

**CITY OF KEY WEST
APPLICATION FOR A SPECIAL EVENT PERMIT**

Name of Applicant(s) Key West Promotions - Erik Adams

Address of Applicant(s) 218 Whitehead St. #2, Key West, FL 33040

Phone Number of Applicant(s) (305) 849-2706 Fax: N/A Email KeyWesterik@yahoo.com

Name of Non-Profit (s) Key West High School

Address of Non-Profit(s) 2100 Flagler Ave, Key West, FL 33040

Phone Number of Non-Profit(s) (305) 293-1549 Ext. 303

Amount or Percentage of Revenue Non-Profit(s) anticipates receiving 25%

Date/Dates of Event August 12, 2017

Hours of Operation 10AM-12AM

Estimated/anticipated number of persons per day 7,000

Location of Event 100-500 Blocks of Duval Street, Key West, FL

Street Closed Yes

Detailed description of event Lobster festival featuring locally prepared lobster dishes by Key West restaurants, arts & crafts vendors & Free concert.

Noise exemption required: Yes No

Alcoholic beverages sold/served at event: Yes No

The applicant does acknowledge and hereby affirms that any and all information is accurate to the best of his/her knowledge. The applicant(s)/permittee agrees to assume full responsibility and liability for and indemnify and hold the City of Key West harmless from and against all liability, claims for damages, and suits for or by reason of any injury to any person or damages to any property of the parties hereto or of the third persons for any and all cause or causes whatsoever or in any way connected with the holding of said event or any act or omission or thing in any manner related to said event and its operation irrespective of negligence, actual or claimed, upon the part of the city their agents or employees.

Erik Adams

03/31/17

Applicants Signature

Date

Financial Statement of the event of the previous year must be submitted with application

**CITY OF KEY WEST
APPLICATION FOR A SPECIAL EVENT PERMIT
NOISE CONTROL EXEMPTION**

\$50.00

Date 03/31/17

Applicant Name Key West Promotions - Erik Adams

Applicant Address 218 Whitehead St #2, Key West, FL 33040

Applicant Phone Number (305)849-2706

Event Name Key West Lobsterfest Street Fair

Event Address/Location 100-500 Blocks of Duval Street, Key West

Date of Event August 12, 2017

Nature of Event Lobster festival, arts & crafts vendors,
Free concert

Profit Non Profit

Time(s) Request for Exemption 10am-12am

Number of Exemptions at this location this calendar year _____

Date of last exemption _____

Date: 4/10/2017 12:15:27 PM
Receipt Number: 26534
Amount: \$50.00






#

FOR DEPOSIT ONLY
ACCOUNT 0100903096
Receipt Number: 26534
SPECIAL EVENTS PAYMENTS - SS
Originator Receipt Number:
0
Originator Payment Date:

Payment Type:
ALL CASH RECEIPTS
Transaction Amount:
\$50.00
Additional Comments: LKOBSTERTEST NOISE EX
EMPTION CK #7415

\$50.00

RULES AND REGULATIONS FOR USE OF CITY OF KEY WEST PROPERTY FOR SPECIAL EVENTS

1. All Applicant(s) must fill out a City of Key West (City) application form provided to you by the Office of the City Manager.
2. Application(s) for special event(s) must be in the Office of the City Manager 60 days prior to the event.
3. Application(s) must provide comprehensive liability insurance insuring itself and the City against all claims of damages or injury to persons or property arising for any reason as a result of the activities associated with the special event permitted by the City. The insurance policy shall be written by a solvent insurance company in good standing and shall provide a minimum of \$1 million general liability. The policy shall show the City of Key West as an additional named insured.
Sponsor's Signature 
4. The applicant shall indemnify and hold the City harmless from all losses, claims, damages, liabilities, and expenses which may be incurred by the City or which may be claimed against the City by any person, firm to the person or property of any person, firm, corporation, or entity which are consequent or arise from the activities of the permit holder or its equipment, employees, agents, guests, licensees, or invitees for the permit holder activities or which damages/injuries are consequent or arise from permit holders failure to comply with all applicable laws, statutes, ordinances and regulations.
Sponsor's Signature 
5. Applicant(s) who are businesses or private persons who wish to close a City street must make an application jointly with a non-profit entity. When a sponsor proposes a special event that will cause the closing of a city street or other public right-of-way, the sponsor must donate at least 25% of the sponsor's gross revenues or \$1000.00, whichever is greater, to at least one nonprofit organization. The sponsor must designate the nonprofit organization(s) on the application for the event. Each named nonprofit organization must provide the city manger with a letter of assent. Applicant(s) must also hire an off-duty police officer(s) for crowd control and safety as determined by the Key West Police Department or the City Manager's Office. Applicant(s) must have neighboring businesses sign a petition of no objection to the street closure.
Sponsor's Signature 
6. *Within 30 days of the events completion the City Commission will receive a letter from the not for profit organization stating the amount of the monetary donation received from the event.*
Sponsor's Signature 
7. Applicant(s) wishing to sell/consume alcoholic beverages on City property must have approval by the City Commission via Resolution and must hire an off-duty police officer(s) for crowd control and safety as determined by the Key West Police Department or City Manager's Office. Applicant must provide liquor liability insurance.
Sponsor's Signature 

