



EXECUTIVE SUMMARY

TO: Jim Scholl, City Manager
Sarah Spurlock, Assistant City Manager

FROM: Samantha Farist, HR Director

DATE: July 24, 2014

SUBJECT: Classification and Benefits Study for the City of Key West

Action Statement:

Respectfully request the approval to allow a Classification and Benefits Study for the City of Key West to be performed by Evergreen Solutions, LLC for the not-to-exceed price of \$43,000.00.

Background:

Staff has already obtained a Compensation Study from Evergreen Solutions, LLC. The Commission has directed staff to put on the August 5th agenda for approval a classification and benefits study to supplement the wage study that has already been conducted.

Financial Impact:

Since Evergreen Solutions, LLC provided the wage study, staff believes they would be the best source to cover the other two facets of a comprehensive class and comp evaluation (benefits and classifications). Funding will come from the City Manager contingency account.

Recommendation:

Staff recommends going forward with the award to Evergreen Solutions, LLC in an effort to have a timely return on the study.