and upon advice and consent of the City Attorney, for a term not to exceed three (3) years, with an option for one two-year extension.

Section 3: Specific task orders issued pursuant to the contracts shall comply with the City's procurement guidelines.

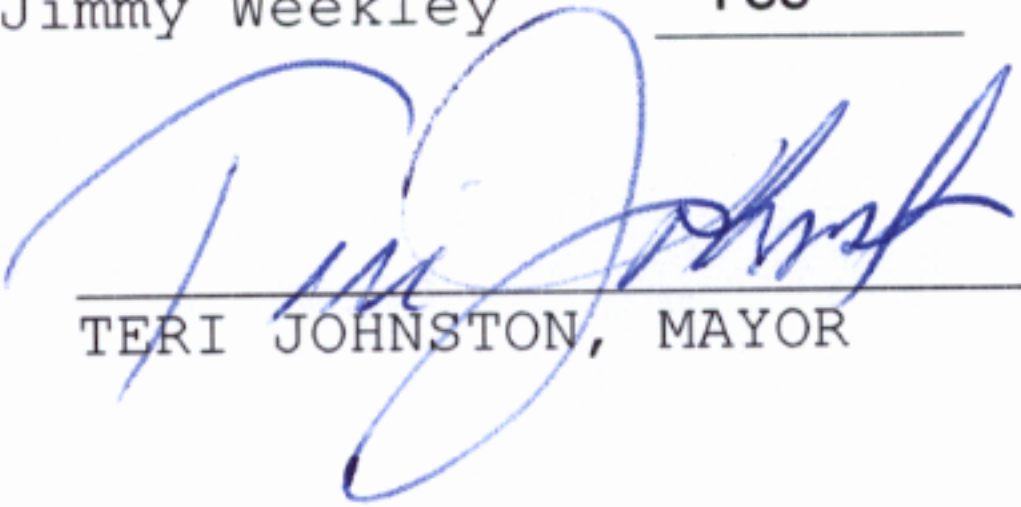
Section 4: That this Resolution shall go into effect immediately upon its passage and adoption and authentication by the signature of the Presiding Officer and the Clerk of the Commission.

Passed and adopted by the City Commission at a meeting held this 7th day of February, 2023.

Authenticated by the Presiding Officer and Clerk of the Commission on 8th day of February, 2023.

Filed with the Clerk on February 8, 2023.

Mayor Teri Johnston	<u>Yes</u>
Vice Mayor Sam Kaufman	<u>Yes</u>
Commissioner Lissette Carey	<u>Yes</u>
Commissioner Mary Lou Hoover	<u>Yes</u>
Commissioner Clayton Lopez	<u>Yes</u>
Commissioner Billy Wardlow	<u>Yes</u>
Commissioner Jimmy Weekley	<u>Yes</u>

  
\_\_\_\_\_  
TERI JOHNSTON, MAYOR

ATTEST:

  
\_\_\_\_\_  
CHERYL SMITH, CITY CLERK



## THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

### EXECUTIVE SUMMARY

**Date:** January 17, 2023  
**To:** Patti McLauchlin, City Manager  
**CC:** Gary Volenec, Interim Engineering Director  
**From:** Ian McDowell, Associate Engineer  
**Subject:** Approving ranking of firms submitting responses to Request for Qualifications (RFQ) No. 22-006: General Engineering Services

#### Action Statement

Approve staff ranking of firms submitting responses to RFQ 22-006: General Engineering Services and authorize City Manager to negotiate and, pursuant to legal review, enter contracts with selected engineering firms.

#### Background

The City of Key West (City) requires the services of qualified firms to provide a range of Engineering Services, including but not limited to planning, design, permitting assistance, bid and proposal development, and services during construction. The City issued RFQ No. 22-006: General Engineering Services on October 26, 2022. Qualification packages were opened on December 7, 2022. The City received 20 responses to the RFQ from the following. Upon review of received qualifications, all firms were considered responsive and responsible.

On December 21, 2022, a selection committee of City Staff held a publicly advertised meeting to present qualification ranking of the twenty firms submitting qualifications in response to the RFQ. Selection committee qualification rankings are attached for review.

Using the Selection Criteria Matrix in the RFQ, the selection committee developed a list of the following firms in highest to lowest ranking order as shown below.