8. Applicant(s) wishing to have an exemption from the noise control ordinance must fill out an application thirty days before the event. Processing fee for the application is \$50.00.
Sponsor's Signature El
9. All applications are subject to approval at the discretion of the City Manager and/or City Commission.
Sponsor's Signature El
10. Notice of the city commission's proposed action on an application for a special event permit shall be mailed prior to the meeting at which the matter is to be considered to all property owners and occupants of property located within a 100-foot radius of the proposed special event. Notice of such proposed action also shall be published in a newspaper of general circulation in the city at least five days prior to the date of the city commission decision. The notice shall identify a contact person and phone number for complaints. The applicant shall pay for the newspaper advertisement.
Sponsor's Signature El
11. The organizer or sponsor of any special event, which requires the provision of additional or extraordinary support services by police, fire, administration, or other city departments shall pay to the city the cost of such services. A down payment of 10 percent of the costs, as estimated by the city manager, shall be made to the city either by certified check or credit card at least ten days prior to the special event.
Sponsor's Signature El
12. The first \$1000.00 of costs as specified in subsection (a) of the ordinance may be waived for any organizer or sponsor, which qualified as a tax-exempt nonprofit organization according to state or federal law. Acceptance of this waiver by such sponsor shall render the special event a public accommodation subject to the human rights provision of the section 38-225.
Sponsor's Signature El
13. Any nonprofit organization accepting the waiver provided for by subsection (d) of the ordinance shall, within 90 days following the special event, submitted to the city commission an accounting of expenses and revenues incurred and generated during the special event.
Sponsor's Signature El
14. Whenever the sponsor of a special event provides temporary bathroom facilities on the public right-of-way, at least five percent of those facilities or one of those facilities, whichever is the greater number, shall be accessible to persons with physical disability.
Sponsor's Signature El
15. Where a person has not applied for a special event permit and an event at it's location spills into a street, causing the police department to close all or a portion of the street, the person sponsoring the event shall pay all such extraordinary service costs incurred by the city. On each anniversary of this occurrence, if the person can reasonably anticipate an overflow of people into the street, a special event permit must be applied for consistent with this division. A violation of this section may be grounds for revocation of an occupation license.
Sponsor's Signature El

16. Special events may use fog, smoke and bubble machines or any device that emits a mist or spray contingent on Key West Fire Department approval. Approval must be obtained a minimum of 48 hours prior to the event. The use of confetti or confetti machines is strictly forbidden.

Sponsor's Signature 

17. Special Events organizers must submit a adequate recycle plan for the size of the event being requested. Helpful hints and recycling requirements for special events can be found on the city's website. This will help you develop your plan.

Sponsor's Signature 

18. All special events are required to comply with the Federal Americans with Disability's Act which requires access to all areas and services provided by the special events. Organizers must insure that all aspects of their event meet the requirements.

Sponsor's Signature 

Complete Checklist for Event Recycling City of Key West

- Identify contact person at the festival responsible for working with recycling.
Name of person: Erik Adams Phone number: (305)849-2706
- Identify the recyclable commodities that will be used by the public and behind-the-scenes.
Aluminum Glass #1 Plastic #2 Plastic Steel _____
Corrugated Cardboard Other: _____
- Define the amount of recycling containers needed for the festival grounds (based on commodities used at the event and where they will be used and discarded. When recyclables are used throughout event, 1 recycling container for every 1 trash barrels will be used).
Amount of recycling and garbage containers needed: 50/50
- Arrange for recycling containers for the grounds and a large container (roll-off or festival box) and coordinate delivery and removal arrangements. Recycling containers may be ordered from Waste Management. 305 296-2825.
Arrangements made: Greg Sullivan
- Capacity of containers on grounds: 2500 gal
Contact person for containers: Erik Adams Phone #: (305)849-2706
- Order signs to inform customers of recycling. Signs are needed for point-of-purchase locations and recycling containers.
- Acquire liner bags for the recycling containers to be placed on the grounds. Ensure that the capacity of the bags is equal to or greater than that of the recycling containers on the grounds.
- Arrange for emptying of recycling containers during the event – from the containers on the grounds to the large container.
Arrangements made: Erik Adams
- Arrange for pick-up of the recyclables. The agency providing containers will often take the materials for recycling. In other cases, arrange for the materials to be taken to a recycling facility.
Arrangements made: Erik Adams
- Meet with vendors and tell them to ask customers to recycle the appropriate materials. Make sure vendors know what will be recycled. Inform them that signs will be posted in their areas.
- Oversee the delivery of containers and placement of signs.
- Place recycling containers next to trash cans on the grounds and insert liner bags. All recycling

containers must be adjacent to trash barrels in order to reduce contamination problems.

- Monitor recycling containers for correct usage during the event and take actions to solve problems.
Problems: _____
Actions taken: _____

- View trash barrels and note any recyclables in the trash. Take actions to solve problems.
Problems: _____
Actions taken: _____

- Take photos of event recycling, record data on volumes of recyclables and trash, and ask vendors and event organizers for comments about the program
Comments: _____

- Ensure that recyclables are removed and taken to the large container when bins are full and that liner bags are replaced.
- At the end of the event, remove signs and arrange for their return to owners.
- Place recycling containers in the pick-up location, as arranged with the providers of the containers.
- Ask the recycling facility to appraise the amount of material collected for recycling by weight, volume, or counts and report on contamination levels.
Amount of material: _____

Contamination: _____
- Prepare a report on the program including strategies used, amount of material diverted, comments and suggestions from participants and future recommendations.
- Share the results with event organizers.
- Security deposit of \$1000.00 must be submitted prior to the event.
- Security deposit returned: _____

For more information about event recycling and waste reduction, contact Waste Management at 305 296-2825



Key West Promotions Inc.

Tours • Event Marketing

218 Whitehead St. #2 Key West, FL 33040 PH.(305) 294-7170

Key West Lobsterfest – Recycling Plan

An effective recycle program requires active participation by four groups. Each group and their responsibilities are listed below.

Event Organizers

- Establish recycle rules for participating venues and vendors
- Production of signage to encourage attendees to actively assist with recycling
- Arrange for recycle containers to be placed throughout the festival zone
- Provide staff to empty containers during festival
- Arrange for collection of containers upon completion of event
- Arrange for removal of containers and contents

Participating Restaurants

- Follow the rules established by City of Key West for their daily operation during the festival

Arts/Crafts Vendors

- Follow the guidelines established by the Festival Committee regarding trash and recycle disposal
- Making use of appropriate containers provided by the show committee

Festival Attendees

- Use of the proper container for trash and recyclables

Strategies “Recycle Only” receptacles will be placed next to trash receptacles throughout the festival zone. Participating Vendors and Venues will be instructed in proper recycling techniques. Signs will be posted throughout the festival encouraging attendees to make use of the recycle containers.

