



City of Key West, FL

City Hall
1300 White Street
Key West FL 33040

Action Minutes - Final

Key West Bight Management District Board

Wednesday, February 14, 2018

4:00 PM

City Hall

ADA Assistance: It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3811 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

ALL VISUAL PRESENTATIONS FOR AGENDA ITEMS MUST BE RECEIVED (24) TWENTY-FOUR HOURS PRIOR TO THE MEETING.

Call Meeting To Order - 4:01 P.M.

Roll Call

Ms. Ovide arrived at 4:08 P.M.

Absent 1 - Mr. Hughes

Present 5 - Mr. Ashby, Mr. Langley, Ms. Ovide, Mr. Henson, and Chairman Knowles

Pledge of Allegiance to the Flag

Approval of Agenda - The Agenda was approved without change unanimously.

Approval of Minutes

1 January 10, 2018 (Regular)

Attachments: [Minutes](#)

A motion was made by Vice Chair Henson, seconded by Mr. Ashby, that the Minutes be Approved. The motion passed by a unanimous vote.

Key West Bight Tenant's Association Report

Presentations

2 ADEPT Quarterly Report

Attachments: [Adept Update](#)

Received and Filed

Action Items

3 Approving the award for ITB #18-001, Key West Bight Ferry Terminal Pier Extension, to Ebsary Foundation Company; Authorizing the City Manager to execute the contract in the amount of \$1,126,400.00; Approving necessary budget transfer.

Sponsors: City Manager Scholl

Attachments: [Executive Summary](#)
[Bid Tabulation](#)
[EBSARY Proposal](#)
[Ebsary Email](#)
[Inland Proposal](#)
[Higgins Proposal](#)
[FDOT Concurrence Letter](#)
[Contract Documents](#)
[Contract Drawings](#)
[Addendum #1](#)
[Addendum #2](#)
[Addendum #3](#)

A motion was made by Vice Chair Henson, seconded by Mr. Langley, that the Item be Passed as presented. The motion carried by the following vote:

Absent: 1 - Mr. Hughes

Yes: 5 - Mr. Ashby, Mr. Langley, Ms. Ovide, Vice Chair Henson, and Chairman Knowles

- 4 Approving Task Order #4, Turtle Cannery Repairs, 120 Margaret Street, Key West Historic Seaport, to Allied General Contractors, Inc. in an amount not to exceed \$67,095.50; Authorizing necessary budget transfer.

Sponsors: City Manager Scholl

Attachments: [Executive Summary](#)
[Task Order #4](#)
[Resolution #17-218](#)

A motion was made by Ms. Ovide, seconded by Mr. Ashby, that the Item be Passed as presented. The motion carried by the following vote:

Absent: 1 - Mr. Hughes

Yes: 5 - Mr. Ashby, Mr. Langley, Ms. Ovide, Vice Chair Henson, and Chairman Knowles

- 5 Approving Task Order #2, Toilet Facility Renovation, 253 Margaret Street, Key West Historic Seaport, to Allied General Contractors, Inc. in an amount not to exceed \$195,087.00.

Sponsors: City Manager Scholl

Attachments: [Executive Summary](#)
[Task Order #2 Costs](#)
[Drawings](#)
[Resolution #17-218](#)
[Resolution #17-117](#)

A motion was made by Mr. Ashby, seconded by Mr. Langley, that the Item be Passed as presented. The motion carried by the following vote:

Absent: 1 - Mr. Hughes

Yes: 5 - Mr. Ashby, Mr. Langley, Ms. Ovide, Vice Chair Henson, and Chairman Knowles

Reports

6 Manager's Report

Attachments: [January 2018 Monthly Report](#)
 [Port and Marine Project Status 2-9-18](#)
 [Ferry Terminal Passenger Count](#)
 [January 2017-2018 Sales Comparison Report](#)
 [KWB Rent Gross Sales Comparison Report](#)
 [Schooner Wester Union Preservation Society UPDATE](#)

Received and Filed

7 Accounts Receivables

Attachments: [KWB Tenant Balance List February 2018](#)
 [KWB Marine Tenant Charges February 2018](#)
 [KWB Rent Roll February 2018](#)

Received and Filed

Old Business

8 Term Charters

Attachments: [Email from Board Member Hughes](#)
 [Email from Captain Bruce Kelk in Opposition](#)

Ms. Ovide left the meeting at 5:12 P.M.

Received and Filed

Public Comment

Board Comments

Adjournment - 5:30 P.M.