Rank	Score	Consultant	Rank	Score	Consultant
1	91.0	Jacobs Engineering Group Inc.	11	82.7	Cummins - Cederberg
2	89.8	Tetra Tech	12	82.0	EAC Consulting Inc
3	88.7	Perez Engineering & Development, Inc	13	80.0	WSP
4	87.2	Stantec	14	79.8	CPH, LLC
5	86.5	Artibus Design	15	77.2	CW3 Engineering
6	84.8	KCI Technologies	16	76.5	HAHN Engineering Inc
7	84.8	BCC Engineering	17	75.3	GRAEF
8	84.3	Black & Vetch Corp	18	75.0	SGM Engineering
9	84.0	Calvin, Giordano & Associates	19	69.5	TLC Engineering Solutions
10	82.7	GHD	20	67.8	Florida Technical Consultants, LLC

## **Purpose and Justification**

The City typically contracts with multiple firms, and this grouping will be able to address the varied scope and workload for multiple departments within the City. Initially, six firms were to be selected, but KCI Technologies and BCC Engineering Group shared the same score. These seven recommended firms all scored 85% (rounded) and can provide the City with the necessary diversity in service area specialty, size/capacity and local presence to address anticipated needs with future projects.

1. Jacobs Engineering Group, Inc.
2. Tetra Tech
3. Perez Engineering & Development, Inc.
4. Stantec
5. Artibus
6. KCI Technologies
7. BCC Engineering Group

The term of contracts shall be for a period of three (3) years with the option of one (1) two (2) year renewal.

**This resolution supports Key West Forward Strategic Plan Adaptation goal 2.5 *Critical Infrastructure Projects*, Roads and Sidewalks goal 1.8 *Develop Shovel Ready Projects*, Environmental Protection goal 2.8 *Electric Charging Stations*, Environmental Protection goal 3.1 *Sediment Separators on Outfalls*, Environmental Protection goal 3.6 *Evaluate Wastewater and Sewer Systems for Repair*, Traffic & Pedestrians Friendliness goal 1.7 *Sidewalk Repair*.**

## **Financial**

There are no financial obligations with ranking and entering into contracts with each of the listed firms. Project assignments will be task order based with a respective fee approved for each task order per City Ordinance.

## **Recommendation**

The selection committee recommends the City Commission review the staff ranking and evaluation of the firms and authorize City Manager to negotiate and, pursuant to legal review, enter into contracts with the seven firms.

RFQ 22-006 General Engineering Services  
Evaluation Proposal Ranking

Utilities: 1 Kelly Crowe  
Port & Marine Services: 2 Steve McLearnay  
Engineering: 3 Ryan Strachurski