Photos





THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3888

Pursuant to my request to conduct a special event requiring authorization by the City Commission, I agree that throughout the event I will keep the premises clear of accumulated recyclables, trash and debris. This includes emptying trash and recycle cans on a regular basis for the duration of the event.

Ek Adams

KEY WEST PROMOTIONS, INC.

218 WHITEHEAD STREET 2
KEY WEST, FL 33040

7416

DATE 3-31-17

63-751631 10813
2000011113683

PAY TO THE ORDER OF

City of Key West

\$ 1,000.00

One thousand

DOLLARS

Security Features Details on Back



Wells Fargo Bank, N.A.
Florida
wellsfargo.com

FOR Deposit / Recycle

Ek Isla

MP

Date: 4/10/2017 12:20:41 PM
Receipt Number: 26537
Amount: \$1,000.00

FOR DEPOSIT ONLY
ACCOUNT 0100903096

Receipt Number: 26537

Fee Code Version:
UNUSUAL PAYMENTS - ZZ
Originator Receipt Number:
0
Originator Payment Date:

Payment Type:
ALL CASH RECEIPTS
Transaction Amount:
\$1,000.00
Additional Comments: LOBSTER FEST RECYCLIN
G CK # 7416

\$1,000.00

Key West Lobsterfest 2017 Venues

Rick's & Durty Harry's, Bagatelle, Hog's Breath, Conch Shack, Amigo's, Captain Tony's, Rumors Lounge, The Green Room, Sand Bar, Scars & Tattoos, Sloppy Joe's, Lazy Gecko, Irish Kevin's, Gas Monkey, Senor Frogs, Fogarty's, Smokin Tuna Saloon, Teasers, The Bull, Caroline's, The Grand, Fat Tuesday, Hard Rock Café, The La Concha Hotel, Jack Flats, Willie T's, La Trattoria, Margaritaville



THE CITY OF KEY WEST

P.O. BOX 1409
KEY WEST, FL 33041-1409

RELEASE AND INDEMNIFICATION

Key West Promotions, Inc.

Lobsterfest 2017

Erik Adams

August 12, 2017

10:00 a.m. to Midnight

I **Erik Adams** being authorized to act on behalf of and legally bind **Key West Promotions, Inc.** doing business as the legal entity or association on whose behalf this application is made, do hereby release the City of Key West, its officers, agents and employees from any and all liability for damages arising out of, or related to the activities for which application for leave to use City property has been submitted; and do hereby further agree, on behalf of said entity or association to indemnify, and hold harmless the City of Key West, its officers, agents, and employees from and against any and all damages to personnel or property of the City, and against all claims for damages or injuries to other persons or property of any nature whatsoever, and for defense costs, including attorneys' fees at both trial and appellate levels, arising from the actions or omissions of the person(s) or legal entity(ies) on whose behalf the application is submitted, including, but not limited to, the sale and dispensing of alcoholic beverages, or otherwise arising from the actions of their members, licensees, customers, guests, invitees, or participants in the related activities permitted. The foregoing Release and Indemnification agreement does not apply to those claims for damages or injuries which result from the negligent actions or omissions of the City of Key West, its officers, agents, and employees.

[Handwritten Signature]
Signature of Witness

Diannet Adams
Print Name

04/04/17
Date

[Handwritten Signature]
Signature of Applicant

Erik Adams
Print Name



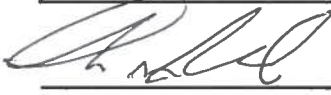



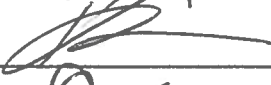




4-4-17
Date

Key to the Caribbean - Average yearly temperature 77° F.


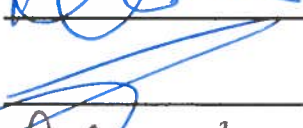

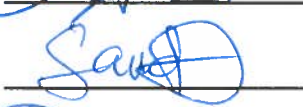

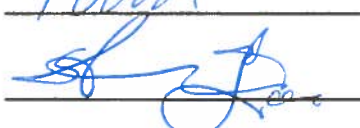


**Petition of No Objection to Street Closure
 100, 200, 300, 400 and 500 Blocks of Duval St.
 Saturday August 12, 2017 from 10am until 12 Midnight**

Printed Name	Signature	Address
Itai		520 Duval St.
J Cioffi		408 Duval st.
SUSAN FIFE		336 DUVAL ST.
Oliver.		326 Duval st
Anne		322 nd Duval St
Michel NOA		220 Duval
mike MAGRO		215 Duval
KIT CARSEN		208 DUVAL
Mica		200 Duval
ETIEN		130 Duval
Veronica Rosado		128 Duval
Julian Vok		124 Duval
John Pimentel		120 Duval # B
Mattheu DuFour		108 Duval
Christina Mattheussen	106 Duval	Christina Mattheussen
Christina Mattheussen	419 Duval	Christina Mattheussen

Petition of No Objection to Street Closure
100, 200, 300, 400 and 500 Blocks of Duval St.
Saturday August 12, 2017 from 10am until 12 Midnight

Printed Name	Signature	Address
Kevin Brown		201 Duval
Dora Ursinatti		211 Duval
Bobbi R	BOBBI R	215 DUVAL
	Mick R	217 Duval
Guillermo Garcia		221 Duval
Grethchen Baugh	Grethchen Baugh	225 Duval St.
Cassidy Ray	Cassidy Ray	227 Duval St.
		
