

KEY WEST

# City Marina

AT GARRISON BIGHT

## Live-Aboard Lease Submittal Checklist

- \_\_\_\_\_ Live-aboard Lease and Marina Rules Document
- \_\_\_\_\_ Mail Policy (Instructions for receipt of U.S. Mail and shipped items)
- \_\_\_\_\_ Environmental Policy
- \_\_\_\_\_ Parking Policy (Procedure for obtaining parking permits)
- \_\_\_\_\_ Personal Hurricane Plan
- \_\_\_\_\_ Proof of Ownership of Vessel (Title, Certificate of Documentation or State Registration or Intangible Tax Receipt)
- \_\_\_\_\_ Proof of required Insurance. \$300,000.00 Liability naming the "City of Key West as Certificate Holder for Notification Only".
- \_\_\_\_\_ Copy of Driver's License
- \_\_\_\_\_ Emergency Contact Information (Local contact information for out of town owners)
- \_\_\_\_\_ First, Last, Security Deposit
- \_\_\_\_\_ Vessel / Floating Home Marine Survey

\_\_\_\_\_ **Liveaboard Questionnaire**