



## THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

# EMERGENCY DECLARATION

**To:** Patti McLauchlin, Interim City Manager

**From:** John Paul Castro, Utilities Director

**Effective Date:** April 19th, 2021

**Action Statement:** Request the Interim City Manager, Patti McLauchlin approve the proposal from Charley Toppino Son's, Inc. to repair 25 manhole structures on North Roosevelt Blvd. in the amount of \$128,339.81 on an emergency basis.

**Ordinance: 2-797 (2) Emergency Procurement** – “the city manager may make emergency procurement of commodities or contractual services where the cost exceeds \$50,000.00 when there exists a clear and present threat to public health, property, welfare, safety or other substantial loss to the city...”

**Background:**

In 2011 the City Commission approved a Deferred Utility Relocation Expense Reimbursement Agreement with the Florida Dept. of Transportation, resolution 11-252, for the installation of a 24” forcemain as part of the North Roosevelt Boulevard sewer force main project. Due to the nature of the forcemain avoiding conflict storm and water pipe there are high points along the 1.5 mile stretch of pipe. Those high points require the installation of air relief valves (ARV) to allow built up air pressure to exit the line. The ARV's must be serviceable and therefore have structures built around them with manholes for access.

The project was complete in 2014 and the contract warranty period was 5 years.

**Justification:**

In the middle of last year the utilities department started to investigate the depression of manhole covers on North Roosevelt Boulevard. The city's contractor, OMI has already raised one manhole ring and removed and filled another due to the dangerous circumstances present to vehicles, especially motorcycles and mopeds.

There are 25 failing manhole rings that need to be repaired before further deterioration occurs.

MEMORANDUM

*Key to the Caribbean – Average yearly temperature 77° F.*

The proposal from Charley Toppino & Son's, Inc. is based on the 2018 general utilities contract pricing that is now expired. The new general utilities contract is currently being advertised. The timing to open the proposals, prepare the item for commission approval, and have them set for an agenda will take more than 45 days. Staff would then be required to request a proposal from the new contract and then get commission approval for that proposal. The process to approve a proposal from the new contract would take more than 70 days.

The failing manhole rings are deteriorating with every vehicle that passes. The City has repaired the 2 that were considered dangerous to the public. City staff requests the proposal be approved to start repairs as expeditiously as possible to prevent a potentially dangerous situation.

Staff has reviewed the itemized cost and labor mix and finds the proposal to be fair and reasonable.

**Recommendation:**

Utilities request Interim City Manager Patti McLauchlin approve the proposal from Charley Toppino & Son's, Inc. for the repair of 25 manholes rings on North Roosevelt Boulevard in the amount of \$128,339.81



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Interim City Manager Signature

April 19<sup>th</sup> 2021

Date



**Work Order Proposal**  
**General Utility Services Contract**  
**ITB 15-021**

DATE: 3/23/21

**Location:** Pump Station D, Key West FL 33040  
**Scope:** MH covers Replacement

**ITEMIZED QUANTITIES**  
**Task order** \_\_\_\_\_

Item	Description	Quantity	Units	Cost per Unit	Line Item Cost	Notes
1	Superintendent	80.0	HR	\$ 98.00	\$ 7,840.00	
2	Laborer (MOT)	80.0	HR	\$ 42.00	\$ 3,360.00	
3	Foreman (MOT)	80.0	HR	\$ 80.00	\$ 6,400.00	
4	Subcontractor work	1.0	LS	\$ 62,968.75	\$ 62,968.75	
5	Materials				\$ -	
5.1	USF 672 ring and cover	25.0	EACH	\$ 1,445.00	\$ 36,125.00	
5.2	Cold Patch	20.0	TON	\$ 162.50	\$ 3,250.00	
					\$ 119,943.75	
	<b>SCOPE</b>					
	SAW CUT ASPHALT AROUND MH (SQUARE), REMOVE EXISTING MH RING AND COVER, CLEAN TOP STRUCTURE & INSTALL NEW MH RING AND COVER.					
	ADJUST W/BRICKS AS NECESSARY TO BE FLUSH WITH EXISTING ASPHALT LEAVING 2" ROOM FOR 2" OF ASPHALT.					
	REMOVE COLD PATCH, INSTALL TACK COAT & INSTALL 2" HOT ASPHALT TYPE FDOT SPEC.					
	MAINTAIN TRAFFIC AT ALL TIMES WITH ALL NECESSARY SIGNS AND DEVICES					
					\$ 119,943.75	
<b>Subtotal</b>					\$ 119,943.75	
13	Performance/Payment Bonds (\$20.00/Thousand)	1.0	LS	\$20/Thousand	\$ 2,398.88	
14	Mobilization/Demobilization	1.0	LS	5% of Total	\$ 5,997.19	
<b>Total:</b>					\$ 128,339.81	
<b>Notes:</b>						
<b>Inclusions:</b>						
<b>Exclusions:</b>						
<b>Prepared by:</b>	<i>Ray Martinez</i> Director Operations Charley Toppino & Sons, Inc.					
<b>Date:</b>	3/23/21					
					<b>Sheet</b>	<b>1 of 1</b>