John Pita	J.P.	227 Duval St.
Elise K		301 Duval St.
Kim K.		313 Duval St
SASA D		335 Duval st.
SAMANTHA M		335 D. Duval St.
PISANI		419C DUVAL ST
MARVIN	Marvin	423 Duval St.
Ray Barc	Ray B	501 Duval St
Bob Hastings	Bob Hastings	509 1/2 Duval St.
Maureen Johnson		525 Duval Street

Petition of No Objection to Street Closure
100, 200, 300, 400 and 500 Blocks of Duval St.
Saturday August 12, 2017 from 10am until 12 Midnight

Printed Name	Signature	Address
Kate Arech		431 Duval St.
Josiane LIBRATO		423 Duval St.
Jos. Alf.	Jos. Alf.	419 Duval
Melanie Rodriguez	Melanie Rodriguez	419 Duval
Curtis Signetto		419 Duval
Sara Duvic		335 Duval
Deborah Moore	D Moore	335F Duval St
Andrey Nikolenko		329 Duval
Jennifer O'halley	Jennifer O'halley	319 Duval
KASSIDY Conti	KASSIDY Conti	225 Duval
Grace V	Grace V.	211 ^B Duval
Paula W. Hoston	PAULA W. Hoston	129 Duval St
Kum		123 Duval Street
		117 Duval St
MARIA NIKOLAI		111 DUVAL ST
Marie Croitoru		141 Duval St Train Center
JAY RICHARDSON		137 Duval ST Jr. Link
Dw'l		133 Duval St 
Reut Tobi		101 Duval

Petition of No Objection to Street Closure
100, 200, 300, 400 and 500 Blocks of Duval St.
Saturday August 12, 2017 from 10am until 12 Midnight

< u

Printed Name	Signature	Address
Rick Chamberlee	Rick Chamberlee	425 GREENE ST.
Alannah Dickinson	[Signature]	218 Duval
Yasmin Pibo	[Signature]	218 Duval
Eugenia Wilton	[Signature]	330 Duval
Teri Beard	Teri Beard	322 Duval St.
Dawn Hegedus	[Signature]	400A Duval St
DEANNA WARRIX	[Signature]	400 DUVAL ST.
Kena Arsmens	[Signature]	430 Duval Street
Angene B.	[Signature]	430 Duval St.
Jacet Boeskoel	Jacet Boeskoel	500 DUVAL St.
Dyan Stoglin	Dyan Stoglin	512 Duval
Olga Malanca	[Signature]	514 Duval
Sharon Ashe	[Signature]	526 Duval
Leo Gela	[Signature]	532 Duval st
AUCIA DURSO	Alicia Durso	534 Duval
Kristina Galeso	[Signature]	537 Duval
Walter Smart	[Signature]	511 Duval
Lori Marshall	Lori Marshall	505 Duval
Micelle Ramsy	[Signature]	513 Duval



Key West Promotions Inc.

Tours • Event Marketing

218 Whitehead St. #2 Key West, FL 33040 PH.(305) 294-7170

Lobsterfest 2016 Street Fair

Revenue

Restaurants \$ 4,200.00

Vendors \$16,450.00

Sub Total \$20,650.00

Expense

Charity \$5,162.50

Advertising \$ 750.00

City \$3,685.65 (4,685.65 minus 1,000.00 credit)
\$ 50.00 Application
\$ 37.50 classified ad

Office \$ 430.00

Insurance \$ 773.04

ASCAP \$ 75.00

Duty Officers \$4,250.00

Fire Depart \$1,120.00

Port-o-lets \$ 365.50

Stage/Sound \$2,250.00

Entertainment \$2,100.00

Labor \$ 600.00

Sub Total \$21,606.19

Net <999.19>



Key West High School

2100 Flagler Ave.
Key West, Florida 33040
Tel. 305 293-1549 Ext 303
Fax 305 293-1547

Principal
Amber Archer Bosco

Assistant Principal
Jessy Archer

Assistant Principal
Dave Perkins

Assistant Principal
Chris Valdez

April 3, 2017

The City of Key West
3132 Flagler Avenue
Key West, FL 33040

To Whom It May Concern:

Key West High School is pleased again to be the recipient of the charitable funds generated from Key West Lobster Fest. For many years, the graduating students of Key West High School have benefitted from the opportunity the scholarship funds from this event provides. Key West High School is thankful for Lobster Fest's continuing partnership and support of this generous scholarship.

