

Bruce Neff

From: Bruce Neff <director@kwhmt.org>
Sent: Tuesday, December 30, 2014 3:25 PM
To: 'mratcliff@keywestcity-fl.gov'
Subject: Bishop Kee unveiling event

Dear Maria,

I am including the planning schedule for the event. It is probably the easiest way to get an overview of the event.

We are requesting that South Street between Truman to the Southernmost Point and Whitehead from United Street to the Point be closed to traffic from 10:00am to 5:00pm on Saturday, March 7th. The event will take place from 2:30-4:30.

The event is named Conch Heritage Day. Its main purpose is to unveil the bronze statue of Bishop Kee. It also celebrates the history of the Southernmost Point and the heritage of the surrounding community.

This will be a chance to thank everyone who made the statue come true and to recognize the individual and business donations that supported the project.

The statue is an Art in Public Places project and event.

Conch Heritage Day

TIME: Saturday, March 7th at 2:30 – 4:00

FOOD:

- Centennial Bank Hot dogs & hamburgers
- Refreshments Pepsi Distributors

ORGANIZERS:

- OIRP Conch Blowing Festival 60 participants
- HMI
- Bahama Village Brenda Johnston
& Clayton Lopez
- AIPP Michael Shields

SOUND SYSTEM:

- AV in Paradise Kelly Friend

POWER:

- Generator City of Key West

ROAD CLOSURE:

South from Truman to the Point & Whitehead from United to the Point **NOTE: 10:00 – 5:00pm**

City – Greg/Ron

BARRICADES:

TRASH & RECYCLE:

- Waste Management Greg Sullivan

TRANSPORTATION:

- Conch Train HTA – to and from the Southernmost House

NOTE: from Southernmost at 2:00 – park at festival and return at 4:00

ENTERTAINMENT:

- Howard Livingston
- Bahama Village music
- Individual Conch Blowers for unveiling

SPEAKERS:

- Clayton Lopez
- Brenda Johnston
- Michael Shields
- Tom Joris
- Bruce Neff

PHOTOGRAPHY:

- Citizen Rob Oneal
- Centennial Bank

MEDIA COVERAGE:

- Citizen Gwen Filosa
- All other newspapers and radio

PUBLICITY:

- Citizen/HMI 3 Quarter page ads in Feb. and March
- HMI Bishop Kee Facebook page
- HMI KWHMT.org
- TDC On their calendar of events & publicity write up

RADIO:

- **104.7 radio live broadcast at event**
 - **Lea Fox presenter**
 - **5 radio ads the week before**
 - **Chat the event up on Biz Baz**

Happy New Year,
Bruce

Bruce Neff
Executive Director
Historic Markers, Incorporated
Key West Historic Marker Tour

director@kwhmt.org
305-393-9777

"Conch Heritage Day"
Bishop Kee Statue

CITY OF KEY WEST SPECIAL EVENTS
DEPARTMENT APPROVALS

EVENT (INITIAL SIGNOFF):

Mani Ratuwala 1/8/15
SIGNATURE DATE

CONDITIONS/RESTRICTIONS:

PUBLIC WORKS

SIGNATURE DATE

POLICE DEPARTMENT

SIGNATURE DATE

FIRE DEPARTMENT

SIGNATURE DATE

KEY WEST DOT

SIGNATURE DATE

CODE COMPLIANCE

Jim Young 9 Jan 15
SIGNATURE DATE

DOUG BRADSHAW/PORT

SIGNATURE DATE

PARKING DEPARTMENT

SIGNATURE DATE

"Conch Heritage Day"
Bishop Kee Statue

CITY OF KEY WEST SPECIAL EVENTS
DEPARTMENT APPROVALS

EVENT (INITIAL SIGNOFF):

Maria Latuff 1/8/15
SIGNATURE DATE

CONDITIONS/RESTRICTIONS:

PUBLIC WORKS

SIGNATURE DATE

POLICE DEPARTMENT

SIGNATURE DATE

FIRE DEPARTMENT

SIGNATURE DATE

KEY WEST DOT

Rogelio Hernandez Jr. 1-9-15
SIGNATURE DATE

Will require bus detours

CODE COMPLIANCE

SIGNATURE DATE

DOUG BRADSHAW/PORT

SIGNATURE DATE

PARKING DEPARTMENT

SIGNATURE DATE

Conch Heritage Day

CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT APPROVALS

EVENT (INITIAL SIGNOFF):

CONDITIONS/RESTRICTIONS

SIGNATURE DATE

PUBLIC WORKS

SIGNATURE DATE

POLICE

SIGNATURE DATE

FIRE DEPARTMENT
Danny Blanco 01/14/2015
SIGNATURE DATE

SEE ATTACHED MEMO

PORT/KEY WEST DOT

SIGNATURE DATE

CODE COMPLIANCE

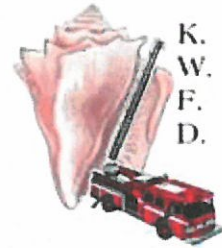
SIGNATURE DATE

KEY WEST PROPERTY
MANAGEMENT

SIGNATURE DATE

PARKING DEPARTMENT

SIGNATURE DATE



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3933

To: Bruce Neff (director@kwhmt.org)

From: Division Chief/Fire Marshal Danny Blanco

Date: 01/14/15

Reference: Conch Heritage Day

This office reviewed the special event application for Conch Heritage Day to be held at the Southernmost Point, closing South St. from Duval to Whitehead, and Whitehead St. from South to United on March 7, 2015.

The following conditions apply:

- Any cooking that takes place on city property needs to have a Life Safety Inspection.
- Attached are the vendor regulations for special events.
- Street closure must provide a fire lane for Emergency Vehicle passage
- **Event coordinator is responsible for scheduling the inspection with this office.**

If I can be of any further assistance please contact me.

Danny Blanco, Fire Marshal

Key West Fire Department
1600 N. Roosevelt Blvd.
Key West, Florida 33040
305-292-8179 Office
305-293-8399 Fax
dblanco@keywestcity.com

Serving the Southernmost City

326E USMC B3X

At of Monroe County
Taste of Key West

**CITY OF KEY WEST SPECIAL EVENTS
DEPARTMENT APPROVALS**

EVENT (INITIAL SIGNOFF):

Manu Ratuski 1/9/15
SIGNATURE DATE

CONDITIONS/RESTRICTIONS:

PUBLIC WORKS

[Signature]
SIGNATURE DATE

POLICE DEPARTMENT

SIGNATURE DATE

FIRE DEPARTMENT

SIGNATURE DATE

KEY WEST DOT

SIGNATURE DATE

CODE COMPLIANCE

SIGNATURE DATE

DOUG BRADSHAW/PORT

SIGNATURE DATE

PARKING DEPARTMENT

SIGNATURE DATE

"Conch Heritage Day"
Bishop Kee Statue

March 7, 2015

**CITY OF KEY WEST SPECIAL EVENTS
DEPARTMENT APPROVALS**

EVENT (INITIAL SIGNOFF):

Maria Latcu 1/8/15
SIGNATURE DATE

CONDITIONS/RESTRICTIONS:

PUBLIC WORKS

SIGNATURE DATE

POLICE DEPARTMENT

SIGNATURE DATE

FIRE DEPARTMENT

SIGNATURE DATE

KEY WEST DOT

SIGNATURE DATE

CODE COMPLIANCE

SIGNATURE DATE

DOUG BRADSHAW/PORT

N/A
SIGNATURE DATE

PARKING DEPARTMENT

SIGNATURE DATE