GENERAL ENGINEERING SERVICES SELECTION CRITERIA	POINTS ALLOWED	Evaluation Panel Scoring															Total Points	Proposer Average Proposal Points																																														
		Arbus Design	BCC Engineering	Black & Veitch Corp	Calvin, Giordano & Associates	CPH, LLC	Cummins - Cedarberg	CWS Engineering / IAC Consulting Inc	Florida Technical Consultants, LLC	GND	GRAEF	HAHN Engineering Inc	Jacobs Engineering Group Inc	BCJ Technologies	Peretz Engineering & Development, Inc	SGM Engineering			Stametz	Tetra Tech	TLC Engineering Solutions	WSP																																										
Specialized experience and technical competence of the firm in the listed disciplines	35	24.5	31.5	31.5	28	35	28	31.5	35	31.5	24.5	35	24.5	35	31.5	28	31.5	31.5	35	24.5	21	28	31.5	28	35																																							
Professional qualifications of staff personnel/Capacity of assigned and identified staff to accomplish the work	20	18	14	18	18	16	16	18	16	16	14	18	18	18	16	14	18	16	16	16	18	18	16	16	18																																							
Past Work Experience	20	18	18	18	18	18	18	18	18	18	18	18	18	18	18	18	18	18	18	18	18	18	18	18	18																																							
Ability to perform the services expeditiously at the request of the CITY, location and availability of technical support people and assigned Project Manager to the CITY	15	15	13.5	15	12	10.5	13.5	12	9	13.5	10.5	7.5	10.5	17	10.5	13.5	12	6	13.5	15	12	6	13.5	15	12																																							
Ability to complete required services with in-house staff	5	4.5	3	5	4	4	4	4	4	4.5	3.5	4.5	3.5	3	4	3	4	4	4.5	4	4.5	4	4.5	4	4																																							
Other certifications including LEED and FDOT certified professionals	5	4	3.5	2.5	5	3.5	5	4	3.5	5	3.5	3.5	5	5	3.5	5	5	3.5	5	4	3.5	5	4	3.5	5																																							
<b>Total Points</b>	<b>100</b>	<b>84</b>	<b>81.5</b>	<b>92</b>	<b>85</b>	<b>76</b>	<b>93.5</b>	<b>76</b>	<b>83.5</b>	<b>93.5</b>	<b>84</b>	<b>74</b>	<b>94</b>	<b>80</b>	<b>65</b>	<b>94.5</b>	<b>85</b>	<b>65</b>	<b>98</b>	<b>70.5</b>	<b>70</b>	<b>91</b>	<b>80</b>	<b>75.5</b>	<b>90.5</b>	<b>47</b>	<b>64.5</b>	<b>92</b>	<b>85</b>	<b>69.5</b>	<b>93.5</b>	<b>72</b>	<b>57.5</b>	<b>96.5</b>	<b>88</b>	<b>90</b>	<b>91.5</b>	<b>90</b>	<b>87</b>	<b>96</b>	<b>80</b>	<b>78</b>	<b>96.5</b>	<b>82</b>	<b>84</b>	<b>100</b>	<b>84</b>	<b>40.5</b>	<b>91.5</b>	<b>84</b>	<b>83.5</b>	<b>94</b>	<b>84</b>	<b>83.5</b>	<b>94</b>	<b>86</b>	<b>87</b>	<b>96.5</b>	<b>72</b>	<b>49</b>	<b>87.5</b>	<b>81</b>	<b>74.5</b>	<b>84.5</b>

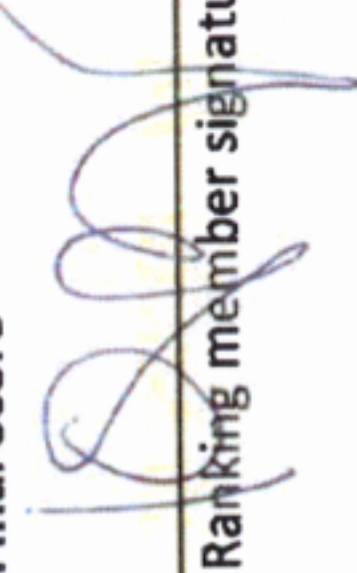
Proposer Average Proposal Points

City of Key West General Engineering Services RFQ 22-006  
 Ranking Committee sign-in sheet

Name	Company	Email	Phone #
Ian McDowell	COKW	cimcdowell@cityofkeywest-fl.gov	305-809-3753
Steve McAlearney	COKW	smcalearney@cityofkeywest-fl.gov	
Kelly Crowe	COKW	kcrowe@cityofkeywest-fl.gov	
Ryan Stachurski	COKW	ryan.stachurski@cityofkeywest-fl.gov	
Vanessa Bermudez		vanessa.bermudez@tlc-	
Julianna Campbell	Calvin, Giordano & Associates, Inc.		
Cat Olnick	Cummins Cederberg	colnick@cumminscederberg.com	
Nicole Mallard	EAC Consulting, Inc.		
Anthony Henriquez	Perez Engineering & Development		
James Barton	Florida Technical Consultants	jbarton@fltechinc.com	
Julee Payne	Jacobs	julee.payne@jacobs.com	954-682-0682
Isabel Botero	Black & Veatch	Boteroi@bv.com	954-319-9861
Pablo Gala	Black & Veatch	galaserrap@bv.com	786-812-4470
Maegan Gee	TLC Engineering Solutions	maegan.gee@tlc-eng.com	
John Aleman	Jacobs	john.aleman@jacobs.com	786-298-0180
Carlos Herdocia	Stantec	carlos.herdocia@stantec.com	
Arturo Burbano	Black & Veatch	BurbanoA@bv.com	305-570-7501
Nik Jindal	CPH	njindal@cphcorp.com	407-322-6841
Bryan Wilson	KCI Technologies	bryan.wilson@kci.com	954-610-1627
Diana Francois	Jacobs		
Huntley Higgins	EAC Consulting, Inc.	hhiggins@eacconsult.com	
Sally Perez	BCC Engineering	sallyperez@bcceng.com	305-670-2350
Mitchell Griffin	Jacobs	Mitch.Griffin@jacobs.com	
Clair Wright, III	CW3 Engineering, Inc.	cwright@cw-3.com	239-205-6473
Jerrico Roland	KCI Technologies, Inc	jerrico.roland@kci.com	
Susy Torriente	Jacobs	Susy.torriente@jacobs.com	