Thank you,

Gavin M. Townsend
College Advisor
Key West High School

100 Block of Duval St

Front St

Legend

10' x 10' Booth

Trash Receptacle

Recycle Receptacle

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Hog's Breath

Bagatelle

Conch Shack

Rooftop Cafe

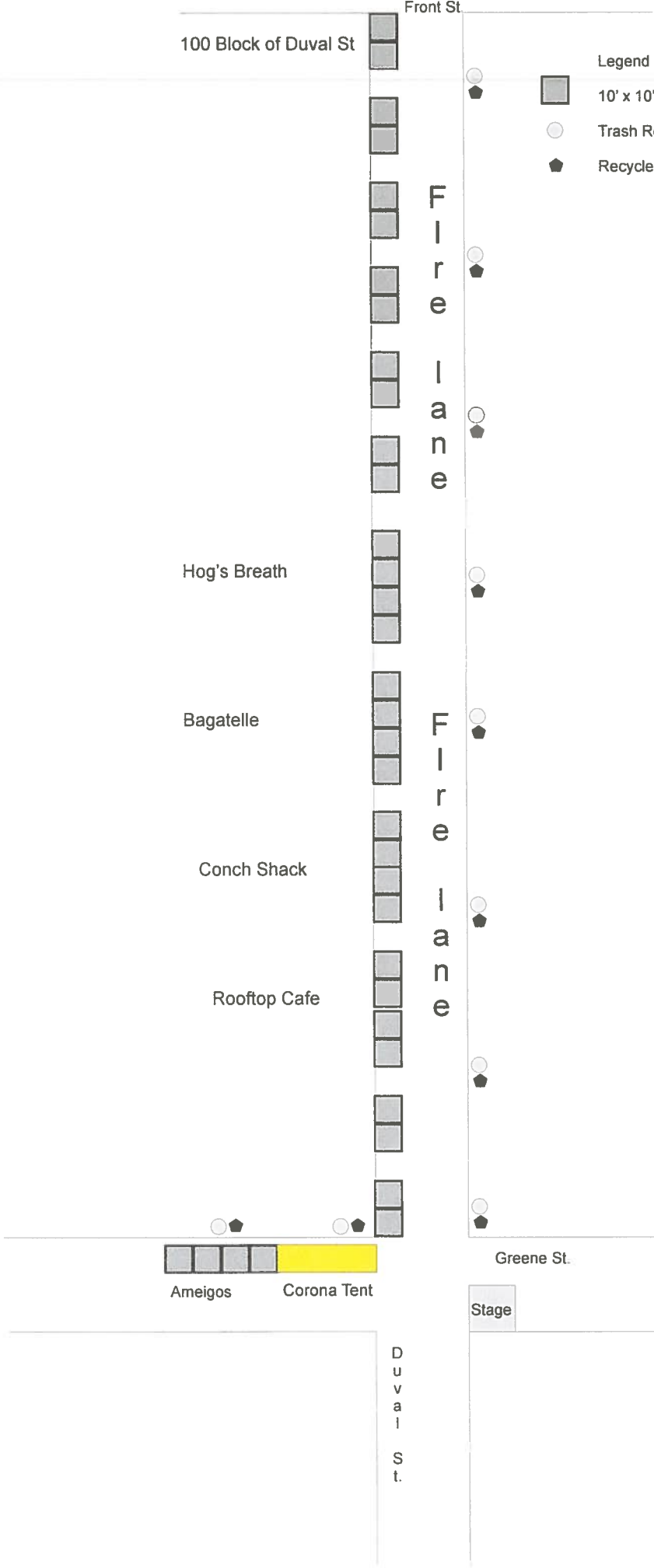
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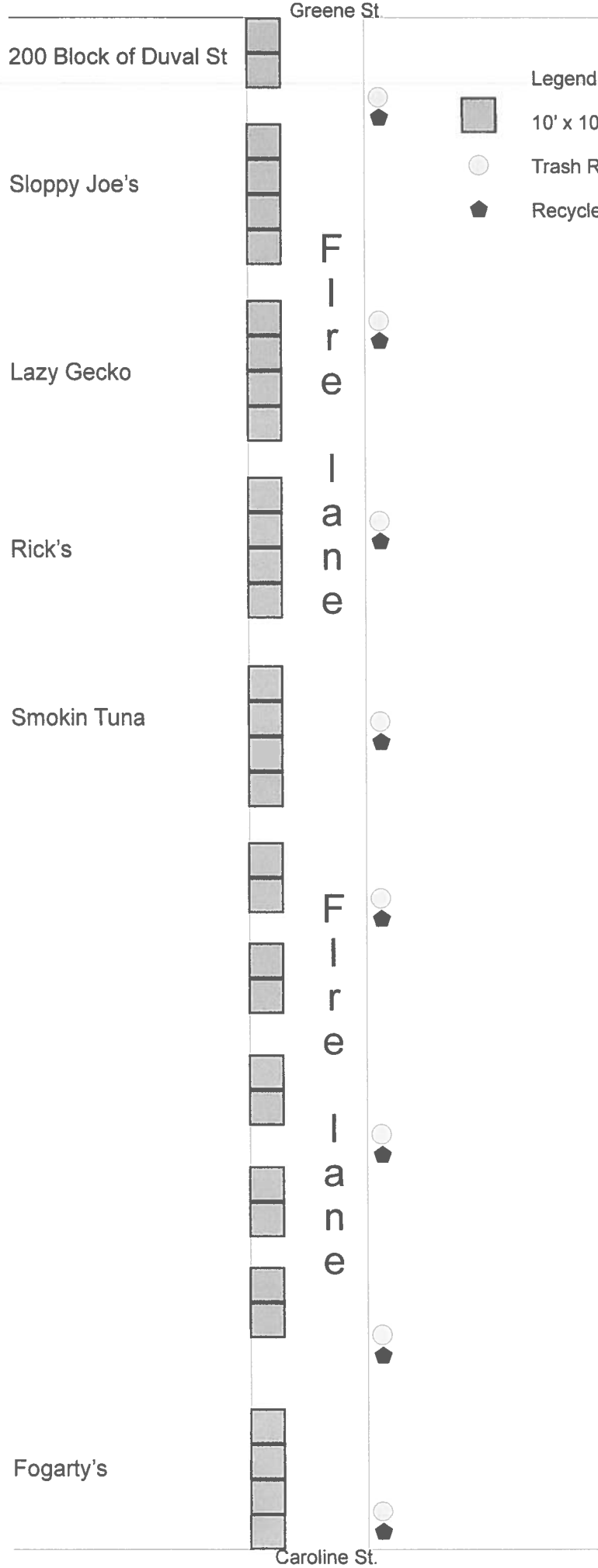
Greene St.




