



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

MEMORANDUM

EXECUTIVE SUMMARY

TO: Jim Scholl, City Manager
Greg Veliz, Assistant City Manager

FROM: Carolyn Sheldon, Senior Grants Administrator

DATE: April 8, 2019

RE: **Authorizing the City Manager to execute the attached Local Agency Program (LAP) Supplemental Agreement #5 with the Florida Department of Transportation (FDOT) to receive \$162,802.00 for additional design services associated with Project 250548-4: US-1/S. Roosevelt from Bertha to Smathers Beach**

ACTION STATEMENT:

This resolution will authorize the City Manager to execute the attached Local Agency Program (LAP) Supplemental Agreement #5 with the Florida Department of Transportation (FDOT) to receive \$162,802.00 for additional design services associated with Project 250548-4: US-1/S. Roosevelt from Bertha to Smathers and approve any budget amendments or transfers as necessary. City matching funds are not required.

BACKGROUND:

Resolution 08-122 (May 6, 2008) ratified the LAP Agreement in the amount of \$500,000.00 for the design of the South Roosevelt Boulevard Reconstruction Project (FM 250548-4) and approved Supplemental Agreement #1 for additional funding of \$96,940.00 for the design of roadway and seawall not included in the original project (east end of Smathers Beach to US1). Supplemental Agreement #2 (Resolution 13-293, November 19, 2013) was for \$223,154.00 completing design to current FDOT Standards and Criteria. Supplemental Agreement #3 (Resolution 15-294, October 7, 2015) in the amount of \$60,288.00 was for additional survey, legal descriptions, preparing quit claim deeds and right-of-way mapping. Supplemental Agreement #4 (Resolution 18-070, February 21, 2018) in the amount of \$34,341.00 was to provide a drainage concept to the Keys Condo Association and a back up plan in the event the association and FDOT do not reach an agreement.

Metric Engineering, Inc., formerly Sanchez-Zeinali and Associates, is under

Key to the Caribbean – Average yearly temperature 77° F.

contract with the City to perform engineering services related to the South Roosevelt Boulevard Project.

PURPOSE AND JUSTIFICATION:

Additional design phase services from Metric Engineering are needed. The services include such tasks as plan updates; meeting attendance for roadway, drainage, utility, etc.; environmental; structures miscellaneous; roadway, drainage, signalization, and signing/pavement marking analyses and plans; and lighting analysis. Scope of work and associated costs have been incorporated into Supplemental Agreement #5 (attached) as directed by FDOT.

The City is required to submit this LAP Supplemental Agreement to accept the additional \$162,802.00 from FDOT.

FINANCIAL IMPACT:

Supplemental Agreement #5, if approved, will increase grant revenue by \$162,802.00 in account 102-0000-331-49-01 / EN1406 (Internal Improvements/Revenue/FDOT (LAP) Grant). Project costs associated with Supplemental Agreement #5 are budgeted in expense account 102-4102-541-63-00 / EN1406 (Internal Improvements/Streets/Infrastructure).

Approval of Supplemental Agreement #5 will increase total project design funding to \$1,077,525.00. City matching funds are not required.

RECOMMENDATION:

Staff recommends authorizing the City Manager to execute the attached Local Agency Program (LAP) Supplemental Agreement #5 with the Florida Department of Transportation (FDOT) to receive \$162,802.00 for additional design services associated with Project 250548-4: US-1/S. Roosevelt from Bertha to Smathers and approve any budget amendments or transfers as necessary.