RFQ 22-006 General Engineering Services

Selection Criteria (Weighted)	Artibus Design	BCC Engineering	Black & Veatch Corporation	Calvin, Giordano & Associates	CPH, LLC	Cummins - Cederberg	CW3 Engineering	EAC Consulting Inc	Florida Technical Consultants, LLC	GHD
Specialized experience and technical competence of the firm in their listed disciplines.	24.5	28	28	31.5	28	31.5	24.5	28	10.5	31.5
Professional qualifications of staff personnel/capacity of identified and assigned staff to accomplish work	18	18	16	16	16	15	14	16	10	16
Past work experience	18	18	12	16	16	18	14	16	10	16
Ability to perform the services expeditiously at the request of the CITY. Location and availability of technical support people and assigned Task Order manager to accomplish the CITY work assignment within a reasonable timeframe.	15	12	12	12	12	12	10.5	12	10.5	12
Ability to provide required services with in-house staff	4.5	4	4	4.5	4.5	4.5	4	4	3.5	4.5
Other certifications including LEED and FDOT certified staff professionals	4	5	4	4	3.5	4	3.5	4	2.5	5
<b>Final Score</b>	<b>84</b>	<b>85</b>	<b>76</b>	<b>84</b>	<b>80</b>	<b>85</b>	<b>70.5</b>	<b>80</b>	<b>47</b>	<b>85</b>

  
 Kelly Crowe  
 12/21/22  
 Ranking member signature



RFQ 22-006 General Engineering Services

Selection Criteria	GRAEF	Hahn Engineering Inc	Jacobs Engineering Group Inc.	KCI Technologies	Perez Engineering & Development, Inc	SMG Engineering	Stantec	Tetra Tech	TLC Engineering Solutions	WSP
Specialized experience and technical competence of the firm in their listed disciplines.	24.5	31.5	31.5	28	28	31.5	31.5	31.5	24.5	31.5
Professional qualifications of staff personnel/capacity of identified and assigned staff to accomplish work	14	18	18	16	16	16	18	16	16	16
Past work experience	14	20	20	16	16	16	14	18	12	16
Ability to perform the services expeditiously at the request of the CITY. Location and availability of technical support people and assigned Task Order manager to accomplish the CITY work assignment within a reasonable timeframe.	12	10.5	12	12	15	12	12	12	12	9
Ability to provide required serviceworks with in-house staff	4	4	4.5	4	4	4.5	4.5	4.5	4	4
Other certifications including LEED and FDOT certified staff professionals	3.5	4	4	4	3	4	4	4	3.5	4.5
<b>Final Score</b>	<b>72</b>	<b>88</b>	<b>90</b>	<b>80</b>	<b>82</b>	<b>84</b>	<b>84</b>	<b>86</b>	<b>72</b>	<b>81</b>

*Kelly Grove*  
12/21/22

Ranking member signature

RFQ 22-006 General Engineering Services

Selection Criteria (Enter score between 0-10)	CIVIL/ COAITAL GRAEF	MEP HAHN Engineering Inc	JACOBS Engineering Group Inc.	CIVIL/ UTI KCI STRUC. Technologies	Perez CIV Engineering & Development, Inc	MEP SGM Engineering	ALL Stantec	ALL Tetra Tech	MEP/ TLC STRUC. Engineering Solutions	ALL (WOOD) WSP
Specialized experience and technical competence of the firm in their listed disciplines.	7	5	9	8	9	5	9	9	6	8
Professional qualifications of staff personnel/capacity of identified and assigned staff to accomplish work	5	5	9	8	7	5	8	9	5	8
Past work experience	5	5	9	8	9	5	9	9	3	7
Ability to perform the services expeditiously at the request of the CITY. Location and availability of technical support people and assigned Task Order manager to accomplish the CITY work assignment within a reasonable timeframe.	4	4	8	7	9	4	7	8	4	6
Ability to provide required services with in-house staff	7	6	8	8	7	5	8	8	5	8
Other certifications including LEED and FDOT certified staff professionals	7	7	7	7	7	7	7	7	7	7
<b>Final Score</b>	35	32	50	46	48	31	48	50	30	44