Ameigos Corona Tent

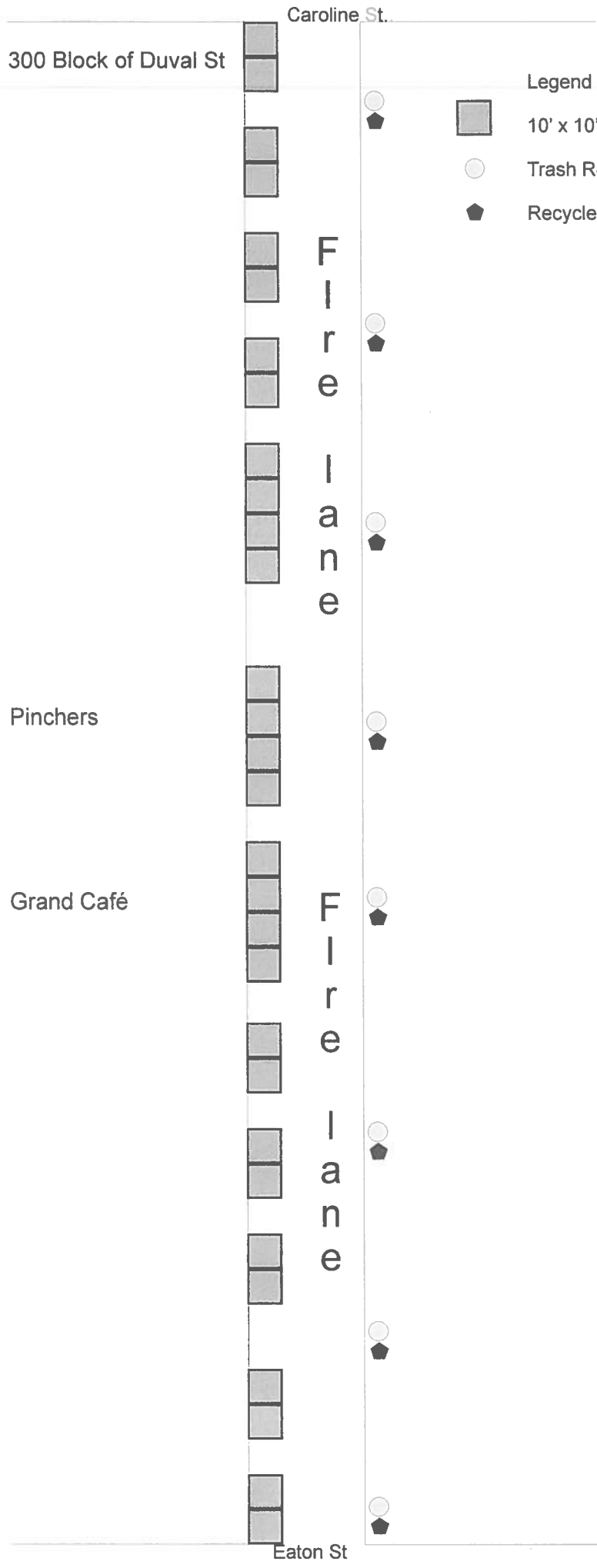
Stage

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- Legend
-  10' x 10' Booth
 -  Trash Receptacle
 -  Recycle Receptacle



Caroline St.

300 Block of Duval St

Legend

-  10' x 10' Booth
-  Trash Receptacle
-  Recycle Receptacle

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Pinchers

Grand Café

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Eaton St

400 Block of Duval St

Eaton St.

Legend

- 10' x 10' Booth
- Trash Receptacle
- Recycle Receptacle

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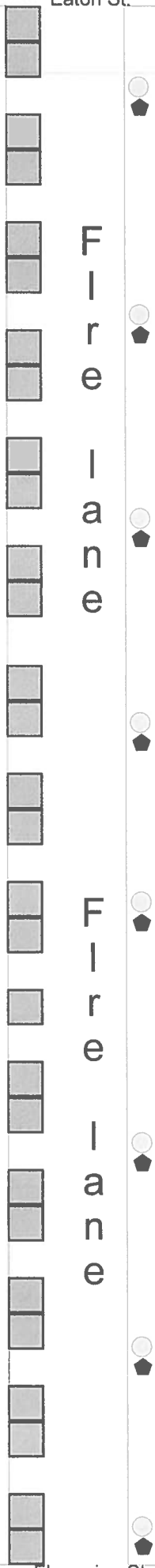
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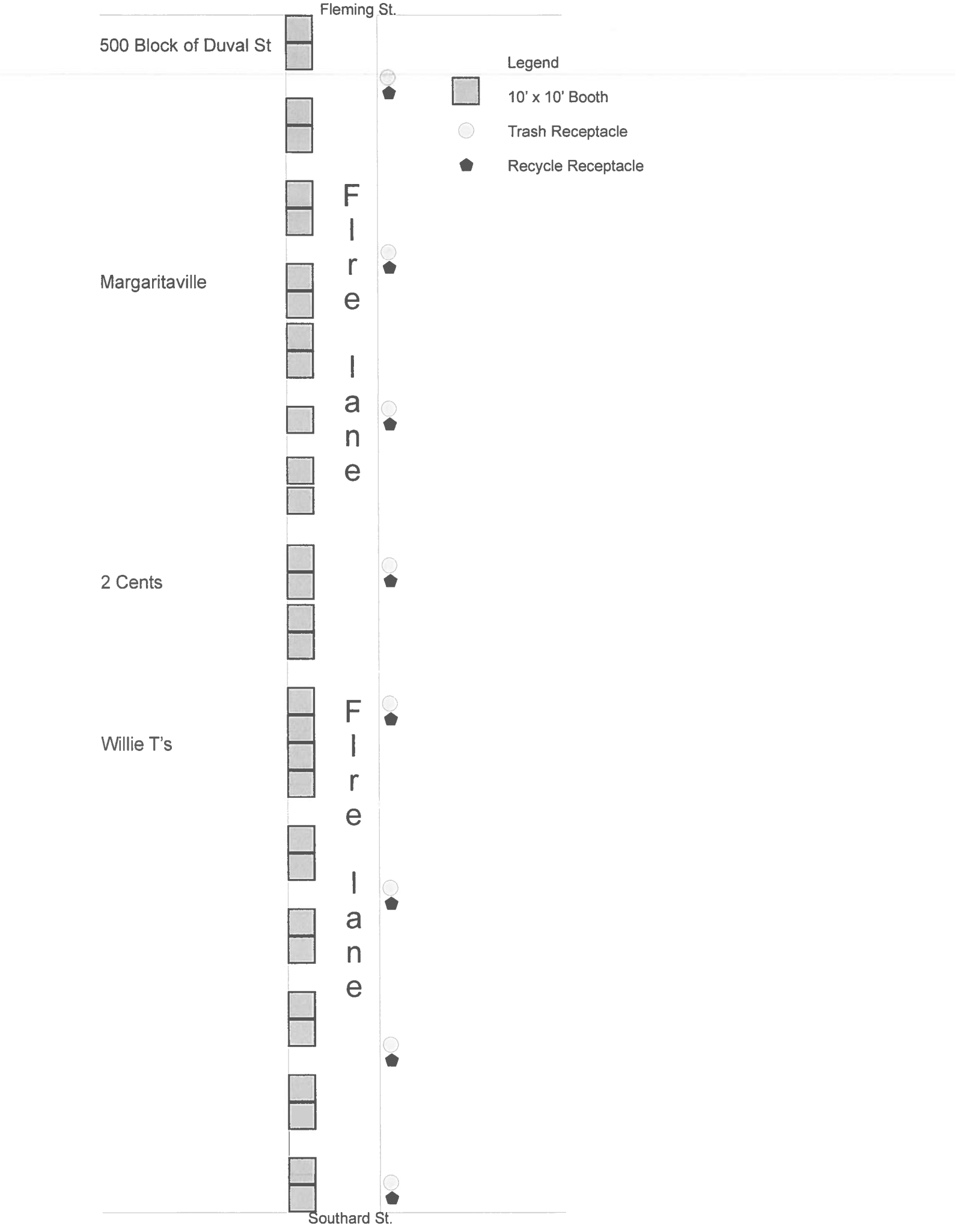
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Flemming St.





