



THE CITY OF KEY WEST

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EXECUTIVE SUMMARY

TO: Jim Scholl, City Manager
Sarah Hannah-Spurlock, Assistant City Manager

FROM: Carolyn Sheldon, Senior Grants Administrator

DATE: February 25, 2016

RE: **Approving the attached Local Agency Program (LAP) Agreement between the City of Key West and the Florida Department of Transportation (FDOT) in the amount of \$250,000.00 for a Bicycle and Pedestrian Master Plan (FM 438687-1); Authorizing the City Manager to execute all required documents; Authorizing a budget amendment to accept the grant funding**

ACTION STATEMENT:

This resolution will approve the attached Local Agency Program (LAP) Agreement between the City of Key West and the Florida Department of Transportation (FDOT) in the amount of \$250,000.00 for a Bicycle and Pedestrian Master Plan (FM 438687-1) and authorize the City Manager to execute all required documents. The resolution will also approve a budget amendment to accept the grant funding.

BACKGROUND:

For over a decade, the City of Key West has ranked 1st out of 97 Florida cities in bicycle injuries and fatalities and wavered between 3rd and 12th place for pedestrian injuries and fatalities. Unless highly targeted planning and capital improvement decisions are made, these numbers will only get worse. Completion of the southernmost section of the Florida Keys Overseas Heritage Trail, a National Scenic Byway, has increased bicycle and pedestrian traffic by 165% over the last four years. A comprehensive Bicycle and Pedestrian Master Plan will reduce injuries and fatalities, provide affordable transportation alternatives, increase commerce for local businesses, reduce traffic and parking congestion, increase quality of life and health, reduce greenhouse gases and provide a showcase in bike/ped solutions for our 3 million annual visitors.

FDOT's Transportation Alternatives Program (TAP) offers funding for the planning of infrastructure-related projects and systems that will provide safe routes for non-drivers, including children, older adults, and individuals with

Key to the Caribbean – Average yearly temperature 77° F.

MEMORANDUM

disabilities to access daily needs. The City of Key West applied for TAP funding in the 2015 cycle and received \$250,000.00 for a master plan. The master plan will encompass Key West and Stock Island. The funding will be used to contract a consultant team with in-depth experience in bicycle and pedestrian path design, multi-modal transportation connectivity, Complete Streets management and maintenance, and land use planning. The consultant will be responsible for providing technical expertise, data gathering and analysis, public presentations and graphic and written deliverables. Please see the TAP application for more details on the scope of work.

FINANCIAL IMPACT:

A budget amendment is needed to accept the grant funding. The expenses for the master plan will be budgeted in the Planning Department's budget, Account 0011501 5153100. Grant revenue will be budgeted in Account 0010000 3319000. The TAP funding is provided on a reimbursement basis. However, the \$250,000.00 is 100% reimbursable so no match is required from the City of Key West.

The TAP funding will be programmed into FDOT's work program in Fiscal Year 2017 which begins July 1, 2016 and ends June 30, 2017.

RECOMMENDATION:

Staff recommends the City Commission approve the LAP agreement with the Florida Department of Transportation for a Bicycle/Pedestrian Master Plan.