JACOBS / TETRA  
STANTEC / B+V

*[Signature]*

Ranking member signature

GRAEF - MIAMI; CIVIL/ COAITAL; NELSON ORTIZ; KCI;

HANN - TAMPA; MEP;

JACOBS - DIANA FRANCOIS; KW

KCI - FTL; BRYAN WILSON; KW

PEREZ - KW, ALLEN; KW

SGM - MIAMI; BOBBY SHANNAMI (ALSO PRINCIPAL); KW BTR

STANTEC - CORAL GABLES; SEAN COMPEL; KEYS; BOUENT CARDNO?

TETRA - STUART; FRODSHAM; KW

TLC - MIAMI; PALAYO CONTE; KEYS

WSP - MIAMI LAKE, FORNEM WOOD; GREG CORNING; ALL DISCIPLINES; LOCAL CA; N; KFYI

RFQ 22-006 General Engineering Services

Selection Criteria (Enter score between 0-10)	STRUC. Design	CIV/STAG/UTIL/	Black & Veatch Corporation	Calvin, Giordano & Associates	CPH, LLC	COASTAL MARINE Cummins - Cederberg	CW3 Engineering	CIV/UT/STRUC. EAC Consulting Inc	Florida Technical Consultants, LLC	GHD
Specialized experience and technical competence of the firm in their listed disciplines.	9	8	8	8	7	7	8	8	7	7
Professional qualifications of staff personnel/capacity of identified and assigned staff to accomplish work	7	8	8	8	7	7	8	9	7	8
Past work experience	9	7	7	7	6	6	6	7	6	6
Ability to perform the services expeditiously at the request of the CITY. Location and availability of technical support people and assigned Task Order manager to accomplish the CITY work assignment within a reasonable timeframe.	9	7	7	6	7	7	5	6	5	7
Ability to provide required serviceweeks with in-house staff	6	8	8	7	7	7	6	6	6	6
Other certifications including LEED and FDOT certified staff professionals	7	7	7	7	7	7	7	7	7	7
<b>Final Score</b>	47	45	43	43	39	39	40	43	38	41

Ranking member signature

- BCC - MIAMI; ALEX VAZQUEZ; KW
- B+V - CORAL GABLES; PABLO CALANCA; KW
- CGA - FTL; TENNA MARTINELLI; KW
- CPH - MIAMI; KYLE B. KEYS
- C/C - MIAMI; LEONARDO BARRERA; KEYS
- CW3 - FTM, CLAIRE WRIGHT (PRINCIPAL); KEYS
- EAC - MIAMI; HUNTLEY HIGGINS; KW; DELPUNGS
- FTC - BRYANTON BECK; JAMES BARTON (PRINCIPAL); CHEN-MOORE TIE
- GHD - MIAMI; TESSIE DAVIS; KW


RFQ 22-006 General Engineering Services

Selection Criteria (Weighted)	✓ Artibus Design	✓ BCC Engineering	✓ Black & Veatch Corporation	✓ Calvin, Giordano & Associates	✓ CPH, LLC	✓ Cummins - Cederberg	✓ CW3 Engineering	✓ EAC Consulting Inc	✓ Florida Technical Consultants, LLC	✓ GHD
Specialized experience and technical competence of the firm in their listed disciplines.	31.5	35	35	35	35	35	31.5	31.5	31.5	35
Professional qualifications of staff personnel/capacity of identified and assigned staff to accomplish work	18	18	18	16	18	20	20	16	20	16
Past work experience	20	18	18	20	18	20	20	20	20	20
Ability to perform the services expeditiously at the request of the CITY. Location and availability of technical support people and assigned Task Order manager to accomplish the CITY work assignment within a reasonable timeframe.	15	13.5	13.5	13.5	13.5	13.5	10.5	13.5	10.5	13.5
Ability to provide required serviceweeks with in-house staff	5	4	4	4.5	5	4.5	4	4.5	5	4
Other certifications including LEED and FDOT certified staff professionals	2.5	5	5	5	5	5	5	5	5	5
<b>Final Score</b>	<b>92</b>	<b>93.5</b>	<b>93.5</b>	<b>94</b>	<b>94.5</b>	<b>98</b>	<b>91</b>	<b>90.5</b>	<b>92</b>	<b>93.5</b>

