



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

MEMORANDUM

TO: Jim Scholl, City Manager

FROM: John Fallon, Fleet Services Manager

VIA: Greg Veliz, Assistant City Manager- Operations
Rod Delostrinos Director of Community Services

DATE: March 4, 2016

SUBJECT: Purchase of one (1) Toyota Prius C Hybrid and (1) Ford Transit Connect XL

ACTION STATEMENT:

Respectfully request the City Commission authorize the purchase of one (1) 2016 Toyota Prius C Hybrid for \$20,683.00 from Duncan Auto Sales, Inc. pursuant to the City of Key West code section 2-797 (3), *purchases and acquisitions under contracts of federal government and the state or its political subdivisions*, via the Florida Sheriffs Association and Florida Association of Counties Bid No.15-23-0904. Section 2-797 (3) (b) provides local vendors the opportunity to compete with Florida Sheriffs Association and Florida Association of Counties Bid No.15-23-0904. Duncan Auto Sales, Inc. has elected to match the base price plus selected options provided for under Bid No.15-23-0904.

Additionally, respectfully request the City Commission authorize the purchase of one (1) 2015 Ford Transit Connect XL from Duncan Auto Sales, Inc. for \$19,088.00, pursuant to the City of Key West code section 2-797 (4) (b), *Best Interest of the City*. The 2015 Ford Connect quoted by Duncan Auto Sales, Inc. is significantly less in cost than a comparable 2016 Ford Transit Connect XL available via the Florida Sheriffs Association and Florida Association of Counties Bid No.15-23-0904. Identical vehicles, identical capabilities. The Community Services Department recommends the 2015 model and the cost savings the purchase offers.

BACKGROUND:

On October 1, 2015 the Florida Sheriffs Association and the Florida Association of Counties published a memorandum stating they have successfully conducted its 13th statewide competitive bid for vehicles which

Key to the Caribbean – Average yearly temperature 77° F.

includes trucks, backhoes, motor graders, agriculture type tractors, skid steer loaders and regenerative air street sweepers. The contract is effective beginning October 1, 2015 through September 30, 2016.

The terms and conditions of the original contract are extended and guaranteed to any and all units of local governments and political subdivisions including, but not limited to, county, local county board of public instruction, municipalities and/or police agencies, other local public or public safety agencies or authorities within the State of Florida as listed on page 2 of the Florida Sheriffs Association and Florida Association of Counties Bid No. 15-13-0904.

The 2016 Toyota Prius listed in the Florida Sheriffs Association and Florida Association of Counties Bid No. 15-23-0904 is a 2016 Toyota Prius C Hybrid (p.251). This is the base model. There are options listed as add/delete in the bid that allow the end user to configure the equipment according to his/her requirements.

The 2016 Ford Transit Connect XL listed in the Florida Sheriffs Association and Florida Association of Counties Bid No. 15-23-0904 can be found on page 551. This is a base model. There are options listed as add/delete in the bid that allow the end user to configure the equipment according to his/her requirements.

PURPOSE AND JUSTIFICATION:

The City of Key West relies on various departments and internal functions to operate on a daily basis. These job functions require regular travel throughout the City to perform a variety of work related tasks. The reliability of transportation and equipment for these positions directly impacts the performance of many departments throughout the entire City.

FINANCIAL IMPACT:

The total appropriated for these two vehicles in the FY 2015-2016 operating budget is \$42,680 and is funded by account number 101-1900-519-6400. The Prius is for Code Compliance and the Connect is for the IT Department.