Fleming St.

500 Block of Duval St

Legend



10' x 10' Booth



Trash Receptacle



Recycle Receptacle

Margaritaville

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2 Cents

Willie T's

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Southard St.



**KEY WEST FIRE DEPARTMENT
FIRE MARSHAL'S OFFICE**

Please Check All That Apply To This Event

Cooking

- Deep Frying/Open Flame
- Charcoal Grill
- Gas Grill
- Food Warming Only
- Catered Food
- Plan for Cooking Oil Disposal
- No Cooking on Site

Electrical Power

- Generator
- 110 AC with Extension Cords
- DC Power

Road Closure

- Map of Closed Road with Fire Lane & Vendor Booth(s) Locations

Tents (More Than 200 SqFt.)

- Flame Resistance Certificate
- Size, Type, Location of Tent(s)

Food Booths

- Food Booths – Total # 20
- Vendor Booths – Total # 85
- Total Number of Booths - 105

Parade

- Floats – Total # _____



THE CITY OF KEY WEST

P.O. BOX 1409
KEY WEST, FL 33041-1409

RELEASE AND INDEMNIFICATION

Key West Promotions, Inc.

Lobsterfest 2017

Erik Adams

August 12, 2017

10:00 a.m. to Midnight

I **Erik Adams** being authorized to act on behalf of and legally bind **Key West Promotions, Inc.** doing business as the legal entity or association on whose behalf this application is made, do hereby release the City of Key West, its officers, agents and employees from any and all liability for damages arising out of, or related to the activities for which application for leave to use City property has been submitted; and do hereby further agree, on behalf of said entity or association to indemnify, and hold harmless the City of Key West, its officers, agents, and employees from and against any and all damages to personnel or property of the City, and against all claims for damages or injuries to other persons or property of any nature whatsoever, and for defense costs, including attorneys' fees at both trial and appellate levels, arising from the actions or omissions of the person(s) or legal entity(ies) on whose behalf the application is submitted, including, but not limited to, the sale and dispensing of alcoholic beverages, or otherwise arising from the actions of their members, licensees, customers, guests, invitees, or participants in the related activities permitted. The foregoing Release and Indemnification agreement does not apply to those claims for damages or injuries which result from the negligent actions or omissions of the City of Key West, its officers, agents, and employees.

Signature of Witness

Signature of Applicant

Print Name

Print Name

Date

Date

Key to the Caribbean – Average yearly temperature 77° F.



[Department of State](#) / [Division of Corporations](#) / [Search Records](#) / [Detail By Document Number](#) /

Detail by Entity Name

Florida Profit Corporation

KEY WEST PROMOTIONS INC.

Filing Information

Document Number P03000061092

FEI/EIN Number 06-1699028

Date Filed 05/29/2003

State FL

Status ACTIVE

Principal Address

218 WHITEHEAD STREET SUITE 2

KEY WEST, FL 33040

Changed: 09/07/2012

Mailing Address

218 WHITEHEAD STREET SUITE 2

KEY WEST, FL 33040

Changed: 09/07/2012

Registered Agent Name & Address

ADAMS, ERIK

218 Whitehead Street

Suite 2

KEY WEST, FL 33040

Address Changed: 01/25/2013

Officer/Director Detail

Name & Address

Title D

ADAMS, ERIK

218 WHITEHEAD STREET SUITE 2

KEY WEST, FL 33040

Annual Reports

Report Year	Filed Date
2015	02/23/2015
2016	02/02/2016

2017

03/06/2017

Document Images

03/06/2017 -- ANNUAL REPORT	View image in PDF format
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02/23/2015 -- ANNUAL REPORT	View image in PDF format
03/19/2014 -- ANNUAL REPORT	View image in PDF format
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01/14/2007 -- ANNUAL REPORT	View image in PDF format
04/17/2006 -- ANNUAL REPORT	View image in PDF format
07/12/2005 -- ANNUAL REPORT	View image in PDF format
09/08/2004 -- ANNUAL REPORT	View image in PDF format
05/29/2003 -- Domestic Profil	View image in PDF format

Florida Department of State, Division of Corporations

Event Name: Key West Lobsterfest

Special Event Checklist

Everything must be checked off before submitting the special event application

X	TITLE	COMMENTS
✓	Special Event Application	
✓	Noise Exemption (If applicable)	
✓	\$50.00 for Noise	
✓	Ordinance initialed	
✓	Recycling checklist completed	
✓	Recycling deposit \$1,000.00	
✓	Recycling Plan	
✓	Authorization Letter for continuous cleaning of recycled area	
✓	Signatures of No Objection of Street closure (If applicable)	
	Insurance naming the City as additional insured	
✓	Financial of previous event (If applicable)	
✓	Release & Idemnification Form	
✓	Site Map (where barricades, stages, etc are to go)	
✓	Letter from non profit that states they will be receiving the funds	



**CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT
APPROVALS**

EVENT: lobster fest
 DATES: ~~APRIL~~ AUGUST 12, 2017

DEPARTMENTS

COMMENTS

EVENTS (INITIAL SIGNOFF)

Maria Rucuff 4/4/17
 SIGNATURE DATE

[Empty box for comments]

COMMUNITY SERVICES

SIGNATURE DATE

[Empty box for comments]

POLICE DEPARTMENT

SIGNATURE DATE

[Empty box for comments]

FIRE DEPARTMENT

Rogelio Hernandez / KB 4-4-17
 SIGNATURE DATE

Bus Returns Required

KWDOT

SIGNATURE DATE

[Empty box for comments]

