



Monthly Housing & Community Development Department Report

To: Todd Stoughton, Interim City Manager

Date: January 3, 2024

From: Tina Burns, Housing & Community Development Director

Subject: Monthly Manager Update / December 2024

Community Development Office

- Housing and Program inquiries received for the month: 594
- Housing Compliance or Complaints received for the month: 0
- Fair Housing Complaints Received: 0
- Applications Processed:

Application Type	Applications Received & Processed
Affordable / Work Force Housing Eligibility - New Applicants	27
Affordable / Work Force Housing Recertification	4
Move In Assistance Program	5
Down Payment Assistance	9

- Closings:

Closing Type	
Move In Assistance Program	1
Homebuyers Assistance Program - Down Payment Assistance	3

- Deed Restricted Homeownership Maximum Purchase Price Letters Generated: 2
- Housing Grants Researched: 1
- Housing Grants Submitted: 0
- Financial Wellness Appointments Conducted: 1
- Number of persons on Work Force Housing Waiting Lists: 56
- Current Housing / Workforce Housing Projects in review or in progress:
 - Bahama Village Lofts (Rental & Homeownership)
 - Poinciana Plaza CoC Build
 - Monroe County Schools Teachers Work Force Housing
- Community Outreach Events attended: 5

