



MEMORANDUM

Date: August 8, 2024

To: Honorable Mayor and Commissioners

Via: Todd Stoughton
Interim City Manager

From: Jim Young
Director of Code Compliance

Subject: (File ID: 24-6119) Amending the City's Ordinance reference payment of fees, assessments and service charges required prior to issuance of permit, approval, development order, variance or certificate.

Introduction

The Key West Code Compliance Department is requesting the City Commission consider amending Section 14-1 of the Code of Ordinances.

Background

On August 5, 2008, the City Commission passed Section 14-1 of the City's Code of Ordinances. The ordinance states "The city and its agencies, departments, boards and authorities shall not issue any permit, approval, development order, variance, or certificate on any lot or parcel of property in the city until all fees, fines, charges and assessments of any nature due or accruing to the city have been paid on the subject parcel or lot."

The intent of this ordinance was a way for the city to collect outstanding fees owed to the city. During the past few years, the Code Compliance Department has had outstanding fines assessed against respondents for violating the Code of Ordinances at certain locations that have not been paid by the respondents. The most common example would be a contractor with an open violation for doing work without a permit at one property, obtains a permit to do work at a different property without any consequences.

The proposed amendment would prevent a person or business from obtaining a permit, approval, development order, variance, certificate, and off duty details by City personnel until any fees owed to the City are paid.

Recommendation

Since there have been no changes to the Ordinance from the first reading, June 6, 2024, to the second reading the City Manager's Office recommends the Mayor and Commission approve the second reading amending Chapter 14, titled Buildings and Building Regulations, Article I, titled In General, Section 14-1,

Payment of fees, assessments and service charges required prior to issuance of permit, approval, development order, variance or certificate. The Interim City Manager and the Code Compliance Department recommend the Mayor and Commission amend Section 14-1 of the Code of Ordinances.