



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

EXECUTIVE SUMMARY

Date: October 19th, 2021

To: Patti McLauchlin, City Manager

From: Eric Augst, Special Projects Designer

Cc: Todd Stoughton, Assistant City Manager
Mark Finigan, Finance Director
Steve McAlearney, Engineering Director

Action Statement

Ratify City Manager approved emergency change order in the amount of \$9,266.93 to Charley Toppino & Sons (CTS) in accordance with Code of Ordinances Sec. 2-845 (a).

Background

Per Resolution 21-146 and the 2021 General Utilities & Infrastructure Services contract, CTS was issued a work order to install an ADA compliant sidewalk along 19th Street in the amount of \$106,819.39. During installation, an approximately 85' section was set too high, causing access and drainage issues on a resident's property. An emergency change order was approved as crews, equipment and materials were on-site. CTS was directed to remove and replace the section at City cost as plan elevations for that section were unclear.

Financial Issues

Change order is 8.7% of original contract, requiring Commission approval at the next scheduled meeting. The Work Order was funded from Account 102-4102-541-6300 (Project number II41022101, established for improvements in the right-of-way).

Recommendation

Staff recommends ratifying City Manager approved emergency change order in the amount of \$9,266.93 to CTS in accordance with Code of Ordinances Sec. 2-845 (a).

Key to the Caribbean – Average yearly temperature 77° F.