Ranking member signature

RFQ 22-006 General Engineering Services

Selection Criteria	GRAEF	HAHN Engineering Inc	Jacobs Engineering Group Inc.	KCI Technologies	Perez Engineering & Development, Inc	SMG Engineering	Stantec	Tetra Tech	TLC Engineering Solutions	WSP
Specialized experience and technical competence of the firm in their listed disciplines.	35	35	35	35	35	28	35	35	28	35
Professional qualifications of staff personnel/capacity of identified and assigned staff to accomplish work	18	16	18	20	20	20	16	18	18	18
Past work experience	20	20	20	20	20	20	20	20	18	20
Ability to perform the services expeditiously at the request of the CITY. Location and availability of technical support people and assigned Task Order manager to accomplish the CITY work assignment within a reasonable timeframe.	13.5	10.5	13.5	12	15	13.5	13.5	13.5	13.5	13.5
Ability to provide required serviceweeks with in-house staff	5	5	4.5	4.5	5	5	4.5	5	5	5
Other certifications including LEED and FDOT certified staff professionals	5	5	5	5	5	5	5	5	5	5
<b>Final Score</b>	<b>96.5</b>	<b>91.5</b>	<b>96</b>	<b>96.5</b>	<b>100</b>	<b>91.5</b>	<b>94</b>	<b>96.5</b>	<b>87.5</b>	<b>96.5</b>

  
 Ranking Member signature

# INTEROFFICE MEMORANDUM

To: Gary Volenec, Eric Augst, & Ian McDowell  
CC: Jessica Durocher, Purchasing  
From: Tippi Koziol, Deputy City Clerk  
Date: December 8, 2022  
Subject: **RFQ 22-006 General Engineering Services**

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The following RFQ submissions were opened Wednesday, December 7, 2022, at 3:00 p.m. in response to the above referenced project:

1. Artibus Design  
3710 N Roosevelt Boulevard  
Key West, FL 33040
2. BCC Engineering  
6401 SW 87<sup>th</sup> Avenue, Suite 200  
Miami, FL 33126
3. Black & Veatch Corporation  
2121 Ponce de Leon Blvd, Suite 305  
Coral Gables, FL 33134
4. Calvin, Giordano & Associates  
1800 Eller Drive, Suite 600  
Fort Lauderdale, FL 33316
5. CPH, LLC  
1992 SW 1<sup>st</sup> Street  
Miami, FL 33135
6. Cummins – Cederberg  
201 Alhambra Circle, Suite 601  
Coral Gables, FL 33134
7. CW3 Engineering  
5783 Bayshore Road, Suite 113  
North Fort Meyers, FL 33917
8. EAC Consulting Inc  
5959 Blue Lagoon Drive, Suite 410  
Miami, FL 33126

9. Florida Technical Consultants, LLC  
533 Ocean Avenue, Suite #2  
Boynton Beach, FL 33435
10. GHD  
PO Box 228026  
Miami, FL 33222
11. GRAEF  
9400 South Dadeland Boulevard, Suite 601  
Miami, FL 33156
12. HAHN Engineering Inc  
3060 S. Dale Mabry Highway  
Tampa, FL 33629
13. Jacobs Engineering Group Inc.  
3150 SW 38<sup>th</sup> Ave, Suite 700  
Miami, FL 33146
14. KCI Technologies  
1425 W Cypress Creek Road  
Fort Lauderdale, FL 33309
15. Perez Engineering & Development, Inc  
1010 Kennedy Drive, Suite 202  
Key West, FL 33040
16. SMG Engineering  
5805 Blue Lagoon Drive, Suite 285  
Miami, FL 33126
17. Stantek  
901 Ponce de Leon Boulevard, Suite 900  
Coral Gables, FL 33134
18. Tetra Tech  
759 South Federal Highway, Suite 314  
Stuart, FL 34994
19. TLC Engineering Solutions  
5757 Blue Lagoon Drive, Suite 400  
Miami, FL 33126
20. WSP  
16250 NW 59<sup>th</sup> Avenue, Suite 206  
Miami Lakes, FL 33014