PORT AND MARINE SERVICES

SIGNATURE DATE

[Empty box for comments]

CODE COMPLIANCE

SIGNATURE DATE

[Empty box for comments]

ENGINEERING

SIGNATURE DATE

[Empty box for comments]

UTILITIES

SIGNATURE DATE

[Empty box for comments]

SPECIAL EVENT PERMIT HAS BEEN ____ APPROVED ____ DENIED



CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT APPROVALS

EVENT: lobster fest
DATES: APRIL ~~August~~ 12, 2017

DEPARTMENTS

COMMENTS

EVENTS (INITIAL SIGNOFF)

Maria Lucca 4/4/17
SIGNATURE DATE

COMMUNITY SERVICES

SIGNATURE DATE

POLICE DEPARTMENT

Alan Sorelle 4-4-17
SIGNATURE DATE

See Attached
Memo

FIRE DEPARTMENT

SIGNATURE DATE

KWDOT

SIGNATURE DATE

PORT AND MARINE SERVICES

SIGNATURE DATE

CODE COMPLIANCE

SIGNATURE DATE

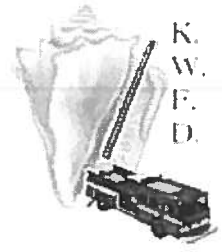
ENGINEERING

SIGNATURE DATE

UTILITIES

SIGNATURE DATE

SPECIAL EVENT PERMIT HAS BEEN APPROVED DENIED



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3933

To: Key West Promotions (keywesterik@yahoo.com)

From: Division Chief/Fire Marshal Alan Averette

Date: 04/04/2017

Reference: Lobster Fest

This office reviewed the special event application for Lobster Fest to be held on August 12, 2017 from the 100 – 500 blocks of Duval Street.

The following conditions apply:

- Any cooking that takes place on city property needs to have a Life Safety Inspection.
- Attached are the vendor regulations for special events, it is the responsibility of the event coordinator to provide a copy to each vendor.
- The Duval Street closure needs to allow for emergency vehicle passage.
- Event organizer is responsible for two Fire Inspectors @ \$40.00 an hour. They will be present for the entire event to conduct a Fire Safety Watch.
- It is the event organizers responsibility to assure all fire hydrants are accessible and not blocked during set up.
- Each corner must have a minimum of 10 feet clearance from the corner to the first booth.
- **Event coordinator is responsible for scheduling the inspection with this office.**

If I can be of any further assistance please contact me.

Alan Averette, Fire Marshal
Key West Fire Department
1600 N. Roosevelt Blvd.
Key West, Florida 33040
305-809-3933 Office aaverett@cityofkeywest-fl.gov

3266 L53M W3X



**CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT
APPROVALS**

EVENT: lobster fest

DATES: APRIL 12, 2017

August

COMMENTS

EVENTS (INITIAL SIGNOFF)

Maria Karuss 4/4/17
SIGNATURE DATE

COMMUNITY SERVICES

SIGNATURE DATE

POLICE DEPARTMENT

SIGNATURE DATE

FIRE DEPARTMENT

SIGNATURE DATE

KWDOT

SIGNATURE DATE

PORT AND MARINE SERVICES

SIGNATURE DATE

CODE COMPLIANCE

Ji Yong 5 Apr 17
SIGNATURE DATE

ENGINEERING

SIGNATURE DATE

UTILITIES

SIGNATURE DATE

SPECIAL EVENT PERMIT HAS BEEN APPROVED DENIED



CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT APPROVALS

EVENT: lobster fest
 DATES: APRIL 12, 2017

DEPARTMENTS

COMMENTS

EVENTS (INITIAL SIGNOFF)

Maria Rucuff 4/4/17
 SIGNATURE DATE

COMMUNITY SERVICES

[Signature]
 SIGNATURE DATE

POLICE DEPARTMENT

[Signature]
 SIGNATURE DATE

FIRE DEPARTMENT

[Signature]
 SIGNATURE DATE

KWDOT

[Signature]
 SIGNATURE DATE

PORT AND MARINE SERVICES

[Signature]
 SIGNATURE DATE

CODE COMPLIANCE

[Signature]
 SIGNATURE DATE

ENGINEERING

[Signature]
 SIGNATURE DATE

UTILITIES

[Signature]
 SIGNATURE DATE

SPECIAL EVENT PERMIT HAS BEEN APPROVED DENIED



CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT APPROVALS

EVENT: lobster fest
 DATES: APRIL 12, 2017

DEPARTMENTS

COMMENTS

EVENTS (INITIAL SIGNOFF)

Maria Rucinski 4/4/17
 SIGNATURE DATE

COMMUNITY SERVICES

SIGNATURE DATE

POLICE DEPARTMENT

[Signature] 4/10/17
 SIGNATURE DATE

Require Extra Duty & ABT permits

FIRE DEPARTMENT

SIGNATURE DATE

KWDOT

SIGNATURE DATE

PORT AND MARINE SERVICES

SIGNATURE DATE

CODE COMPLIANCE

SIGNATURE DATE

ENGINEERING

SIGNATURE DATE

UTILITIES

SIGNATURE DATE

SPECIAL EVENT PERMIT HAS BEEN APPROVED DENIED

Mary
16



CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT APPROVALS

EVENT: lobster fest
 DATES: August 12, 2017

DEPARTMENTS

COMMENTS

EVENTS (INITIAL SIGNOFF)

Maria Raccus 4/4/17
 SIGNATURE DATE

COMMUNITY SERVICES

SIGNATURE DATE

POLICE DEPARTMENT

SIGNATURE DATE

FIRE DEPARTMENT

SIGNATURE DATE

KWDOT

SIGNATURE DATE

PORT AND MARINE SERVICES

SIGNATURE DATE

CODE COMPLIANCE

SIGNATURE DATE

ENGINEERING

SIGNATURE DATE

UTILITIES

SIGNATURE DATE

SPECIAL EVENT PERMIT HAS BEEN APPROVED DENIED